

COLORADO COUNTY COMMISSIONERS COURT
NOTICE OF OPEN MEETING

DATE OF MEETING: November 28, 2022 – 9:00 A.M.
BUILDING: Colorado County Courthouse, County Courtroom
STREET LOCATION: 400 Spring Street
CITY OF LOCATION: Columbus, Texas 78934

The Colorado County Commissioners Court Meetings will be broadcast live on Zoom <https://txcourts.zoom.us/j/93198500943> for those individuals who wish to watch or listen remotely.

Pursuant to the authority granted under Government Code, Chapter 551, the Commissioners Court may convene in a closed meeting to discuss, deliberate and take action on any of the agenda items listed below. Immediately before any closed session, the specific section or sections of Government Code, Chapter 551, which provides statutory authority, will be announced.

On this the 28h day of November 2022, the Commissioners Court of Colorado County, Texas met in Regular Session at 9:00 A.M., in their regular meeting place at the Colorado County Courthouse, County Courtroom, 400 Spring Street, in the City of Columbus, Texas.

The Following Members were present, to wit:

Honorable Ty Prause	County Judge
Honorable Doug Wessels	Commissioner Precinct #1
Honorable Darrell Kubesch	Commissioner Precinct #2
Honorable Keith Neuendorff	Commissioner Precinct #3
Honorable Darrell Gertson	Commissioner Precinct #4
By: Michelle Kollmann	Deputy Clerk

Honorable Kimberly Menke, County Clerk, was unable to attend.

County Judge Ty Prause called the meeting to order at 9:02 A.M., followed by

Pledges to the United States Flag and Texas Flag.

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

November 28, 2022

DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS:

__1. Agenda as posted.

**Motion by Commissioner Wessels to approve Agenda as posted; seconded by
Commissioner Kubesch; 5 ayes 0 nays; motion carried; it was so ordered.**

(See Attachment)

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING
November 28, 2022**

**COLORADO COUNTY COMMISSIONERS COURT
NOTICE OF OPEN MEETING**

FILED FOR RECORD,
COLORADO COUNTY, TX

2022 NOV 23 PM 2:25

KIMBERLY MENKE MK
COUNTY CLERK

DATE OF MEETING: November 28, 2022 – 9:00 A.M.
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Pursuant to the authority granted under Government Code, Chapter 551, the Commissioners Court may convene in a closed meeting to discuss, deliberate and take action on any of the agenda items listed below. Immediately before any closed session, the specific section or sections of Government Code, Chapter 551, which provides statutory authority, will be announced.

DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS:

1. Agenda as posted.
2. Public comments.
3. Resolution recognizing District Clerk Linda Holman on her retirement. (Prause)
4. Application submitted by Colorado Valley Telephone to install buried fiber optic cable upon and along the right-of-away of County Road 250 and County Road 242, in Precinct No. 2. (Kubesch)
5. Application submitted by Colorado Valley Telephone to install buried fiber optic cable upon and along the right-of-away of Caroleta Ranch Road, in Precinct No. 2. (Kubesch)
6. Application submitted by Industry Telephone Company to bury a communication line upon and along the right-of-way of Weishuhn Road, in Precinct No. 3. (Neuendorff)
7. Discuss, consider, and select administration/project delivery service provider(s) to complete applications and project implementation for the CDBG MIT-MOD funding administered by the Texas General Land Office. (Lowrance)
8. Discuss, consider, and select engineering/architectural/surveying service provider(s) to complete application and project related engineering/architectural/surveying services for the CDBG MIT-MOD funding administered by the Texas General Land Office. (Lowrance)
9. Publish Citizen Participation Ad for public comment on the application under the CDBG MIT-MOD funding administered by the Texas General Land Office. (Lowrance)
10. Resolution to designate authorized signatories for the General Land Office Community Development Block Grant – Mitigation Program (CDBG-MIT) Local Hazard Mitigation Plan Program (LHMPP) Contract Number 22-130-014-D794. (Lowrance)
11. Reconsider the allocation of funds received from the Local Assistance and Tribal Consistency Fund determined at the October 11, 2022 Commissioners Court meeting. (Kubesch)

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- _12. Consent Items:
 - a. Certificate of Liability Insurance posted by:
 - 1. Otis Elevator Company (12/1/2022-12/1/2023).
 - 2. Weishuhn Engineering, Inc. (8/22/2022-8/22/2023).
- _13. Examine and approve all accounts payable and budget amendments.
- _14. Announcements (without discussion and no action) by elected officials/department heads. (Types of Announcements: Events, Road Conditions, Weather Occurrences, Important Dates, Vacancies in Offices or Positions, Accomplishments of Individuals, and Notices)
- _15. Commissioners Court Members sign all documents and papers acted upon or approved.
- _16. Adjourn.

CERTIFICATION

NAME: Ty Prause

TITLE: Colorado County Judge

SIGNATURE OF CERTIFYING OFFICIAL: 

DATE: November 23, 2022

TELEPHONE NUMBER: (979) 732-2604

FAX NUMBER: (979) 732-9389

The Colorado County Courthouse is wheelchair accessible and accessible parking spaces are available.

**MINUTES OF THE COLORADO COUNTY
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__2. Public comments.

No public comments.

__3. Resolution recognizing District Clerk Linda Holman on her retirement. (Prause)

Judge Prause recognized District Clerk Linda Holman and read the resolution to the court.

A picture was taken of Linda Holman with the Commissioners and Judge Prause.

**Motion by Judge Prause to recognize District Clerk Linda Holman on her retirement;
seconded by Commissioner Wessels; 5 ayes 0 nays; motion carried; it was so ordered.**

(See Attachment)

MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING

November 28, 2022

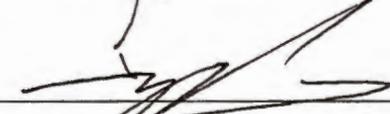
**Colorado County Commissioners Court
Resolution of Appreciation**

WHEREAS, LINDA HOLMAN, faithfully and diligently served the citizens of Colorado County as **Deputy District Clerk** from October 1, 2003 to December 31, 2014 and as **District Clerk** from January 1, 2015 until her retirement of November 15, 2022, with effectiveness and devotion, with honor to herself and to her office; and

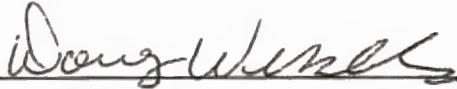
WHEREAS, this body acting on its own accord wishes to recognize the exemplary service of LINDA HOLMAN for her untiring and devoted efforts in assistance to the constituents of Colorado County.

NOW, THEREFORE, BE IT RESOLVED: That the Commissioners Court of Colorado County, Texas does hereby go on record as extending to LINDA HOLMAN its thanks for a job well done and this Resolution shall be spread upon the Minutes of the Commissioners Court of Colorado County meeting in Regular Session this the 28th day of November, 2022.

The above Resolution was moved by Judge Ty Prause and seconded by Commissioner Doug Wessels and unanimously adopted by the Commissioners Court of Colorado County, Texas meeting in Regular Session on this the 28th day of November, 2022.



Ty Prause, County Judge



Doug Wessels, Commissioner, Precinct 1



Darrell Kubesch, Commissioner, Precinct 2

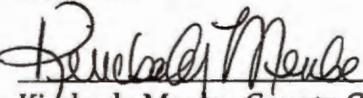


Keith Neuendorff, Commissioner, Precinct 3



Darrell Gertson, Commissioner, Precinct 4



ATTEST:


Kimberly Menke, County Clerk

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

November 28, 2022

- ___4. Application submitted by Colorado Valley Telephone to install buried fiber optic cable upon and along the right-of-way of County Road 250 and County Road 242, in Precinct No. 2. (Kubesch)

Commissioner Kubesch explained this location is 4 miles southwest of Weimar and south of I-10.

Motion by Commissioner Kubesch to approve an application submitted by Colorado Valley Telephone to install buried fiber optic cable upon and along the right-of-way of County Road 250 and County Road 242, in Precinct No. 2; seconded by Commissioner Wessels; 5 ayes, 0 nays; motion carried it was so ordered.

(See Attachment)

MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING

November 28, 2022

COUNTY ROAD RIGHT-OF-WAY
APPLICATION, AGREEMENT & PERMIT
FOR COLORADO COUNTY

Application

Applicant Company: Colorado Valley Telephone
Contact Person: Brian R Mueller
Address: 4915 South US Hwy 77
LaGrange, Texas 78945
Phone: 979-247-8179 Fax: 979-247-5115

Location of right-of-way for proposed construction/installation/repairs in Precinct 2 :
On Colorado County ROW near fence along the South side of CR 250 starting at the intersection
of CR 242 and proceeding East 430' along the South ROW. Also to proceeding South 770' along the
West ROW of CR 242.

Description of right-of-way work to be performed:

Install Buried Fiber Optic Cable in 1.25 inch HDPE Duct by plowing and boring West along
CR 250 from a new fiber optic pedestal at the intersection of CR 242 along the South ROW 430'
to an existing fiber optic pedestal and also plowing South along the West ROW of CR 242 a distance
of 770' to a new fiber pedestal.

11-18-2022
Date

Brian R. Mueller
Signature of Firm Name Representative

Brian R Mueller
Printed Name of Firm Name Representative

MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING

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**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

November 28, 2022

Agreement

In exchange for the issuance of a permit by Colorado County to perform the work described on the Application, Applicant agrees to comply with the following provisions:

1. Applicant shall pay a permit, inspection and document review fee of \$1,000 for the Oil & Gas industry and \$100 for all other types of right-of-way permits and a fee of \$500 for each open cut of a County Road if that procedure is approved by the Precinct Commissioner.
2. Applicant expressly recognizes that the issuance of a permit by Colorado County does not grant any right, claim, title, or easement in or upon the road or its appurtenances. In the future, should Colorado County, for any reason, need to work, improve, relocate, widen, increase, add to, decrease, or in any manner change the structure of the road or right-of-way, the line, if affected, will be moved, or relocated at the complete expense of Applicant.
3. Colorado County, its employees, agents or assigns will be held harmless for all claims, actions, or damages of every kind and description which may occur to or be suffered by any person or persons, corporation, or property by reason of the performance of any such work, character of material used or manner of installation, maintenance or operation or by improper occupancy of rights-of-way or public place or public structure, and in case any suit or action is brought against Colorado County for damages arising out of or by reason of any of the above causes, Applicant, its successors or assigns, will upon notice to him or them of commencement of such action, defend the same at his or their own expense, and will satisfy any judgment after said suit or action shall have finally been determined if adverse to Colorado County.
4. Colorado County, its employees and agents will, at no time, be held liable for any damage or injury done to the property of Applicant whether in contract or in tort, which may result from improving and/or maintaining its county roads or right-of-ways.
5. The Applicant must provide three copies of drawings or diagrams showing proposed location of the utility, pipeline, communication line, electrical line, or telephone line (hereafter "utility") with respect to right-of-way, type of installation or repair, size, length, material, and size of appurtenances, if any.
6. The construction and maintenance by Applicant shall not interfere with a previously installed utility. When necessary to remove or adjust another utility, a representative of that other utility shall be notified to decide the method and work to be done. Any cost of temporarily or permanently relocating other utilities shall be borne by Applicant.

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

November 28, 2022

7. If Applicant is installing a pipeline across a county road, the pipe shall be encased from right-of-way line to right-of-way line. Vents will be provided at each end where the length of casing is over 150 feet. All vents shall be placed outside county road right-of-way. Readily identifiable and suitable markers shall be placed at the right-of-way line where it is crossed by the pipeline.
8. If Applicant is installing a pipeline along the county road right-of-way it shall be located as close as possible to the right-of-way line as specified by the Precinct Commissioner. Readily identifiable and suitable markers shall be placed along the pipeline every 1,000 feet.
9. Applicant agrees to haul heavy loads or equipment to the work site along routes designated by the Commissioner of the Precinct in which such roads are located and Applicant, further, agrees to reimburse the County for any and all damages to roads and bridges in Colorado County from the movement of said loads or equipment within 30 days of receipt of County's notice of damages.
10. The Applicant shall make every effort to open and close all trenching operations during the daylight hours of one day. Appropriate measures shall be followed in the interest of safety, traffic convenience and access to adjacent property for all trenching operations. It shall be the responsibility of the Applicant to adhere to the section on construction and maintenance as outlined in the Texas Manual of Uniform Traffic Control Devices.
11. All lines, where practicable, shall be located to cross roadbed at an approximate right angle. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.
12. Parallel lines will be installed as near to the right-of-way line as possible, and no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Precinct Commissioner.
13. No work shall be performed in the County right-of-way until after a permit has been issued by the County. Each permit will be valid for a period of 180 days. If construction has not been completed within this period, a new permit must be obtained.
14. The Applicant or its Contractor shall have a copy of the executed Application, Agreement and Permit available on the job site during the duration of the work.
15. All lines shall be buried at least forty (40) inches below the lowest point of the roads, ditches, creeks or borrow pits.
16. All open cut excavations of a county road shall be no greater in width than is necessary to adequately install the utility line.

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

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17. Operations along roadways shall be performed in such a manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures, or other right-of-way features as a direct result of this installation will be borne by the Utility.
18. Upon completion of the project, all equipment, construction material, surplus materials, trash, broken concrete, lumber, etc. shall be removed from the construction site. The entire construction site shall be graded and cleaned to present the appearance as it was prior to construction or better.
19. For utility lines crossing under a County road or private entrance, Contractor shall be required to drill, core, or bore through the sub-grade at a depth to be determined by the Precinct Commissioner. If, however, such procedure is deemed impractical by reason of rock, utilities, underground construction or terrain, special permission shall be obtained from the Precinct Commissioner before an open road cut will be allowed. If approved, trenching, backfilling, and resurfacing of the cut shall be done in accordance with the procedures outlined in this Agreement. The Applicant shall be responsible for all paving repair for a period of one year after completion.
20. Backfill requirements for all open cut excavation and trenches shall be as follows:
 - i. Areas not subject to or influenced by vehicular traffic- the trench backfill shall be placed in layers not more than ten inches (10") in depth, and shall be compacted by whatever means the Contractor chooses.
 - ii. Areas subject to or influenced by vehicular traffic- the trench backfill shall be mechanically compacted in six-inch (6") lifts to a minimum of ninety percent (90%) modified proctor density.
 1. Dirt Roads- Backfill shall be well tamped in six inch (6") layers to a point nine inches (9") below the surface of the road, after which one-foot (1') of good gravel shall be tamped until level with the existing surface.
 2. Gravel Roads and Streets- Backfill shall be well tamped in six inch (6") layers to a point nine inches (9") below the surface of the road after which one foot (1') of good gravel shall be tamped until level with the existing surface.
 3. Asphalt Roads- Backfill materials shall be selected mineral aggregate and cement in proportions of 27 to 1, properly compacted (tamped to proper density of 90%) to within two inches (2") of road surface. Asphaltic concrete must then be added and tamped or rolled to make a level surface with existing road surface.

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21. The Applicant shall not cut or open more than one-half of the roadway at a time, in order to maintain the flow of traffic at all times. However, in an emergency or with the permission of the Precinct Commissioner, the total width of the roadway may be cut or opened, provided barricades are placed at the first intersection each way from the cut, and suitable detour signs are erected.
22. All of the above work shall be done under the direction of, and be satisfactory to, the Precinct Commissioner. The holder of the permit shall notify the Precinct Commissioner twenty-four (24) hours prior to the time the work will be done, to allow the Precinct Commissioner to be present at the time the work is done. This will in no way relieve the Applicant from its responsibility for maintenance due to failure of the repaired cut.
23. Failure to Comply with Specifications: If an opening or cut in the county right-of-way is not refilled and restored as herein provided, the County will notify the Applicant in writing to refill and restore the opening to the satisfaction of the Precinct Commissioner. If the Applicant fails to comply with the written request within ninety (90) days after receipt of such notice, the County is authorized to disable or remove the utility from the right-of-way and Applicant will pay for any expenses for the refilling and restoration within thirty (30) days after notice of the amount by County. Failure to refill, restore, or pay will authorize the County to collect using the Performance Bond. No further permits shall be issued to such Applicant until these costs have been paid.
24. An opening or cut in a county road that is not refilled and restored within 24 hours following verbal notice to applicant by Precinct Commissioner will be repaired by County and Applicant will be billed for the cost of repairs. Failure to pay this bill will authorize County to collect the bill using the Performance Bond.
25. In the event that the Applicant or its successor(s) abandons the utility, Applicant shall give written notice to the Colorado County Judge, P.O. Box 236, Columbus, TX 78934.
26. If the utility is abandoned or at the expiration of the use of said utility, Applicant will timely remove the utility from the county right of way. In the event said utility is not removed, ownership of the utility will vest in County. It is agreed that "timely removal" of said utility shall be within 120 days after said utility is abandoned or use expires.
27. Applicant must post a performance bond in the amount of \$2,500.00 per mile and \$2500 for each boring under a county road assuring the performance of said work in compliance with the terms of this contract and pay a permit, inspection and document review fee of \$1,000 for the Oil & Gas industry and \$100 for all other types of right-of-way permits to Colorado County.
28. Applicant shall obtain, at Applicant's expense, and keep in effect during the term of this Agreement, Commercial General Liability Insurance covering bodily injury and property

**MINUTES OF THE COLORADO COUNTY
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November 28, 2022

damage with minimum coverage of \$1,000,000.00 per occurrence in a form satisfactory to the County.

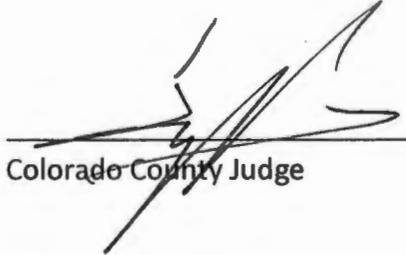
- 29. Applicant shall comply with and at all times abide by all applicable federal, state and local laws, rules and regulations.
- 30. This permit only applies to Colorado County right-of ways. Applicant acknowledges that this permit does not grant the right to trespass or damage non-right-of-way property owned by adjoining landowners, and Applicant accepts this permit subject to any and all rights of the adjoining landowners.

11/18/2022
Date

Brian R. Mueller
Applicant

Approved by Commissioners Court on the 28th day of Nov., 20 22.

11-28-22
Date

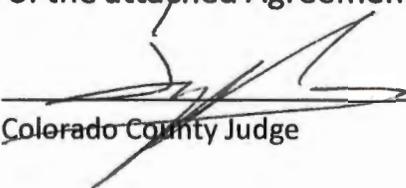

Colorado County Judge

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING
November 28, 2022**

Permit

Following approval by Commissioners Court, Colorado County hereby issues this permit for the work described in the attached Application which is to be performed in accordance with the provisions of the attached Agreement.

11-28-22
Date


Colorado County Judge

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

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- __5. Application submitted by Colorado Valley Telephone to install buried fiber optic cable upon and along the right-of-way of Caroleta Ranch Road, in Precinct No. 2. (Kubesch)**

Commissioner Kubesch explained this location is 6 miles due south of Weimar off FM 155.

Motion by Commissioner Kubesch to approve an application submitted by Colorado Valley Telephone to install buried fiber optic cable upon and along the right-of-way of Caroleta Ranch Road, in Precinct 2; seconded by Commissioner Wessels; 5 ayes 0 nays; motion carried; it was so ordered.

(See Attachment)

MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING

November 28, 2022

COUNTY ROAD RIGHT-OF-WAY
APPLICATION, AGREEMENT & PERMIT
FOR COLORADO COUNTY

Application

Applicant Company: Colorado Valley Telephone
Contact Person: Brian R Mueller
Address: 4915 South US Hwy 77
LaGrange, Texas 78945
Phone: 979-247-8179 Fax: 979-247-5115

Location of right-of-way for proposed construction/installation/repairs in Precinct 2:

On Colorado County ROW approximately from intersection of FM 155 and Caroleta Ranch Rd to
2225' West along Caroleta Ranch Rd

Description of right-of-way work to be performed:

Install Buried Fiber Optic cable in existing 1.25 inch HDPE Duct from an existing Handhole at the
intersection of FM 155 and Caroleta Ranch Rd going West along the North ROW for approx. 2225'
and to install 2 new Fiber Optic pedestals at 990' and 2225' from FM 155

11-18-22
Date

Brian R Mueller
Signature of Firm Name Representative

Brian R Mueller
Printed Name of Firm Name Representative

MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING

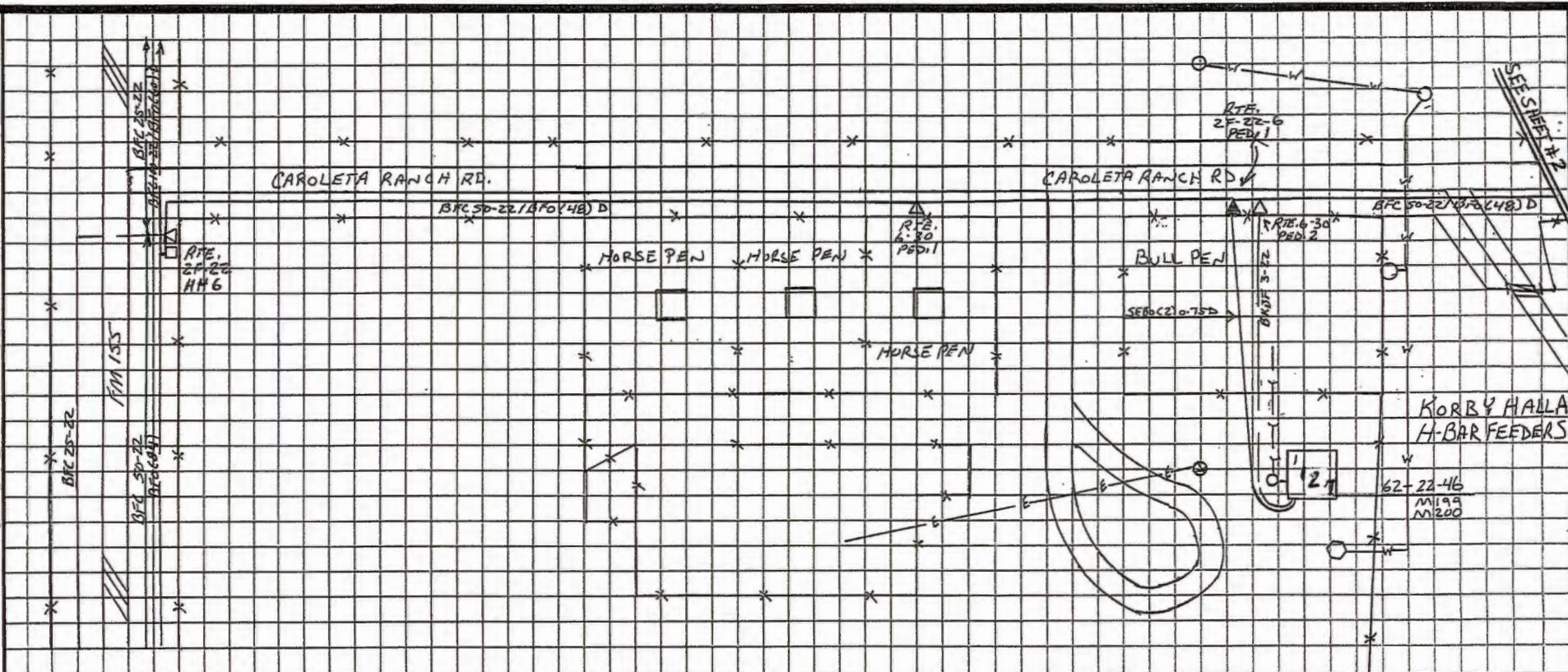
November 28, 2022



MINUTES OF THE COLORADO COUNTY

COMMISSIONER'S COURT REGULAR MEETING

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WO# 32-221547 BUILD
WO# 32-221548

NORTH			BFC	BFC	BFC	BFC 25-22	BFC 12-22	BFC 6-22	BFC 3-22	BG	BG	BM	BM	BM	BM	BM	BM	POLE	SUB. NUMBER	SEBP 3-22	SEBP 6-22	SEBOLZ	B.M. 60	0.75D	COLORADO VALLEY TELEPHONE COOPERATIVE, INC.	
PED. NO.	BD	BA																								"BURIED PLANT" STAKING SHEET
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HM.6

RTE 2F-22-6
PED.1 BDO4

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November 28, 2022

Agreement

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1. Applicant shall pay a permit, inspection and document review fee of \$1,000 for the Oil & Gas industry and \$100 for all other types of right-of-way permits and a fee of \$500 for each open cut of a County Road if that procedure is approved by the Precinct Commissioner.
2. Applicant expressly recognizes that the issuance of a permit by Colorado County does not grant any right, claim, title, or easement in or upon the road or its appurtenances. In the future, should Colorado County, for any reason, need to work, improve, relocate, widen, increase, add to, decrease, or in any manner change the structure of the road or right-of-way, the line, if affected, will be moved, or relocated at the complete expense of Applicant.
3. Colorado County, its employees, agents or assigns will be held harmless for all claims, actions, or damages of every kind and description which may occur to or be suffered by any person or persons, corporation, or property by reason of the performance of any such work, character of material used or manner of installation, maintenance or operation or by improper occupancy of rights-of-way or public place or public structure, and in case any suit or action is brought against Colorado County for damages arising out of or by reason of any of the above causes, Applicant, its successors or assigns, will upon notice to him or them of commencement of such action, defend the same at his or their own expense, and will satisfy any judgment after said suit or action shall have finally been determined if adverse to Colorado County.
4. Colorado County, its employees and agents will, at no time, be held liable for any damage or injury done to the property of Applicant whether in contract or in tort, which may result from improving and/or maintaining its county roads or right-of-ways.
5. The Applicant must provide three copies of drawings or diagrams showing proposed location of the utility, pipeline, communication line, electrical line, or telephone line (hereafter "utility") with respect to right-of-way, type of installation or repair, size, length, material, and size of appurtenances, if any.
6. The construction and maintenance by Applicant shall not interfere with a previously installed utility. When necessary to remove or adjust another utility, a representative of that other utility shall be notified to decide the method and work to be done. Any cost of temporarily or permanently relocating other utilities shall be borne by Applicant.

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7. If Applicant is installing a pipeline across a county road, the pipe shall be encased from right-of-way line to right-of-way line. Vents will be provided at each end where the length of casing is over 150 feet. All vents shall be placed outside county road right-of-way. Readily identifiable and suitable markers shall be placed at the right-of-way line where it is crossed by the pipeline.
8. If Applicant is installing a pipeline along the county road right-of-way it shall be located as close as possible to the right-of-way line as specified by the Precinct Commissioner. Readily identifiable and suitable markers shall be placed along the pipeline every 1,000 feet.
9. Applicant agrees to haul heavy loads or equipment to the work site along routes designated by the Commissioner of the Precinct in which such roads are located and Applicant, further, agrees to reimburse the County for any and all damages to roads and bridges in Colorado County from the movement of said loads or equipment within 30 days of receipt of County's notice of damages.
10. The Applicant shall make every effort to open and close all trenching operations during the daylight hours of one day. Appropriate measures shall be followed in the interest of safety, traffic convenience and access to adjacent property for all trenching operations. It shall be the responsibility of the Applicant to adhere to the section on construction and maintenance as outlined in the Texas Manual of Uniform Traffic Control Devices.
11. All lines, where practicable, shall be located to cross roadbed at an approximate right angle. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.
12. Parallel lines will be installed as near to the right-of-way line as possible, and no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Precinct Commissioner.
13. No work shall be performed in the County right-of-way until after a permit has been issued by the County. Each permit will be valid for a period of 180 days. If construction has not been completed within this period, a new permit must be obtained.
14. The Applicant or its Contractor shall have a copy of the executed Application, Agreement and Permit available on the job site during the duration of the work.
15. All lines shall be buried at least forty (40) inches below the lowest point of the roads, ditches, creeks or borrow pits.
16. All open cut excavations of a county road shall be no greater in width than is necessary to adequately install the utility line.

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

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17. Operations along roadways shall be performed in such a manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures, or other right-of-way features as a direct result of this installation will be borne by the Utility.
18. Upon completion of the project, all equipment, construction material, surplus materials, trash, broken concrete, lumber, etc. shall be removed from the construction site. The entire construction site shall be graded and cleaned to present the appearance as it was prior to construction or better.
19. For utility lines crossing under a County road or private entrance, Contractor shall be required to drill, core, or bore through the sub-grade at a depth to be determined by the Precinct Commissioner. If, however, such procedure is deemed impractical by reason of rock, utilities, underground construction or terrain, special permission shall be obtained from the Precinct Commissioner before an open road cut will be allowed. If approved, trenching, backfilling, and resurfacing of the cut shall be done in accordance with the procedures outlined in this Agreement. The Applicant shall be responsible for all paving repair for a period of one year after completion.
20. Backfill requirements for all open cut excavation and trenches shall be as follows:
 - i. Areas not subject to or influenced by vehicular traffic- the trench backfill shall be placed in layers not more than ten inches (10") in depth, and shall be compacted by whatever means the Contractor chooses.
 - ii. Areas subject to or influenced by vehicular traffic- the trench backfill shall be mechanically compacted in six-inch (6") lifts to a minimum of ninety percent (90%) modified proctor density.
 1. Dirt Roads- Backfill shall be well tamped in six inch (6") layers to a point nine inches (9") below the surface of the road, after which one-foot (1') of good gravel shall be tamped until level with the existing surface.
 2. Gravel Roads and Streets- Backfill shall be well tamped in six inch (6") layers to a point nine inches (9") below the surface of the road after which one foot (1') of good gravel shall be tamped until level with the existing surface.
 3. Asphalt Roads- Backfill materials shall be selected mineral aggregate and cement in proportions of 27 to 1, properly compacted (tamped to proper density of 90%) to within two inches (2") of road surface. Asphaltic concrete must then be added and tamped or rolled to make a level surface with existing road surface.

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21. The Applicant shall not cut or open more than one-half of the roadway at a time, in order to maintain the flow of traffic at all times. However, in an emergency or with the permission of the Precinct Commissioner, the total width of the roadway may be cut or opened, provided barricades are placed at the first intersection each way from the cut, and suitable detour signs are erected.
22. All of the above work shall be done under the direction of, and be satisfactory to, the Precinct Commissioner. The holder of the permit shall notify the Precinct Commissioner twenty-four (24) hours prior to the time the work will be done, to allow the Precinct Commissioner to be present at the time the work is done. This will in no way relieve the Applicant from its responsibility for maintenance due to failure of the repaired cut.
23. Failure to Comply with Specifications: If an opening or cut in the county right-of-way is not refilled and restored as herein provided, the County will notify the Applicant in writing to refill and restore the opening to the satisfaction of the Precinct Commissioner. If the Applicant fails to comply with the written request within ninety (90) days after receipt of such notice, the County is authorized to disable or remove the utility from the right-of-way and Applicant will pay for any expenses for the refilling and restoration within thirty (30) days after notice of the amount by County. Failure to refill, restore, or pay will authorize the County to collect using the Performance Bond. No further permits shall be issued to such Applicant until these costs have been paid.
24. An opening or cut in a county road that is not refilled and restored within 24 hours following verbal notice to applicant by Precinct Commissioner will be repaired by County and Applicant will be billed for the cost of repairs. Failure to pay this bill will authorize County to collect the bill using the Performance Bond.
25. In the event that the Applicant or its successor(s) abandons the utility, Applicant shall give written notice to the Colorado County Judge, P.O. Box 236, Columbus, TX 78934.
26. If the utility is abandoned or at the expiration of the use of said utility, Applicant will timely remove the utility from the county right of way. In the event said utility is not removed, ownership of the utility will vest in County. It is agreed that "timely removal" of said utility shall be within 120 days after said utility is abandoned or use expires.
27. Applicant must post a performance bond in the amount of \$2,500.00 per mile and \$2500 for each boring under a county road assuring the performance of said work in compliance with the terms of this contract and pay a permit, inspection and document review fee of \$1,000 for the Oil & Gas industry and \$100 for all other types of right-of-way permits to Colorado County.
28. Applicant shall obtain, at Applicant's expense, and keep in effect during the term of this Agreement, Commercial General Liability Insurance covering bodily injury and property

**MINUTES OF THE COLORADO COUNTY
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damage with minimum coverage of \$1,000,000.00 per occurrence in a form satisfactory to the County.

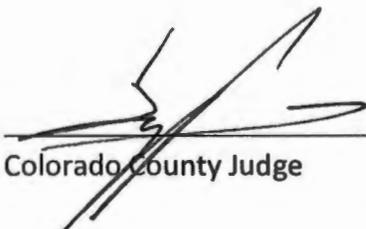
29. Applicant shall comply with and at all times abide by all applicable federal, state and local laws, rules and regulations.
30. This permit only applies to Colorado County right-of ways. Applicant acknowledges that this permit does not grant the right to trespass or damage non-right-of-way property owned by adjoining landowners, and Applicant accepts this permit subject to any and all rights of the adjoining landowners.

11/18/2022
Date

Brian R. Mueller
Applicant

Approved by Commissioners Court on the 28th day of Nov., 2022.

11-28-22
Date


Colorado County Judge

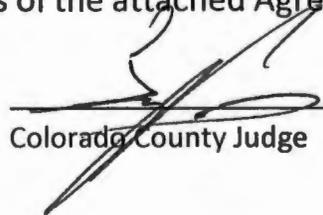
**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING
November 28, 2022**

Permit

Following approval by Commissioners Court, Colorado County hereby issues this permit for the work described in the attached Application which is to be performed in accordance with the provisions of the attached Agreement.

11-30-22

Date


Colorado County Judge

**MINUTES OF THE COLORADO COUNTY
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- __6.** Application submitted by Industry Telephone Company to bury a communication line upon and along the right-of-way of Weishuhn Road, in Precinct No. 3. (Neuendorff)

Commissioner Neuendorff explained this location is in the northeast section of Precinct 3, close to New Ulm.

Motion by Commissioner Neuendorff to approve an application submitted by Industry Telephone Company to bury a communication line upon and along the right-of-way of Weishuhn Road, in Precinct No. 3; seconded by Commissioner Gertson; 5 ayes 0 nays; motion carried; it was so ordered.

(See Attachment)

**MINUTES OF THE COLORADO COUNTY
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**NOTICE OF PROPOSED INSTALLATION OF BURIED CABLE,
CONDUIT AND/OR POLE COMMUNICATION OR POWER LINE**

Date: November 17, 2022

**TO THE COMMISSIONERS' COURT, COLORADO COUNTY
C/O COUNTY JUDGE
P.O. BOX 236
COLUMBUS, TEXAS 78934**

Formal notice is hereby given that Industry Telephone Company, proposes to bury a communication line upon and along the right-of-way of WEISHUHN ROAD, Colorado County, Texas as follows:

SEE ATTACHED SHEETS:

The location and description of the proposed line and appurtenances is more fully shown by two copies of drawings attached to this notice. The line will be constructed, operated, and maintained in accordance with all requirements of governing laws. The plans and specifications will be strictly adhered to by said Public Utility Company, its agents, servants, independent contractors and employees.

Construction of this line will begin on or after the 5th day of DECEMBER, 2022.

Firm: Industry Telephone Company
By: LAURA WALIGURA
Title: Engineer
Address: PO Box 40
Industry, TX 78944

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING
November 28, 2022**

**RESOLUTION OF THE COMMISSIONERES' COURT OF
COLORADO COUNTY, TEXAS**

Industry Telephone

WHEREAS, Company a Public Utility has petitioned this Court to erect a power line, a communication line, install a buried cable, along/or across a public road under the jurisdiction of this Commissioners' Court as follows:

WHEREAS, It appears to the Court that said application should be approved and such permission granted subject to the regulations herein set out:

BE IT, THEREFORE, RESOLVED by the Commissioners' Court of Colorado County, Texas, at a Regular meeting held on the 28 day of November, 2022, that the said Industry Telephone Company assign, a Public Utility, be and it is hereby granted the right as prayed for in said application to lay, construct, maintain and operate the above mentioned line under, through, across and along public roads and highways under, the jurisdiction of the Commissioners' Court along the route as now surveyed and shown on the plat attached to the application of said company for this permit, provided, however, that the said company, its successors and assigns, shall comply with the following requirements:

SPECIAL PROVISIONS:

1. Proposed power line conductors shall have a minimum vertical clearance of 22 feet above the surface of the traffic lane. All power transmission lines crossing any road or highway shall be constructed and maintained at least 22 feet above the surface of the traffic lane and all communication lines crossing any road or highway shall be constructed and maintained at least 18 feet above the surface of the traffic lane.

2. The power poles, lines and guy wires shall be placed on the alignment as shown on the attached sketch and they must be placed within one (1) foot of the right of way line.

3. The Industry Telephone Company shall assume all responsibility and liability in connection with the installation, maintenance and removal of this line for any damage to Colorado County, the public, or adjoining property owners.

4. It shall be the responsibility of the Industry Telephone Company to handle traffic in a satisfactory manner during the installation of this line.

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING
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5. In hauling heavy loads of equipment to the site of work, applicant will follow road routes as designated by the county commissioner of the precinct in which such roads are located, and applicant agrees to reimburse the County for any and all damages to roads and bridges of the County caused as a result of such hauling activities, which damages shall include court costs, reasonable attorney's fees, and any other reasonable and necessary expenses which may be incurred by the County in collecting such damages.

6. Industry Telephone Company shall leave the right of way in as good, or better, condition as existed prior to the performance of the work for which this permit was issued.

7. The county commissioner of the precinct in which work is to be done shall be notified at least two (2) days in advance of the beginning of construction operations.

8. In the installation of burial cable, where such line is laid along the country road right-of-way, it shall be located within 3 feet of the right-of-way line. All lines to be installed below the surface of the earth shall be no less than twenty-four (24") inches below the grade line in the location in which they are installed or twenty-four (24") inches below the bottom of the ditch line, whichever is the greater depth. Terminal boxes for underground utility lines shall be placed on the alignment as shown on the plan and specifications attached to the application and must be placed within one (1') foot of the right-of-way line of such County road. Readily identifiable and suitable markers shall be placed along the line every 1,000 feet or less. All road crossings and hard surfaced private entrances shall be bored in accordance with good engineering practices on such road crossings, or in such a way to meet the requirements of the county commissioner of the precinct in which such work is to be done.

9. Prior to any permit being granted, Industry Telephone Company shall file a certificate of insurance with Colorado County, Texas, indicating public liability insurance issued by an insurer acceptable to Colorado County, Texas, in favor of such company, in an amount of at least _____.

10. Colorado County, Texas, its agents, servants, employees, and assigns, shall not be liable for any loss, damage, or injury of any kind or character to any person or property arising from or connected with the rights and privileges herein granted, or caused by or arising from any act or omission of Industry Telephone Company, or of any of Industry Telephone Company's agents, employees, licensees, or invitees, and Industry Telephone Company hereby waives on its behalf all claims and demands against Colorado County, Texas, for any such loss, damage, or injury, and hereby agrees to indemnify and hold Colorado County, Texas, entirely free and harmless from any and all liability for any such loss, damage or injury to other persons or property, and from all costs and expenses arising there from.

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING
November 28, 2022**

11. A contractor or employee of Industry Telephone Company, or other authorized representative of such company, shall have in his possession at all times during any construction or work being performed pursuant to the rights and privileges herein granted, a copy of the original permit granted to such company for such work, and upon being requested to display same to a Colorado County Commissioner at the work site during any time that any such work is being performed, shall promptly display same in accordance with such request, and the failure to do so shall be considered for all purposes as being a violation of the terms and conditions of this permit.

12. The Commissioners' Court of Colorado County, Texas, may require Industry Telephone Company to relocate any line installed pursuant to the provisions of this permit, for valid reasons under the law, by giving thirty (30) days' written notice to such company that such line must be relocated, and stating the reasons therefore.

13. Failure to comply with the terms and conditions of this permit shall result in the immediate cancellation hereof, and applicant shall, upon accepting this permit, assume all responsibility for things to be done hereunder, regardless of any agreement between applicant and third parties, and in the event of violation of any of the terms and conditions of this application shall immediately correct such violation or remove any lines placed in, upon or over the ground and restore the ground to its original condition. Upon discovering a violation hereunder, Colorado County shall send a notice by certified mail, return receipt requested, to Industry Telephone Company addressed to PO Box 40, Industry, Texas 78944. This notice shall state the location of the violation and specifically point out the nature of such violation or violations. Industry Telephone Company shall thereafter have thirty (30) days following the date of such letter to completely correct and cure all violations enumerated therein. If all such violations are not corrected within such time period, or within the period of any extensions thereof granted by Colorado County, Texas, in writing, such County shall then have the option to perform all work contemplated hereunder or hire independent contractors to perform same, and there-after bill Industry Telephone Company for the fair and reasonable amounts expended by or contracted to be expended by Colorado County, Texas, hereunder. If such bill is not paid by Industry Telephone Company within thirty (30) days of the receipt of such bill, then Colorado County, Texas, shall have the right to bring a cause of action in the Courts of Colorado County, Texas, to collect such sum and all reasonable attorney's fees, court costs, and other reasonable and necessary expenses incurred by such County in connection with the collection thereof.

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING
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14. Industry Telephone Company shall, within 30 days of the completion of all work performed pursuant to the terms of this permit application, give written notice to the County Judge of Colorado County, Texas, and to the commissioner in whose precinct such work was performed, that, in the opinion of such company, such work has been completed and conforms to the requirements of this permit. Failure to give such notice within such time shall be deemed to be a violation of the terms of this permit, and shall subject Industry Telephone Company to such liability or action as has been otherwise provided for herein.

15. This permit application is good for a period of one year from the date of this application. If installation of the line or lines or other acts contemplated hereby is not accomplished within such time, this permit application will become null and void for all purposes.

16. In the necessary maintenance of said lines and appurtenances of said Public Utility Company, no permit shall be necessary but twenty-four (24) hour written notice by certified mail, return receipt requested, must be received by the Commissioner in whose precinct said work is to take place, unless an emergency situation exists where service must be restored to customers in which instance said Public Utility shall have the permission to perform the necessary maintenance to restore service and thereafter report to said Commissioner the area in which said work was performed and the extent to the per-forename, but in no way shall this permission as granted under this order to perform said work without application and permit as herein-above specified relieve such Public Utility Company from complying with the specifications herein above set forth, except as to the notice requirements.

17. Colorado County, Texas, in no way warrants its right to grant this permit, and this permit in no way affects the rights of adjoining landowners, and applicant shall accept this permit subject to any and all rights of such adjoining landowners.

APPROVED this 28th day of Nov. 2022.

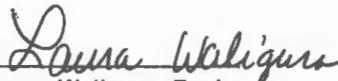


COUNTY JUDGE

MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING

November 28, 2022

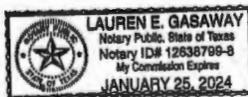
Industry Telephone Company, being the Grantee in the
aforementioned permit, does hereby accept the granting of same
upon the terms, conditions and agreements, covenants and
obligations, as set forth therein, and agrees that same shall be
fully binding upon Grantee, its successors and assigns.

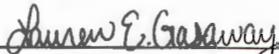

Laura Waligura, Engineer

THE STATE OF TEXAS
COUNTY OF AUSTIN

BEFORE ME, the undersigned authority, on this day
personally appeared Laura Waligura of Industry Telephone
Company, known to me to be the person whose name is
subscribed to the foregoing instrument, and acknowledged to me
that he executed the same for the purposes and consideration
therein expressed, and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE
on this 17 day of November, 2022.



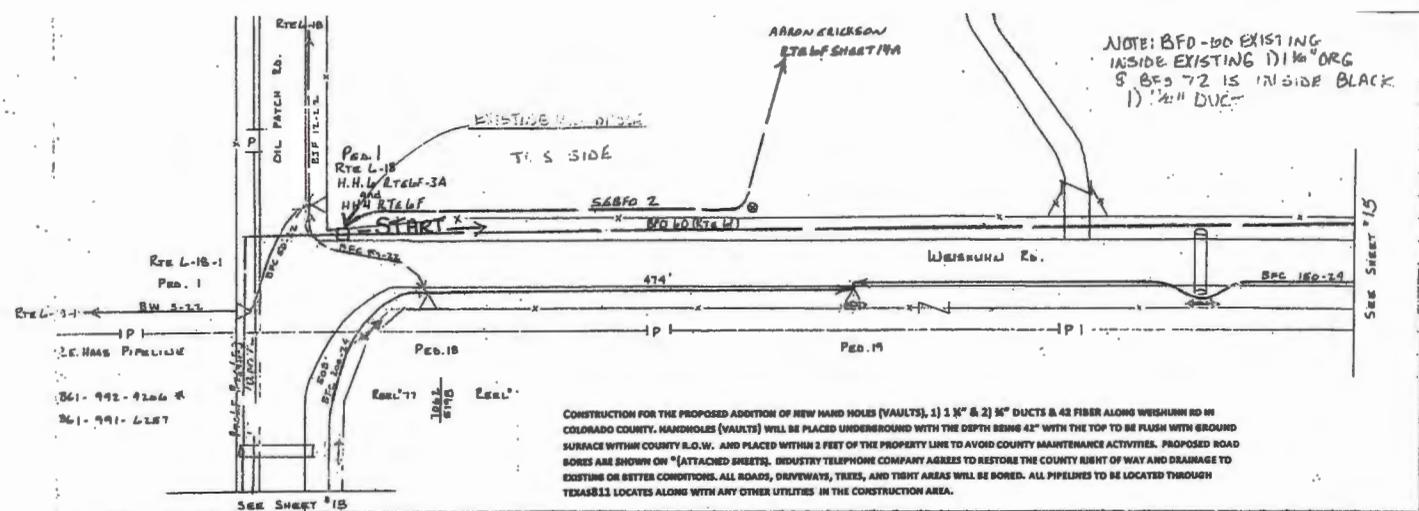

NOTARY PUBLIC IN AND FOR
AUSTIN COUNTY, TEXAS

My commission expires:

01/25/2024

MINUTES OF THE COLORADO COUNTY
 COMMISSIONER'S COURT REGULAR MEETING

November 28, 2022



CONSTRUCTION FOR THE PROPOSED ADDITION OF NEW HAND HOLES (VAULTS), 1) 1' X' 6' 2) 36\"/>

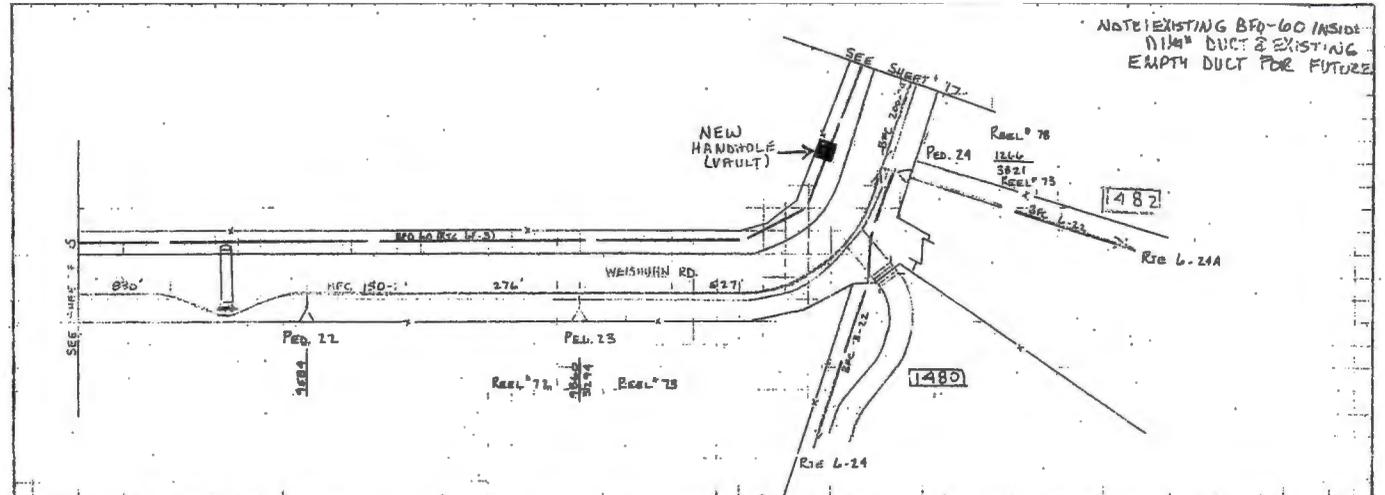
NORTH										This staking sheet is intended and prepared for route designation only and the Engineer hereby and on expressly not out to the contractor, disclaims any and all responsibility and/or obligation for marking, marking and/or reflecting the existence and/or location of any and all underground facilities, including but not limited to nonconform bearing pipelines, not withstanding said facilities may be visible and/or marked on the surface along, over or across said proposed route as shown on this staking sheet.										"BURIED PLANT" STAKING SHEET												
PE. NO.	BD	BA	BFC 100-14	BFC	BFO 60	BFO 72	BG	BH 52-1	BH 53	BM 1000	BM 6000	HC	SUB. NO.	P1	SE	BM 63	OWNER	SYSTEM DESIGNATION	TAX DISTRICT	TAX DISTRICT	EXCHANGE	COUNTY	MAP REF.	TAKEN BY	DATE	R.O.W. SECURED FOR CONST.	BY OWNER	ROUTE	SHEET	PAGE NO.		
19	4A	1	.474		5.210	1.216					5.000						INDUSTRY TELEPHONE CO.	T2 635	COLUMBIAN I.S.D.		NEW ULM	COLORADO	22	R.E.M. S.L.S.	4-6-95			6 40F 410F-3A	14	OF 40		
19	4A	1	.474		5.210	1.216					5.000																					
19	4A	1	.474		5.210	1.216					5.000																					
19	4A	1	.474		5.210	1.216					5.000																					

RTE 60
 RTEL-3A

ABOVE NUMBER DUCTS TOTAL
 FOOTAGE FROM HH# 3 (GF)
 TO HH# 4 (GF) & HH 6 (GF-3A)

**MINUTES OF THE COLORADO COUNTY
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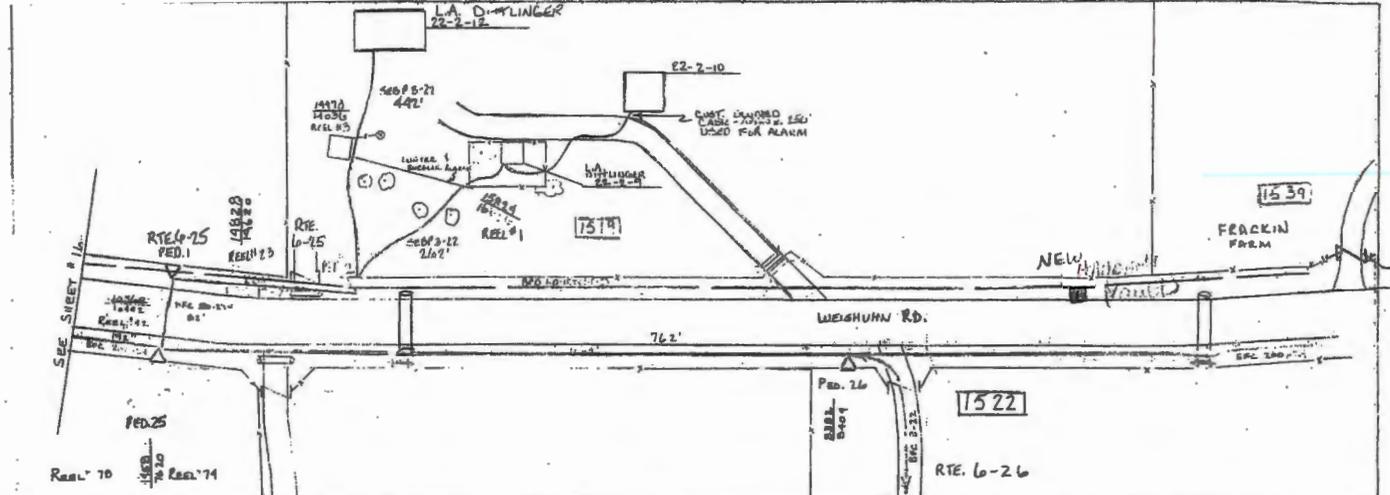
November 28, 2022



NORTH													This staking sheet is intended and prepared for route designation only and the Engineer hereby and as expressly set out in the contract, disclaims any and all responsibility and/or obligation for marking, noting and/or reflecting the existence and/or location of any and all underground facilities, including but not limited to petroleum bearing pipelines, not withstanding said facilities may be visible and/or marked on the surface along, over or across said proposed route as shown on this staking sheet.										"BURIED PLANT" STAKING SHEET			
PED. NO.	BD	BA	BFC 150-24	BFC 5-22	B	B	B	BM 52-1	BM 53	BM	HC	SUB. NO.	PI	SE	BM 83	OWNER INDUSTRIAL TELEPHONE CO										
22	4		.030						1							SYSTEM DESIGNATION Tx 635										
																TAX DISTRICT COLUMBUS - S. D.										
																TAX DISTRICT										
																EXCHANGE NEW ULM COUNTY COLORADO MAP REF. 22										
23	4		.276													SOUTHWESTERN ENGINEERING COMPANY R.O. BOX 278 COMFORT, TEXAS 78013										
																STAKED BY RRG		DATE								
																DRAWN BY BCL		8/30/89								
24	4		.527													CONST. MSTR. BY										
																R.O.W. SECURED FOR CONST.										
																BY OWNER										
																ROUTE 6		PAGE NO.								
																SHEET 11a of 40										

MINUTES OF THE COLORADO COUNTY
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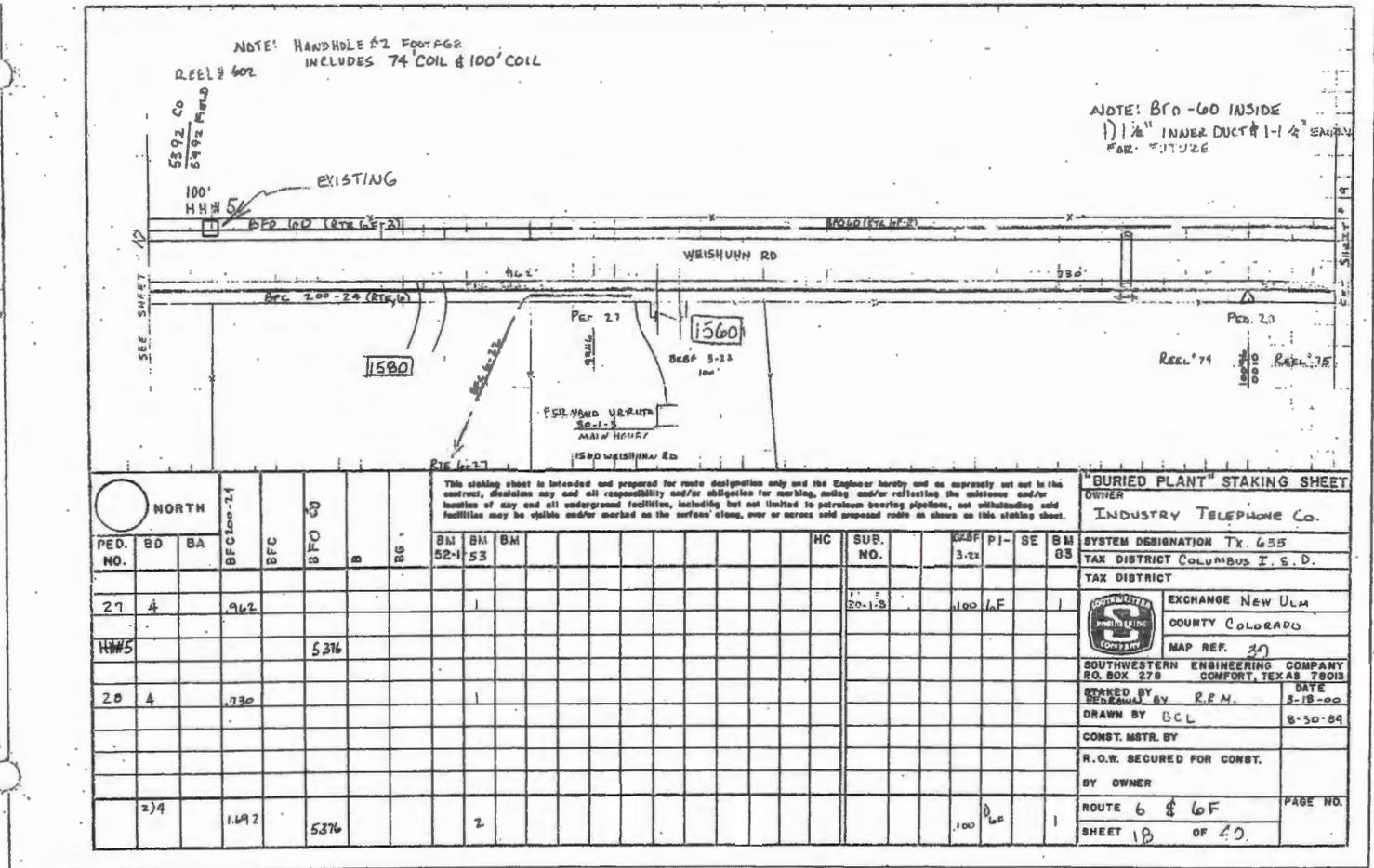
November 28, 2022



NORTH										This staking sheet is intended and prepared for route designations only and the Engineer hereby and in expressly set out in the contract, disclaims any and all responsibility and/or obligation for marking, setting and/or re-setting the existence and/or location of any and all underground facilities, including but not limited to surmounting bearing pipelines, and other underground utility facilities may be visible and/or marked on the surface along, over or across said proposed route as shown on this staking sheet.										"BURIED PLANT" STAKING SHEET			
NO.	BD	BA	BFC 200-24	BFC 200-22.1	BFC 12-22	BFC 22-150	B.M. 52-1	B.M. 53	B.M. 2	HC	SUB. NO.	PI-OP 2-22	BE 83	B.M.	OWNER								
25	5		.192												JANUARY TELEPHONE CO.								
26	4		.762												SYSTEM DESIGNATION TX. 625								
															TAX DISTRICT ROLANDUS T.S.D.								
															TAX DISTRICT								
															EXCHANGE NEW ULM								
															COUNTY COLORADO								
															MAP REF.								
															STAKED BY R.R.M. S.L.L.S.		DATE						
															DRAWN BY L.L.S.		3/20/95						
															CONST. MSTR. BY								
															R.O.W. SECURED FOR CONST.								
															BY OWNER								
															ROUTE 6-25		PAGE NO.						
															SHEET 17		OF 40						

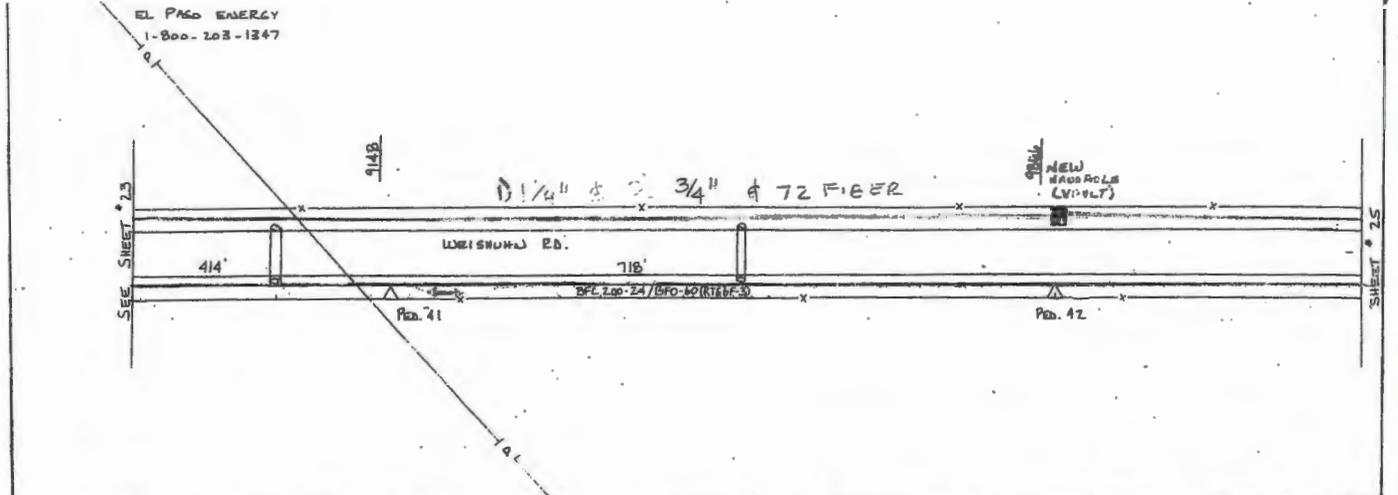
MINUTES OF THE COLORADO COUNTY
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**MINUTES OF THE COLORADO COUNTY
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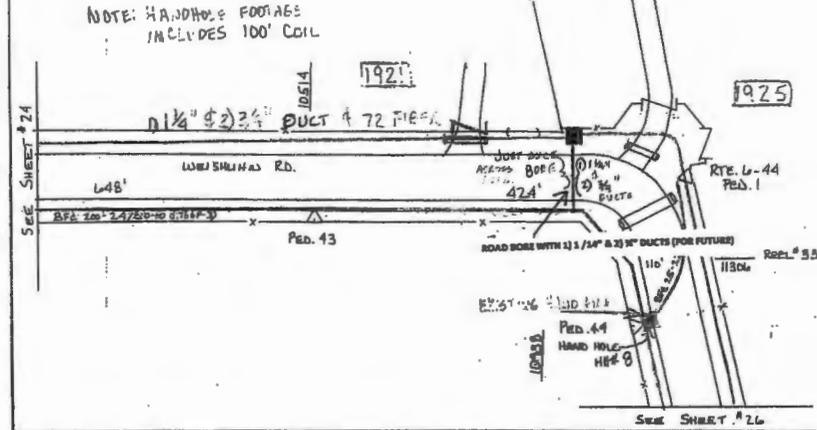
November 28, 2022



NORTH										This staking sheet is intended and prepared for route designation only and the Engineer hereby and as expressly set out in the contract, disclaims any and all responsibility and/or obligation for marking, setting and/or reflecting the existence and/or location of any and all underground facilities, including but not limited to petroleum bearing pipelines, air conditioning and facilities may be visible and/or marked on the surface along, over or across said proposed route as shown on this staking sheet.										"BURIED PLANT" STAKING SHEET			
PED. NO.	DD	BA	BFC 200-24	BFC	D	D	DC	BM 92-1	BM	BM	HC	SUB. NO.	PI	SE	BM 83	OWNER INDUSTRY TELEPHONE CO. INC.							
41	4		414													SYSTEM DESIGNATION TX L35							
																TX DISTRICT COLUMBUS I.S.D.							
																TX DISTRICT							
																EXCHANGE NEW ULM							
																COUNTY COLORADO							
																MAP REF. 30							
																TAKEN BY R.M. LLS & D.R.M.		DATE 10-13-09					
																DRAWN BY R.M.		DATE 10-19-09					
																CONST. INSTR. BY							
																R.O.W. SECURED FOR CONST.							
																BY OWNER							
																ROUTE 6		PAGE NO.					
																SHEET 24 OF 40							

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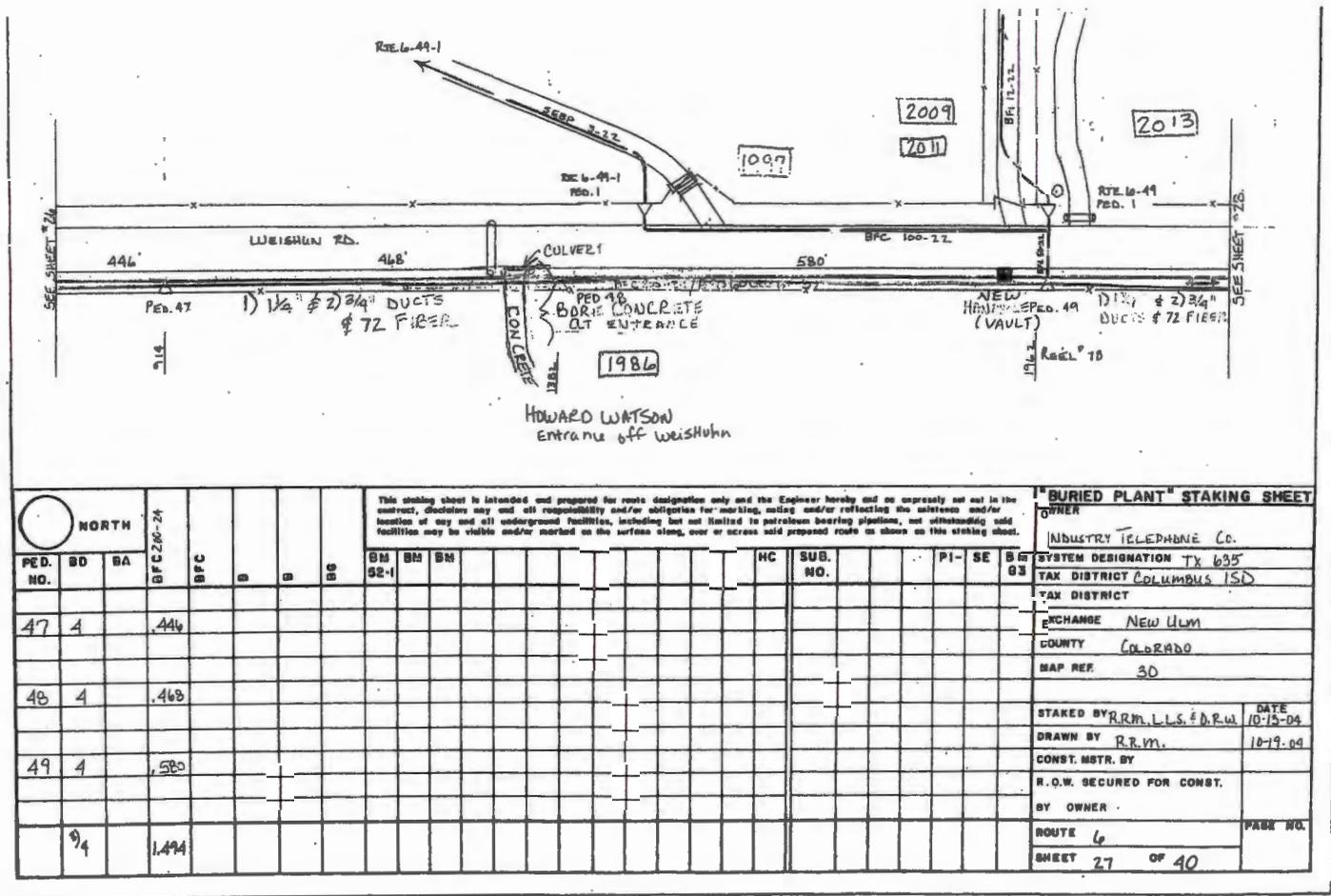
November 28, 2022



NORTH										This staking sheet is intended and prepared for route designation only and the Engineer hereby and on expressly set out in the contract, disclaims any and all responsibility and/or obligation for marking, setting and/or reflecting the stations and/or location of any and all underground facilities, including but not limited to petroleum bearing pipelines, not withstanding said facilities may be visible and/or marked on the surface along, over or across said proposed route as shown on this staking sheet.										"BURIED PLANT" STAKING SHEET			
PED. NO.	BD	BA	B/C 200-24	B/C 25-22	B	B	B6	BM 52-1	BM	BM	HC	SUB. NO.	P1	SE	BM 53	OWNER							
43	4		.648													INDUSTRY TELEPHONE CO.							
44	4		.424													SYSTEM DESIGNATION TX 635							
																TAX DISTRICT COLUMBUS I.S.D.							
																TAX DISTRICT							
																EXCHANGE NEW HLM							
																COUNTY COLORADO							
																MAP REF 30							
																STAKED BY R.P.M. LLS & DRW. DATE 10-13-04							
																DRAWN BY R.P.M. DATE 10-19-04							
																CONST. MSTR. BY							
																R.O.W. SECURED FOR CONST.							
																BY OWNER							
	2)9 1)3		1.072	.110												ROUTE 6 E 6-44							
																PAGE NO. SHEET 25 OF 40							

MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING

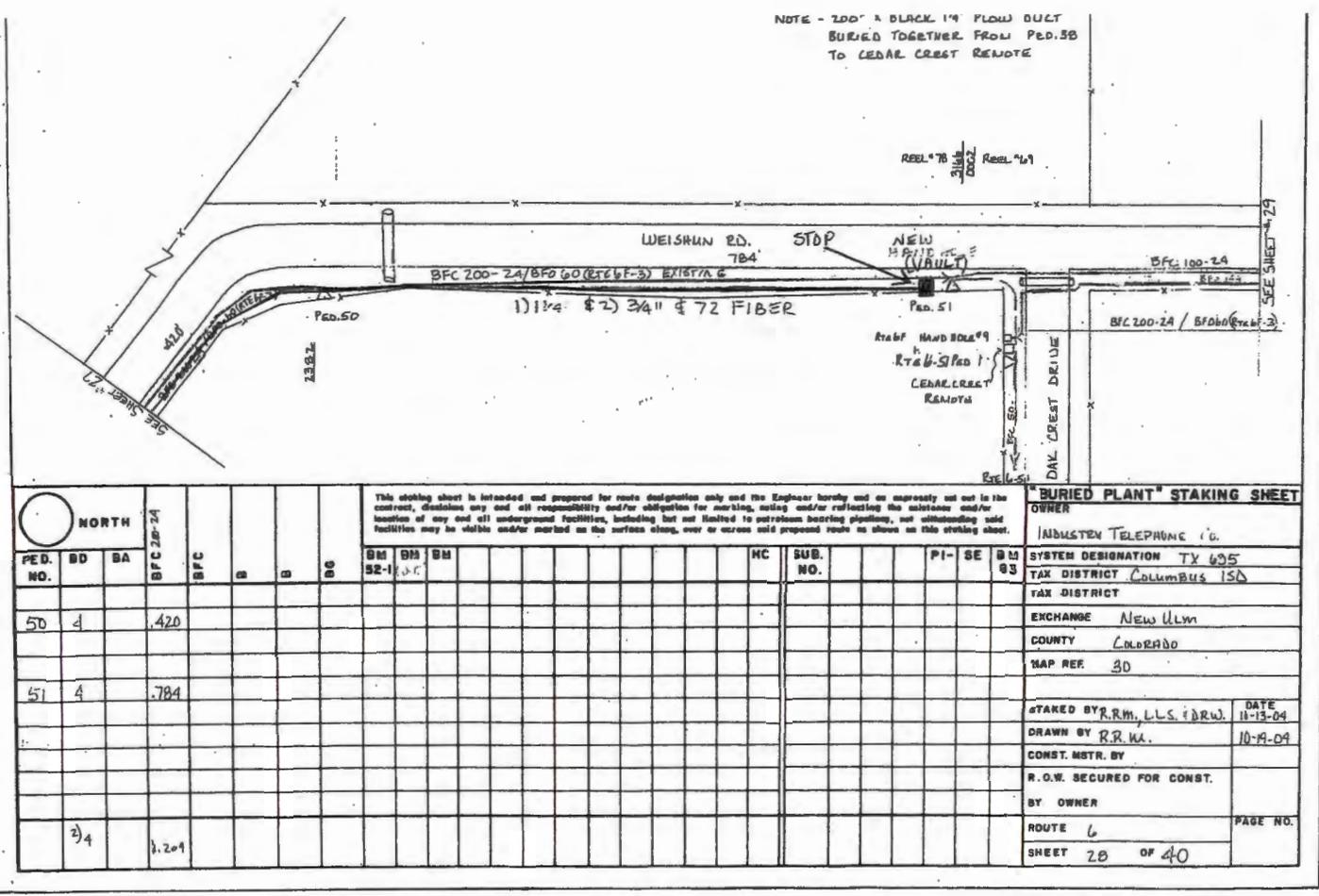
November 28, 2022



NORTH													This staking sheet is intended and prepared for route designation only and the Engineer hereby and as expressly set out in the contract, declares any and all responsibility and/or obligation for marking, setting and/or reflecting the existence and/or location of any and all underground facilities, including but not limited to petroleum bearing pipelines, not withstanding said facilities may be visible and/or marked on the surface along, over or across said proposed route as shown on this staking sheet.										"BURIED PLANT" STAKING SHEET			
PED. NO.	BD	BA	BFC 200-24	BFC	B	B	B	BM 52-1	BM	BM	HC	SUB. NO.	PI	SE	B	GS	OWNER									
47	4		446														INDUSTRY TELEPHONE CO.									
48	4		468														SYSTEM DESIGNATION TX 695									
49	4		580														TAX DISTRICT COLUMBUS 1SD									
																	TAX DISTRICT									
																	EXCHANGE NEW ULM									
																	COUNTY COLORADO									
																	MAP REF 30									
																	STAKED BY R.R.M. L.L.S. & D.R.W.		DATE 10-15-04							
																	DRAWN BY R.R.M.		DATE 10-19-04							
																	CONST. MSTR. BY									
																	R.O.W. SECURED FOR CONST.									
																	BY OWNER									
																	ROUTE 6		PAGE NO.							
																	SHEET 27		OF 40							

MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING

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**MINUTES OF THE COLORADO COUNTY
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- 7.** Discuss, consider, and select administration/project delivery service provider(s) to complete applications and project implementation for the CDBG MIT-MOD funding administered by the Texas General Land Office. (Lowrance)

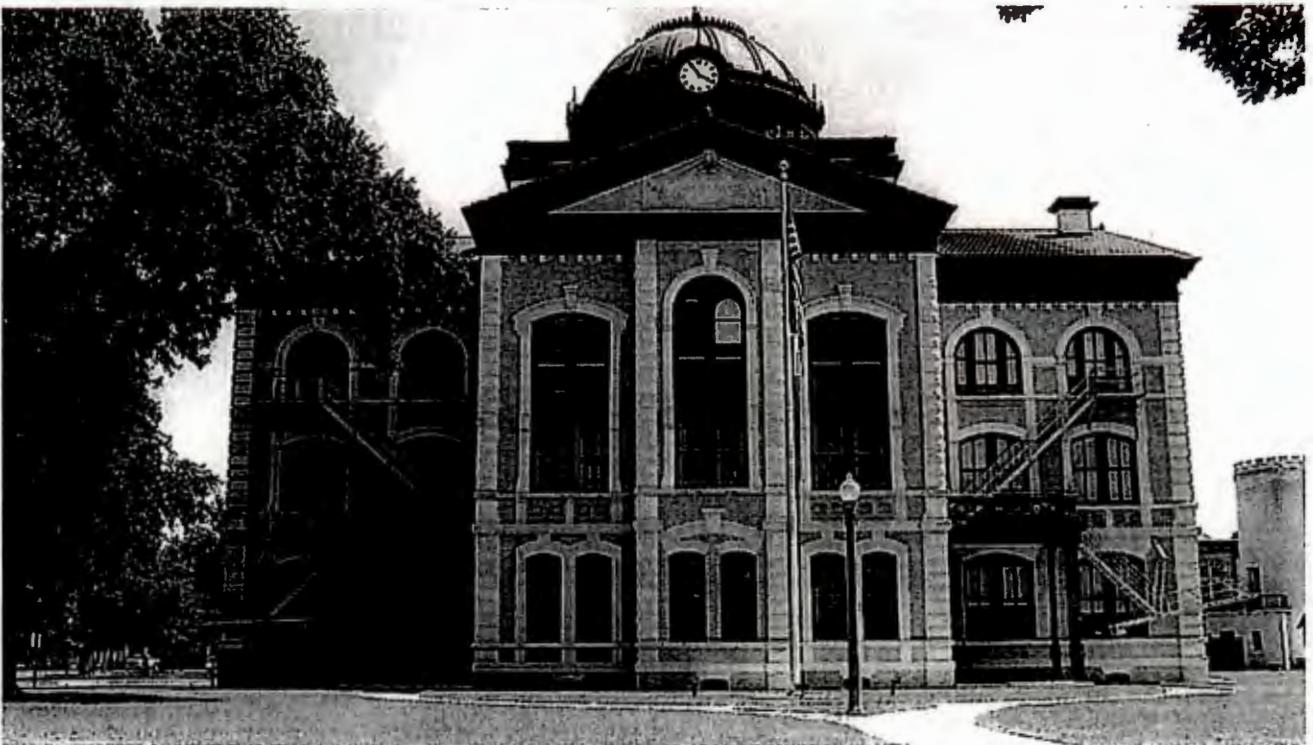
Michelle Lowrance with the County Auditor's Office explained proposals were due November 16. Two proposals were received. A review committee consisting of Commissioner Neuendorff, Chuck Rogers, and Mrs. Lowrance reviewed both proposals. The committee's recommendation is Langford Community Management Services. She introduced Jill Phinney with Langford Community Management Services. Ms. Phinney is present to answer any questions the court may have. Judge Prause asked how long the committee had been working on this. Mrs. Lowrance explained she looked through the proposals, outlined them, and then the committee met last week for about an hour to discuss advantages and disadvantages of both. Raymie Kana called three or four other counties to get feedback. These things were considered in making Langford Community Management Services the recommendation. Judge Prause asked if the court voted for Langford would Ms. Phinney be the contact person. Ms. Phinney she would and stressed to the court that there is a tight timeline in place, and she'd like to hit the ground running.

Motion by Judge Prause to select Langford Community Management Services as the administration/project delivery service provider to complete applications and project implementation for the CDBG MIT-MOD funding administered by the Texas General Land Office; seconded by Commissioner Wessels; 5 ayes 0 nays; motion carried; it was so ordered.

(See Attachment)

**MINUTES OF THE COLORADO COUNTY
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**PROFESSIONAL GRANT
ADMINISTRATION SERVICES
PROPOSAL**

COLORADO COUNTY, TEXAS

PROPOSED BY:

Langford Community Management Services
9017 W. Hwy. 29, Suite 206
Liberty Hill, Texas 78642

With satellite offices in:
Beaumont, Magnolia, Stockdale and Harlingen

PROPOSED TO:

Colorado County
400 Spring St.
Columbus, Texas 78934

**MINUTES OF THE COLORADO COUNTY
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Colorado County
Attention: Raymie Kana, County Auditor
318 Spring Street, Suite 104
Columbus, Texas 78934

November 7, 2022

RE: Request for Proposal (RFP) for Administration/Professional Services, CDBG-MIT MOD

Ms. Kana,

Langford Community Management Services (LCMS) will the County with comprehensive project-based grant services to ensure all state, federal, and local requirements are met, while implementing this program. We are a Texas-based firm founded in 1983. We propose to provide the full scope of Application and Administration services for your CDBG-MIT Project. LCMS fully understands the proposed scope of work covered by the RFP:

- Assist in preparing the CDBG-MIT application
- Complete project environmental review and compliance activities
- Provide labor standards compliance for all contracted work in conformance with Texas Government Code Title 10, Chapter 2258 including on-site employee interviews, review of all contractor payrolls, wage determination, calculation of wage restitution, etc.
- Assist in procurement of construction services, materials, rental/lease equipment, professional design services, or other items needed to implement the CDBG-MIT projects including bid documents, notices and contracts—may include multiple bids for contracted work for various projects
- Coordinate HUB program requirements
- Assist with documentation of any project-related force account (crew and equipment) hours and costs—requires on-site meetings with city staff, access to Rental Rate Blue Book for equipment
- Assist in compilation of data for county owned equipment used for each project

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- Review of all contractor or materials invoices for compliance with local financial reporting requirements
- Assist in preparing CDBG-MIT Billing Summaries and Invoices for reimbursement requests and in determining whether costs are eligible for reimbursement
- Assist in preparing Certification and back-up documents related to individual projects for signature by local officials
- Coordinate with financial officers and staff on project-specific costs accounting

We have hands-on experience, knowledge, leadership, capacity and support systems in place to assist you with your grant administration needs.

We trust this proposal provides all the requested information. Please feel free to contact me at (512) 452-0432 with any questions or if you require additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Judy Langford", is written over the typed name.

Judy Langford Owner/President
Langford Community Management Services
9017 West County Road 29, Suite 206 Liberty
Hill, Texas 78642

With satellite offices in: Beaumont, Magnolia, and Harlingen

MINUTES OF THE COLORADO COUNTY
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GENERAL LAND OFFICE CDBG-MIT METHOD OF DISTRIBUTION

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- 1.2 Statement of Qualifications*
- 1.3 Approach to Providing Services*
- 1.4 Experienced in Disaster Recovery*
- 1.5 Understanding of Scopes of Services*
- 1.6 Experienced Staff & Prior Work Performance*
- 1.7 Infrastructure Examples*
- 1.8 Grant Management Experience*

SECTION 2: EXPERIENCE & WORK PERFORMANCE

EXPERIENCE & WORK PERFORMANCE

- 2.1 Work Performance*
- 2.2 Functions & Key Tasks*

SECTION 3: CAPACITY TO PERFORM

CAPACITY TO PERFORM

- 3.1 Organization Chart/Resumes*
- 3.2 Capacity to Perform*
- 3.3 Financial Management*
- 3.4 Environmental Review*
- 3.5 Real Property Acquisition/URA*
- 3.6 Construction Management*
- 3.7 Fair Housing/Equal Opportunity*
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PROPOSED COST OF SERVICES

4.1 Cost of Services

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REFERENCES/RESUMES/APPENDICES

5.1 Community References

5.2 Appendices:

- a. Certificate of Insurance*
- b. Statement of Conflicts of Interest*
- c. System for Award Management*
- d. Form CIQ*
- e. Certification Regarding Lobbying*
- f. Form 1295*
- g. Required Contract Provisions*

5.3 Additional Personnel Resumes and Certificates

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SECTION 1

**ADMINISTRATION
SERVICES**

**MINUTES OF THE COLORADO COUNTY
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INTRODUCTION

Langford Community Management Services, Inc. (LCMS) has been serving Texas Cities and Counties and their grant writing and administration needs for over 39 years. LCMS incorporated as a Women-owned Business Enterprise (WBE) in 1997, having worked with numerous grants since 1983 as a sole proprietorship. LCMS became a certified HUB through the Secretary of State's office and has maintained that certification since 2009. As a Texas "home-grown" business, LCMS has chosen to concentrate in helping to strengthen Texas communities through community and economic development while advocating for affordable housing through local program development and statewide policy changes affecting Texas communities. Judy Langford, President and Owner, is actively engaged in every project we undertake, and will be integrally involved in every step along the way. With our roots in public service, LCMS strives to meet our clients' needs with the recognition that all local governments are in place to assist the public and provide basic services to sustain their communities.

STATEMENT OF QUALIFICATIONS

LCMS brings full-spectrum grant writing and management service with over 39 years of Texas-based grant administration as a firm, with decades of combined experience from our team of grant specialists. LCMS, being created and continued by service-driven individuals, many of whom worked as public servants for many years prior to coming to this job, take very seriously the fact that we are project managers.

LCMS has written and administered millions of dollars in grants and loans from state and federal agencies, including the Texas Department of Agriculture (TDA), General Land Office (GLO), Texas Department of Housing and Community Affairs (TDHCA), Texas Department of Emergency Management (TDEM), Texas Department of Economic Development (TDED), Texas Parks and Wildlife (TPWD), Texas Department of Transportation (TxDOT), Texas Water Development Board (TWDB), Texas Water Commission (now Texas Commission on Environmental Quality-TCEQ), Department of Energy (DOE), State Energy Conservation Office (SECO), Housing and Urban Development (HUD), United States Department of Agriculture (USDA), Texas Historical Commission (THC), U.S. Department of Justice (DOJ), Federal Emergency Management Agency (FEMA) and the Economic Development Administration (EDA).

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APPROACH TO PROVIDING SERVICES

LCMS understands the need for the selected consulting firm to administer and manage the City's Community Development Block Grant-MIT program entirely. This is the stance our firm takes on all contracts. LCMS will organize the program in such a way that the County will ultimately be responsible only for internal processes such as final review and approval of the draws. NEPA standards including environmental reviews will be met. LCMS is very experienced with these reviews and the associated processes anticipated by the CDBG-MIT program. LCMS is also very experienced with Federal Labor Standard Regulations including the Davis-Bacon and Related Acts and will assure compliance with these regulations.

EXPERIENCED IN DISASTER RECOVERY

LCMS has written, managed and completed city and county grants since 1983. Within that time



we have assisted numerous communities to complete CDBG-MIT applications, secure approved funding, administer timely project service, monitor, and successfully close projects in full compliance with state and federal requirements.

We specialize in disaster recovery grants that meet the needs of recovering communities. In the State of Texas, LCMS is intricately familiar with Federal disaster grants including General Land Office disaster recovery funds, Texas Department of Agriculture Disaster Relief funds, Hazard Mitigation Funds through the Texas Department of Emergency Management, Natural Resource Conservation Services Watershed Protection Grants and combinations of several of the above.

In working closely with many cities and counties during the disaster recovery process, LCMS has developed an extensive knowledge of the disaster recovery programs available and how they may complement each other to best serve the communities and extend available dollars.

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WHY LCMS?

**HANDS-ON
EXPERIENCE
WITH HUD APPROVAL
PROCESSES**

- LCMS brings knowledge and experience as a Grant Administrator and Environmental Service Provider for over 150 Counties and Cities in Texas.
- Members of our project team have personally developed the CDBG-DR Procedures and Approval Processes still used in HUD Grantee programs today.
- We have qualified projects and implemented audit-approved services for every community we have had the pleasure to serve.

**COLLABORATIVE
COMMUNICATION**

- LCMS lives by a "no surprises" philosophy; we ensure prompt communication and risk-management advice on all issues that are important to our clients.
- It is always our mission to be proactive in identifying solutions and keep the production pipeline and performance benchmarks in sight.

**ACQUISITION
EXPERTISE**

- LCMS has assisted hundreds of Texas residents to qualify for buyout assistance reducing the risk of loss from future storms.
- We stand ready to assist in following the rules and regulation related to the Uniform Relocation Act (e.g., 42 U.S.C. Chapter 61 and 49 C.F.R. Part 24).

**HIGH QUALITY
PERFORMANCE**

- Integrity is the backbone of the LCMS commitment to deliver quality work over the long term.
- Our goal from the outset is to complete a program in the most cost-efficient manner possible.

COMPLIANCE

- LCMS-administered projects have had zero findings and zero concerns when audited by HUD staff.

**PROVEN PROJECT
MANAGEMENT**

- LCMS has delivered on over \$1.5 Billion in project delivery oversight and program delivery in Texas, including assisting Bastrop County through the recovery process for wildfires and floods.
- LCMS maintains communication with staff and local officials, Which is integral to project success.

**MINUTES OF THE COLORADO COUNTY
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LCMS provides a proven, experienced team to perform the administrative duties as set forth in the GLO Scope of Work including the functions and key tasks in the table below:

Functions & Key Tasks	
Administrative Duties	
<ul style="list-style-type: none"> ✓ Program compliance ✓ Establishing and maintaining financial processes ✓ Establishing and maintaining a record-keeping system ✓ Resolution of monitoring and audit findings (if any) ✓ Serve as the monitoring liaison ✓ Assist with the resolution of any third-party claims 	<ul style="list-style-type: none"> ✓ Report suspected fraud to GLO, submit timely responses to the County and/or GLO for additional information when required ✓ Complete draw requests with supporting documents, ✓ Facilitate outreach efforts ✓ Application intake and eligibility review ✓ Perform any other administrative duties required to deliver the project ✓ Utilize and assist with GLO's system of records and submit change requests as necessary
Acquisition Tasks	
<ul style="list-style-type: none"> ✓ Acquisition Activities ✓ Submit acquisition reports and related docs 	<ul style="list-style-type: none"> ✓ Maintain acquisition files ✓ Uniform Relocation Act
Environmental Services	
<ul style="list-style-type: none"> ✓ Review each project for: Exempt, Categorical Exclusion not Subject to 58.5, Environmental Assessment, and Environmental Impact Statement ✓ Prepare and submit environmental forms to support findings ✓ Consult & coordinate with oversight/regulatory agencies ✓ Prepare all responses to comments ✓ Prepare and submit publication for all public notices, not limited to the FONSI ✓ Advise and complete environmental re-evaluations per CFR 58.47 when needed 	<ul style="list-style-type: none"> ✓ Perform special studies, additional assessments, or permitting to secure environmental clearance ✓ Maintain close coordination with local officials, project engineers, and project teams ✓ Complete and submit Environmental Review for GLO's system of record ✓ Complete site visit and field observation report ✓ Provide documentation of clearance ✓ Prepare and submit monthly status reports and participate in regularly scheduled meetings

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Our dedication to continuous improvement allows us to preemptively problem-solve known compliance pitfalls. We have deep knowledge and experience with the applicable laws, regulations, Executive Orders the City will encounter, as shown in the table below:

Topic	Law, Regulation, and Executive Order (E.O.) *
General Environment	National Environmental Policy Act of 1969, 40 CFR Part 1500-1508, 40 CFR Part 312
HUD and FEMA Environmental Criteria	24 CFR Part 50, 24 CFR Part 51, 24 CFR Part 58
Historic Preservation	National Historic Preservation Act, 36 CFR Part 800, E.O. 11593
Wetlands and Jurisdictional Waters	Clean Water Act, E.O. 11990, 33 CFR Parts 320-330
Floodplain Management	24 CFR Part 55, E.O. 11988
Farmlands Protection	Farmland Protection Policy Act, and Department of Agriculture regulations at 40 CFR Part 658
Endangered Species	Endangered Species Act, 50 CFR Part 402
Siting of HUD-Assisted Projects Near Hazardous Operations Handling Conventional Fuels or Chemicals of an Explosive or Flammable Nature	24 CFR Part 51, Subpart C
Hazardous, Toxic or Radioactive Materials & Substances	24 CFR Part 58.5(l)(2)(i) and (iii)
Siting of HUD-Assisted Projects in Runway Clear Zones at Civil Airports and Clear Zones and Accident Potential Zones at Military Airfields	24 CFR Part 51, Subpart D
Lead Safe Housing Rule	24 CFR Part 35, Subpart H
Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations	E.O. 12898
Sole Source Aquifers	Safe Drinking Act, and EPA regulations at 40 CFR Part 149
Coastal Zone Management	Coastal Zone Management Act, Sections 307(c), (d)

* Not all Laws, Regulations, and/or Executive Orders are applicable to proposed projects in the County. Note: HUD CDBG-DR and FEMA funding do not require coordination with the Texas Parks & Wildlife Department when determined impact to TPWD designated endangered, threatened, or species of concern; however, Texas GLO has historically required coordination with TPWD when projects may impact endangered, threatened, or species of concern.

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SECTION 2

EXPERIENCE

&

PERFORMANCE



**MINUTES OF THE COLORADO COUNTY
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WORK PERFORMANCE

LCMS brings full-spectrum grant writing and management service and has excelled in the grant administration and project management of CDBG-DR grants.

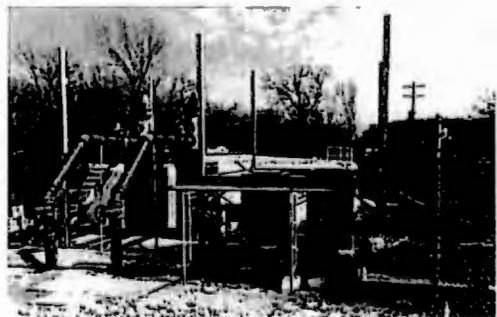


LCMS will work together with the County through every step of the CDBG-MIT grant process, ensuring that the County's priorities and goals are considered and successfully achieved.

Years of CDBG-MIT program experience and an organized approach allows LCMS to produce real, cost-effective results. We will tailor the process to your needs while following the program-specific guidelines.

A grant administrator is primarily responsible for coordinating and expediting all grant activities. We strive to remain a cooperative, informed, and active member of your project implementation team. As such, we help keep projects on track and on time. Our core tasks include:

- Maintain regular contact with the project engineer, the local contact person, and construction contractors,
- Provide project engineers with an instruction and forms packet so they know upfront what information is required by the state agency,
- Assist in processing all invoices, contracts, and change orders received from the project engineer and contractors,
- Assist in reviewing workable solutions to resolve unexpected cost overruns, changes in construction activities or locations, or other issues that affect your project's eligibility and standing with the state and federal agencies; and
- Assist you in working with the state and federal agencies to resolve any issues that may arise with your grant application or funded project.



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EXPERIENCED STAFF

LCMS ranks our employees as our #1 asset. Our work with more than 200 communities would not be possible without the knowledge, experience and skills of our staff members. LCMS has in place a strong team with vast training and experience in the CDBG-MIT and TxCDBG Programs. Our staff members are trained and certified through the Texas Department of Agriculture to be administrators of the TxCDBG Program. Many are CDBG trained for environmental reviews and trained and certified with the Texas Department of Transportation for administration of TxDOT projects.

We are deeply knowledgeable regarding program eligibility and requirements for a wide variety of infrastructure needs including water, sewer, streets, drainage, flood control coastal protection, public buildings, generators, and other facilities. We understand what is required to meet local needs for infrastructure in low-to-moderate income neighborhoods, on a system-wide basis, and to support local job creators. With a staff of 26 service minded individuals, LCMS has the capacity to write and administer additional projects. In Section 5 of our proposal, you will find references



from our past and present clients and staff resumes that will provide more information about our staff and the breadth of experience that they bring to the team.

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INFRASTRUCTURE EXAMPLES

City of Kyle

LCMS has completed a Flood & Drainage, and Streets Improvements project on Windy Hill Road through a GLO-DR grant of \$3.1 Million Dollars for the City of Kyle. The street improvements included removing and replacing existing culverts, roadway and approaches as well as widening the roadway pavement and structure to add turn lane capacity and install railing and end treatments. The Flood & Drainage Improvements increased the storm water collection capacity by increasing channel conveyance capabilities, remove and replace existing culverts with drainage structures, armor the channel and ditches and perform minor channel work downstream of the crossing at Windy Hill Road.



City of Shiner

LCMS completed a Flood & Drainage Improvements project through a GLO-DR grant for the City of Shiner. This Flood & Drainage improvement project included replacing existing concrete; install storm sewer lines, inlets, and junctions on S. Mary Street.



Langford Community Management Services

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City of Wimberley

LCMS completed a Flood & Drainage Improvements project through a GLO-DR grant for the City of Wimberley. This Flood & Drainage improvement project included demolishing existing roadway on Hoots Holler Road, installing storm inlets, reinforcing concrete roadway, and reinforcing the concrete apron and slope pavement.



City of Taylor

Langford Community Management Services (LCMS) has spent many years developing our project management services for the HOME Program to best serve Texas cities and counties. The HOME program, administered by the Texas Department of Housing and Community Affairs (TDHCA), helps low to moderate income families who own their own home, which is their principal residence, and is in poor repair. The HOME Program can help rebuild a community at a grass roots level by improving the existing housing stock



Langford Community Management Services

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**Langford Community Management Services
Grant Management Experience**

YEAR	CLIENT	AMOUNT	YEAR	CLIENT	AMOUNT
1988	Florence	\$ 250,000.00	1995	McMullen County	\$ 265,504.00
1989	Buckholts	\$ 168,000.00	1995	Runge	\$ 265,504.00
1989	Devine	\$ 250,000.00	1995	Thrall	\$ 250,000.00
1989	Harker Heights	\$ 227,540.00	1996	Atascosa County	\$ 500,000.00
1989	Runge	\$ 250,000.00	1996	Atascosa County	\$ 250,000.00
1990	Charlotte	\$ 250,000.00	1996	Blanco	\$ 350,000.00
1990	Harker Heights	\$ 246,650.00	1996	Blanco	\$ 250,000.00
1990	Llano	\$ 250,000.00	1996	Charlotte	\$ 250,000.00
1990	Moody	\$ 200,000.00	1996	Falls City	\$ 250,000.00
1990	Taft	\$ 273,925.00	1996	Florence	\$ 250,000.00
1991	Jourdanton	\$ 385,000.00	1996	Lampasas	\$ 250,000.00
1991	La Vernia	\$ 383,000.00	1996	Marble Falls	\$ 434,769.00
1991	Milam County	\$ 250,000.00	1996	Moody	\$ 250,000.00
1991	Thorndale	\$ 186,015.00	1997	La Grange	\$ 250,000.00
1991	Blanco	\$ 250,000.00	1998	Atascosa County	\$ 500,000.00
1991	Charlotte	\$ 250,000.00	1998	Bastrop	\$ 250,000.00
1991	Devine	\$ 177,700.00	1998	Charlotte	\$ 250,000.00
1991	Falls City	\$ 250,000.00	1998	Florence	\$ 250,000.00
1992	Runge	\$ 250,000.00	1998	Harker Heights	\$ 250,000.00
1992	Thrall	\$ 250,000.00	1998	La Coste	\$ 250,000.00
1992	Falls City	\$ 250,000.00	1998	Live Oak County	\$ 300,000.00
1992	Gillespie County	\$ 300,000.00	1998	Marble Falls	\$ 300,000.00
1993	Blanco	\$ 250,000.00	1998	Marble Falls	\$ 200,000.00
1993	Charlotte	\$ 250,000.00	1998	Smithville	\$ 250,000.00
1993	Devine	\$ 250,000.00	1999	Atascosa County	\$ 500,000.00
1993	Florence	\$ 171,870.00	1999	Bandera	\$ 250,000.00
1993	Gillespie County	\$ 250,000.00	1999	Belton	\$ 250,000.00
1993	Harker Heights	\$ 229,122.00	1999	Charlotte	\$ 250,000.00
1993	Holland	\$ 250,000.00	1999	Cuney	\$ 250,000.00
1993	Llano	\$ 250,000.00	1999	Hays County	\$ 350,000.00
1993	Rockdale	\$ 250,000.00	1999	Hays County	\$ 350,000.00
1993	Runge	\$ 250,000.00	1999	Holland	\$ 250,000.00
1994	Bee County	\$ 300,000.00	1999	Kyle	\$ 250,000.00
1994	Bee County	\$ 499,845.00	1999	Runge	\$ 250,000.00
1994	Buda	\$ 250,000.00	1999	Smithville	\$ 350,000.00
1994	Falls City	\$ 250,000.00	2000	Devine	\$ 250,000.00
1994	Lampasas	\$ 250,000.00	2000	Fayetteville	\$ 226,732.00
1994	Rockdale	\$ 250,000.00	2000	Flatonia	\$ 250,000.00
1994	Travis County	\$ 250,000.00	2000	Hays County	\$ 250,000.00
1995	Buckholts	\$ 250,000.00	2000	Harker Heights	\$ 250,000.00
1995	La Coste	\$ 250,000.00	2000	Hondo	\$ 250,000.00

**MINUTES OF THE COLORADO COUNTY
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**Langford Community Management Services
Grant Management Experience**

YEAR	CLIENT	AMOUNT	YEAR	CLIENT	AMOUNT
2000	Marble Falls	\$ 250,000.00	2004	Devine	\$ 250,000.00
2000	Mexia	\$ 250,000.00	2004	Falls City	\$ 250,000.00
2000	Moody	\$ 250,000.00	2004	Fayette County	\$ 250,000.00
2000	Smithville	\$ 250,000.00	2004	Flatonia	\$ 313,000.00
2001	Bastrop	\$ 250,000.00	2004	Marble Falls	\$ 250,000.00
2001	Cuney	\$ 250,000.00	2004	Mexia	\$ 250,000.00
2001	Falls City	\$ 250,000.00	2004	Streetman	\$ 250,000.00
2001	Fayette County	\$ 250,000.00	2005	Bartlett	\$ 250,000.00
2001	Flatonia	\$ 250,000.00	2005	Bastrop County	\$ 250,000.00
2001	Holland	\$ 250,000.00	2005	Bastrop	\$ 350,000.00
2001	Karnes County	\$ 250,000.00	2005	Bastrop County	\$ 250,000.00
2001	Kyle	\$ 250,000.00	2005	Bastrop County	\$ 350,000.00
2001	McMullen County	\$ 300,000.00	2005	Devine	\$ 250,000.00
2001	Travis County	\$ 189,820.00	2005	Fayette County	\$ 250,000.00
2002	Atascosa County	\$ 310,501.08	2005	Flatonia	\$ 250,000.00
2002	Bandera	\$ 186,249.00	2005	Florence	\$ 250,000.00
2002	Bee County	\$ 300,000.00	2005	La Coste	\$ 250,000.00
2002	Blanco	\$ 96,008.00	2005	Live Oak County	\$ 300,000.00
2002	Blanco	\$ 350,000.00	2005	Moody	\$ 250,000.00
2002	Devine	\$ 250,000.00	2005	Runge	\$ 250,000.00
2002	Falls City	\$ 231,533.00	2005	Streetman	\$ 250,000.00
2002	Florence	\$ 250,000.00	2005	Taylor	\$ 400,000.00
2002	Hays County	\$ 217,790.00	2005	Thrall	\$ 250,000.00
2002	Hondo	\$ 250,000.00	2005	Weimar	\$ 250,000.00
2002	Karnes County	\$ 350,000.00	2006	Atascosa County	\$ 250,000.00
2002	La Coste	\$ 250,000.00	2006	Bandera	\$ 250,000.00
2002	Lampasas	\$ 250,000.00	2006	Blanco	\$ 250,000.00
2002	Rockdale	\$ 250,000.00	2006	Charlotte	\$ 250,000.00
2002	Runge	\$ 250,000.00	2006	Cisco	\$ 250,000.00
2002	Smithville	\$ 250,000.00	2006	Falls City	\$ 250,000.00
2002	Weimar	\$ 350,000.00	2006	Giddings	\$ 250,000.00
2003	Atascosa County	\$ 250,000.00	2006	Harker Heights	\$ 250,000.00
2003	Bee County	\$ 300,000.00	2006	Hondo	\$ 250,000.00
2003	Blanco	\$ 250,000.00	2006	Lampasas	\$ 250,000.00
2003	Charlotte	\$ 250,000.00	2006	Marble Falls	\$ 250,000.00
2003	Fayetteville	\$ 250,000.00	2006	Rockdale	\$ 250,000.00
2003	Giddings	\$ 250,000.00	2006	Smithville	\$ 250,000.00
2003	Runge	\$ 250,000.00	2007	Bandera	\$ 250,000.00
2003	Thrall	\$ 250,000.00	2007	Bastrop County	\$ 250,000.00
2004	Bandera	\$ 250,000.00	2007	Bastrop County	\$ 250,000.00
2004	Belton	\$ 250,000.00	2007	Charlotte	\$ 250,000.00

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**Langford Community Management Services
Grant Management Experience**

YEAR	CLIENT	AMOUNT	YEAR	CLIENT	AMOUNT
2007	Gatesville	\$ 350,000.00	2009	Marble Falls	\$ 250,000.00
2007	Giddings	\$ 250,000.00	2009	Martindale	\$ 250,000.00
2007	Karnes County	\$ 250,000.00	2009	Moody	\$ 250,000.00
2007	Lampasas	\$ 350,000.00	2009	Rockdale	\$ 250,000.00
2007	Marble Falls	\$ 350,000.00	2009	Runge	\$ 250,000.00
2007	Marble Falls	\$ 350,000.00	2009	Smithville	\$ 250,000.00
2007	McMullen County	\$ 500,000.00	2009	Streetman	\$ 250,000.00
2007	Runge	\$ 250,000.00	2010	Atascosa County	\$ 250,000.00
2008	Atascosa County	\$ 250,000.00	2010	Bertram	\$ 250,000.00
2008	Atascosa County	\$ 84,435.00	2010	Blanco	\$ 250,000.00
2008	Bastrop	\$ 250,000.00	2010	Cottonwood Shores	\$ 350,000.00
2008	Bee County	\$ 300,000.00	2010	Devine	\$ 250,000.00
2008	Blanco	\$ 250,000.00	2010	Falls City	\$ 250,000.00
2008	Christine	\$ 63,198.00	2010	Fayette County	\$ 250,000.00
2008	Cisco	\$ 250,000.00	2011	Christine	\$ 250,000.00
2008	Cisco	\$ 114,591.00	2011	Cottonwood Shores	\$ 250,000.00
2008	Cisco	\$ 50,000.00	2011	Dilley	\$ 250,000.00
2008	Copperas Cove	\$ 350,000.00	2011	Dublin	\$ 250,000.00
2008	Falls City	\$ 250,000.00	2011	Flatonia	\$ 250,000.00
2008	Hays County	\$ 250,000.00	2011	Hondo	\$ 250,000.00
2008	Hondo	\$ 250,000.00	2011	Karnes City	\$ 250,000.00
2008	La Coste	\$ 250,000.00	2011	Kenedy	\$ 250,000.00
2008	Lampasas	\$ 250,000.00	2011	Mathis	\$ 250,000.00
2008	McMullen County	\$ 300,000.00	2011	Poteet	\$ 250,000.00
2008	Moody	\$ 250,000.00	2011	Rockdale	\$ 250,000.00
2008	Rockdale	\$ 250,000.00	2011	Runge	\$ 250,000.00
2008	Rockdale	\$ 350,000.00	2011	Smiley	\$ 250,000.00
2008	Taylor	\$ 100,000.00	2011	La Feria	\$ 18,000,000.00
2009	Bandera	\$ 250,000.00	2011	Bastrop County	\$ 503,284.67
2009	Bartlett	\$ 250,000.00	2012	Bastrop County	\$ 4,754,900.00
2009	Charlotte	\$ 250,000.00	2012	Bastrop County	\$ 23,439,414.14
2009	Christine	\$ 250,000.00	2012	Bastrop County CD	\$ 275,000.00
2009	Copperas Cove	\$ 250,000.00	2012	Bastrop County	\$ 350,000.00
2009	Fayetteville	\$ 250,000.00	2012	Bee County	\$ 297,036.00
2009	Flatonia	\$ 250,000.00	2012	Atascosa County	\$ 299,599.00
2009	Gatesville	\$ 250,000.00	2012	Bynum	\$ 300,000.00
2009	Hallettsville	\$ 250,000.00	2012	Cisco	\$ 275,000.00
2009	Hays County	\$ 250,000.00	2012	Devine	\$ 275,000.00
2009	Hondo	\$ 250,000.00	2012	Falls City	\$ 275,000.00
2009	La Grange	\$ 250,000.00	2012	Falls City	\$ 350,000.00
2009	Lampasas	\$ 250,000.00	2012	Fayette County	\$ 275,000.00

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YEAR	CLIENT	AMOUNT	YEAR	CLIENT	AMOUNT
2012	Florence	\$ 275,000.00	2014	Stockdale	\$ 275,000.00
2012	Florence	\$ 327,500.00	2014	Weimer	\$ 350,000.00
2012	Gatesville	\$ 75,000.00	2014	West	\$ 274,999.00
2012	Harker Heights	\$ 350,000.00	2015	Buda	\$ 430,377.00
2012	La Coste	\$ 275,000.00	2015	Hays County	\$ 2,349,747.00
2012	Live Oak Colonia	\$ 500,000.00	2015	Hays County	\$ 5,003,006.00
2012	Live Oak Colonia	\$ 300,000.00	2015	Lyford B-116	\$ 1,000,000.00
2012	Marble Falls	\$ 275,000.00	2015	Lyford B-118	\$ 433,375.00
2012	Pleasanton	\$ 275,000.00	2015	Uhland	\$ 277,388.00
2012	Wilson County	\$ 350,000.00	2015	Bastrop County	\$ 275,000.00
2013	Bartlett	\$ 275,000.00	2015	Charlotte	\$ 275,000.00
2013	Charlotte	\$ 275,000.00	2015	Devine	\$ 275,000.00
2013	Devine	\$ 275,000.00	2015	Elgin	\$ 275,000.00
2013	Granite Shoals	\$ 275,000.00	2015	Flatonia	\$ 275,000.00
2013	Hondo	\$ 275,000.00	2015	Harker Heights	\$ 275,000.00
2013	La Grange	\$ 275,000.00	2015	City of Hondo	\$ 275,000.00
2013	Lyford	\$ 215,382.00	2015	Karnes City	\$ 275,000.00
2013	Lyford D	\$ 350,000.00	2015	Lyford	\$ 230,870.00
2013	Moody	\$ 300,000.00	2015	Poteet	\$ 275,000.00
2013	Nixon	\$ 275,000.00	2015	Rockdale	\$ 275,000.00
2013	Poteet	\$ 275,000.00	2015	Stockdale	\$ 275,000.00
2013	Refugio County	\$ 300,000.00	2015	Taylor	\$ 350,000.00
2013	Runge	\$ 275,000.00	2015	Taylor	\$ 82,203.00
2013	Taylor-Wilco	\$ 300,000.00	2016	Bastrop County	\$ 447,748.00
2013	Three Rivers	\$ 300,000.00	2016	Lee County	\$ 2,020,000.00
2014	Bandera	\$ 275,000.00	2016	Bandera	\$ 275,000.00
2014	Bertram	\$ 275,000.00	2016	Barlett	\$ 275,000.00
2014	Christine	\$ 275,000.00	2016	Bastrop Coumnty	\$ 350,000.00
2014	Gatesville	\$ 275,000.00	2016	Blanco	\$ 275,000.00
2014	Hallettsville	\$ 275,000.00	2016	Chico	\$ 275,000.00
2014	Hays County	\$ 275,000.00	2016	Eastland County	\$ 350,000.00
2014	Jourdanton	\$ 275,000.00	2016	Falls City	\$ 275,000.00
2014	Karnes County	\$ 275,000.00	2016	Fayette County	\$ 87,271.00
2014	Kenedy	\$ 275,000.00	2016	Florence	\$ 275,000.00
2014	La Coste	\$ 275,000.00	2016	Gatesville	\$ 500,000.00
2014	Lampasas	\$ 275,000.00	2016	Glen Rose	\$ 275,000.00
2014	Lyford	\$ 26,743.00	2016	Granite Shoals	\$ 275,000.00
2014	Martindale	\$ 275,000.00	2016	Kenedy	\$ 275,000.00
2014	Rockdale	\$ 275,000.00	2016	Marble Falls	\$ 275,000.00
2014	Schulenberg	\$ 150,000.00	2016	Martindale	\$ 350,000.00
2014	Smithville	\$ 275,000.00	2016	Meridian	\$ 300,000.00

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YEAR	CLIENT	AMOUNT	YEAR	CLIENT	AMOUNT
2016	Natalia	\$ 50,000.00	2017	Thrall	\$ 300,000.00
2016	Nixon	\$ 275,000.00	2017	Uhland	\$ 40,000.00
2016	Runge	\$ 275,000.00	2018	Atascosa County	\$ 275,000.00
2016	Smiley	\$ 275,000.00	2018	Bandera	\$ 275,000.00
2016	Stockdale	\$ 350,000.00	2018	Bastrop	\$ 300,000.00
2016	Tolar	\$ 275,000.00	2018	Devine	\$ 275,000.00
2016	Uhland	\$ 275,000.00	2018	Eastland County	\$ 500,000.00
2016	Wilson County	\$ 350,000.00	2018	Eastland County	\$ 350,000.00
2017	Bastrop County	\$ 2,015,856.00	2018	Fayette County	\$ 300,000.00
2017	Bastrop County	\$ 1,632,148.00	2018	Fayetteville	\$ 300,000.00
2017	Caldwell County	\$ 1,000,000.00	2018	Floresville	\$ 275,000.00
2017	Caldwell County	\$ 1,458,279.00	2018	Hallettsville	\$ 275,000.00
2017	Goliad County	\$ 1,583,333.00	2018	Jourdanton	\$ 275,000.00
2017	Goliad County	\$ 723,030.00	2018	Karnes County	\$ 275,000.00
2017	Gonzalez County	\$ 1,667,714.00	2018	La Coste	\$ 275,000.00
2017	Gonzalez County	\$ 903,466.00	2018	Lampasas	\$ 275,000.00
2017	Hallettsville	\$ 279,939.00	2018	Lyford	\$ 275,000.00
2017	Karnes County	\$ 1,725,606.00	2018	Moulton	\$ 275,000.00
2017	Karnes County	\$ 74,177.00	2018	Pleasanton	\$ 275,000.00
2017	Lee County	\$ 286,021.00	2018	Poth	\$ 275,000.00
2017	Lee County	\$ 1,000,000.00	2018	Schulenberg	\$ 300,000.00
2017	Moulton	\$ 263,295.00	2018	Smiley	\$ 275,000.00
2017	Nixon	\$ 671,903.00	2018	Uhland	\$ 300,000.00
2017	Shiner	\$ 272,693.00	2018	Taylor	\$ 500,000.00
2017	Smiley	\$ 595,907.00	2018	Florence	\$ 750,000.00
2017	Yoakum	\$ 1,416,383.00	2018	Floresville	\$ 500,000.00
2017	Bastrop County	\$ 242,902.00	2018	Liberty Hill	\$ 1,243,165.00
2017	Bertram	\$ 300,000.00	2019	Bastrop County	\$ 300,000.00
2017	Charlotte	\$ 275,000.00	2019	Burnet County	\$ 350,000.00
2017	Cisco	\$ 275,000.00	2019	Charlotte	\$ 275,000.00
2017	Cisco	\$ 350,000.00	2019	Flatonla	\$ 300,000.00
2017	Eastland County	\$ 275,000.00	2019	Florence	\$ 300,000.00
2017	Flatonla	\$ 45,000.00	2019	Granite Shoals	\$ 300,000.00
2017	Hays County	\$ 300,000.00	2019	Hondo	\$ 275,000.00
2017	Hondo	\$ 275,000.00	2019	Lexington	\$ 300,000.00
2017	La Grange	\$ 300,000.00	2019	McLennan County	\$ 300,000.00
2017	Natalia	\$ 275,000.00	2019	Poteet	\$ 275,000.00
2017	Rockdale	\$ 275,000.00	2019	Rockdale	\$ 275,000.00
2017	Runge	\$ 275,000.00	2019	Runge	\$ 275,000.00
2017	Smithville	\$ 300,000.00	2019	Stockdale	\$ 275,000.00
2017	Stockdale	\$ 275,000.00	2019	Liberty Hill	\$ 500,000.00

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YEAR	CLIENT	AMOUNT	YEAR	CLIENT	AMOUNT
2019	Florence	\$ 300,000.00	2020	Eastland County	\$ 9,805,900.00
2019	Granite Shoals	\$ 300,000.00	2020	Gonzales County	\$ 6,071,588.57
2019	Hondo	\$ 275,000.00	2020	Hallettsville	\$ 9,882,441.85
2019	Lexington	\$ 300,000.00	2020	Ivanhoe	\$ 11,472,116.80
2019	McLennan County	\$ 300,000.00	2020	Kenedy	\$ 43,040,897.00
2019	Poteet	\$ 275,000.00	2020	Lexington	\$ 6,393,661.50
2019	Rockdale	\$ 275,000.00	2020	Martindale	\$ 6,678,027.21
2019	Runge	\$ 275,000.00	2020	Moulton	\$ 4,298,611.68
2019	Stockdale	\$ 275,000.00	2020	Nixon	\$ 3,592,211.82
2019	Liberty Hill	\$ 500,000.00	2020	Rockdale	\$ 4,417,469.03
2019	Taylor	\$ 40,000.00	2020	San Patricio County	\$ 15,435,182.60
2019	Taylor	\$ 70,000.00	2020	Seadrift	\$ 4,850,939.04
2019	Corpus Christi	\$ 3,000,000.00	2020	Seguin	\$ 37,861,885.50
2020	Blanco	\$ 275,000.00	2020	Smithville	\$ 12,966,041.00
2020	Bynum	\$ 275,000.00	2020	Uhland	\$ 11,851,660.80
2020	Devine	\$ 275,000.00	2020	Yoakum	\$ 8,143,545.20
2020	Falls City	\$ 275,000.00	2020	Yoakum	\$ 4,960,187.10
2020	Floresville	\$ 275,000.00	2020	Comanche	\$ 150,000.00
2020	Hallettsville	\$ 275,000.00	2020	Taylor	\$ 107,351.00
2020	Hitchcock	\$ 408,940.00	2020	Bandera	\$ 150,000.00
2020	Iredell	\$ 275,000.00	2020	Stockdale	\$ 150,000.00
2020	Jourdanton	\$ 275,000.00	2020	La Grange	\$ 750,000.00
2020	Karnes City	\$ 500,000.00	2020	Salado	\$ 150,000.00
2020	Karnes County	\$ 275,000.00	2020	Tomball	\$ 750,000.00
2020	La Coste	\$ 275,000.00	2020	Atascosa County	\$ 461,460.00
2020	La Grange	\$ 275,000.00	2020	Caldwell County	\$ 890,595.00
2020	Lampasas	\$ 275,000.00	2020	Goliad County	\$ 308,148.00
2020	Los Indios	\$ 275,000.00	2020	Kenedy County	\$ 295,360.00
2020	Lyford	\$ 275,000.00	2020	Lee County	\$ 461,460.00
2020	Marble Falls	\$ 275,000.00	2020	Marble Falls	\$ 2,500,000.00
2020	Meridian	\$ 275,000.00	2020	Seguin	\$ 860,000.00
2020	Moody	\$ 275,000.00	2020	Bandera	\$ 275,000.00
2020	Nixon	\$ 275,000.00	2020	Bee County	\$ 275,000.00
2020	Pleasanton	\$ 275,000.00	2020	Bertram	\$ 275,000.00
2020	Santa Rosa -DRP	\$ 275,000.00	2021	Buckholts	\$ 2,922,456.00
2020	Schulenburg	\$ 275,000.00	2021	Lexington	\$ 2,297,000.00
2020	Thrall	\$ 275,000.00			
2020	Austin County	\$ 36,937,293.90			
2020	Bastrop County	\$ 4,240,329.20			
2020	Caldwell County	\$ 17,460,036.00			
2020	Eastland County	\$ 9,999,140.72			

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SECTION 3

CAPACITY

TO

PERFORM



**MINUTES OF THE COLORADO COUNTY
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GRANT ADMINISTRATION SERVICES

The LCMS Team offers broad and extensive experience and knowledge of Disaster Recovery and HUD CDBG Program rules and requirements. We have assembled a highly qualified team of professionals with over 150 years of combined experience and knowledge in the administration and implementation of CDBG funded projects. Our team members have proven track records of providing high-quality administrative services, effective project management, delivery, monitoring and oversight in compliance with HUD and other applicable Federal rules and regulations.



Key Benefits
Our team includes experienced employees from GLO, TDEM's Hazard Mitigation Section, and other state agencies and local governments Experience with water, sewer, streets, housing reconstruction and planning
Highly qualified team of professionals with over 125 years of combined experience covering all aspects of federal and state grant management
On-site staff certified in both the Local Government Project Procedures and the Environmental Process for Local Governments
Texas based team with and in-depth understanding of Federal and Texas statutes and regulations, including procurement requirements in 2 CFR 200
Experience with water, sewer, streets, housing reconstruction and planning

APPLICATION PREPARATION

Pre-Funding

LCMS implements a data-driven approach to ensure identified grant opportunities match the individual needs of the County and its recovering residents. We have proven procedures to guide you through the GLO application requirements including open and inclusive citizen participation procedures. Through our work with Texas communities we have assisted impacted cities and counties to navigate the GLO competitive applications for Hurricanes Ike and Dolly, 2015 Floods, 2016 Floods, Hurricane Harvey application, and now CDBG-MIT.

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Step 1: Assess current needs. We serve our communities with the full picture of loss recovery in mind. By now, the County has survived repeated loss from annual storm events. You know best which projects the County needs in order to not only recover, but to strengthen the community for the future. And we know that a myriad of available grants can be pieced together to fund those projects. Through LCMS's extensive experience with disaster recovery funding and other available annual grants, we will help guide you to a plan that puzzles together the funds that earn you the "most bang for the buck."

Step 2: Align project needs with GLO and HUD requirements. LCMS will gather the necessary data and information to ensure eligibility and conformance with GLO and HUD's national objective. We will assist the County in the development of project scopes that meet GLO and HUD's eligibility requirements and the funding regulations of assisting at least 51% low-to-moderate income persons. While the GLO states in the Action Plan that at least 50 percent of all program funds will benefit LMI persons, they also state they reserve the option to delay award(s) to ensure that at least fifty (50) percent of funds benefit LMI persons and at least fifty (50) percent of funds address identified risks.

Therefore, we will begin by evaluating whether the County has any identified Census Tract Block Groups with over 51% low-to-moderate income persons. The County may choose a project(s) that serves less than 60% of one or more of these block groups or a block group with less than 51% low-to-moderate income persons. In either case, door-to-door surveys are likely to be required to meet income eligibility for some of the infrastructure projects.

Step 3: Prepare a grant application. Per GLO's Action Plan, each proposed project application must describe how the proposed projects will: (a) Advance long-term resilience; (b) align with other planned capital improvements; and (c) promote community-level and regional (e.g., multiple local jurisdictions) planning for current and future disaster recovery efforts and additional mitigation investments.

Our thorough knowledge of local, state and federal agency requirements, and application processes will help the County swiftly and proficiently complete the application. LCMS will work with the County to plan eligible projects that not only help the community to recover but serve to mitigate loss from future storms.

Step 4: Submit a compliant application. GLO application requirements involve close attention and meticulous review. Once the application has been prepared, LCMS will conduct a thorough quality review of the application questionnaire and supporting documentation and collaborate closely with the County to resolve any final concerns before submission.

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Per GLO's Action Plan, each proposed project application must describe how the proposed projects will: (a) Advance long-term resilience; (b) align with other planned capital improvements; and (c) promote community-level and regional (e.g., multiple local jurisdictions) planning for current and future disaster recovery efforts and additional mitigation investments. LCMS will assist the County in the development of a project scope that meets the GLO CDBG-MIT eligibility requirements. LCMS will prepare all necessary application documents needed to qualify projects. Our thorough knowledge of local, state and federal agency requirements, and application processes will help the County swiftly and proficiently complete the application.

Program application.

- Develop thorough, detailed CDBG-MIT applications that meet or exceed GLO's expectations.
- Review documentation in order to avoid potential duplication of benefits issues.
- Satisfy all GLO Requests for Information (RFIs).

PLAN DEVELOPMENT

Post-Funding Services

Our approach to plan development is based on our significant relevant experience in designing, implementing, and supporting CDBG-MIT projects involving housing rehabilitation and reconstruction, housing buyouts, economic development, infrastructure, and planning activities. Our experience allows us to incorporate up-front the invaluable lessons learned and best practices we've picked up over the years. LCMS works in a collaborative manner that ensure all voices are heard, perspectives included, and there are no surprises in the end. Our plan development follows the key steps outlined in following table:

Set roles and responsibilities	Discuss and prioritize goals	Define deliverables and deadlines
The key to a successful plan is a common understanding of what roles are involved and who fills those roles. We like to set expectations up front to facilitate smooth implementation.	Approved projects will have a clear objective. By setting goals and priority activities, our teams can work in concert to accomplish set goals and align resources appropriately.	Disaster Recovery adheres to a strict contractual timeline. We'll review GLO milestones and work with you to define the subtasks that support the timely delivery of those milestones.

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PROJECT MANAGEMENT

LCMS will administer through completion and monitoring, the projects developed and submitted to GLO during the Pre-Funding Services. LCMS will follow all Texas CDBG-MIT Program requirements. Langford, being created and continued by service-driven individuals, many of whom worked as public servants for many years prior to coming to this job, take very seriously the fact that we are project managers. Grant administration requires watching over the regulations and following the rules, which we do for the communities, but to be a project manager, you must become part of the project itself, pushing the people and the project to fruition.



This requires the management of multiple initiatives and activities simultaneously with delivery systems that provide for transparency, program development, and financial control. We become very much a part of the fabric of the organization, attending meetings in person anywhere from weekly to monthly. We frequently are the organizing entity for meetings, conference calls, emails and letters to keep projects running timely and in compliance with contractual benchmarks.

Furthermore, LCMS is the Labor Standards Officer for all CDBG projects we administer. LCMS participates in every Preconstruction Conference held for every construction project with the following discussed at each:

- The Davis-Bacon Act (DBA), which specifies the minimum wages to be paid the various classes of laborers and mechanics employed on the project,
- The Copeland Act, which prohibits kickbacks being paid by the employee to the employer and sets the requirement for submission of payrolls on a weekly basis,
- Contract Work Hours Safety Standards Act (CWHSSA), which sets a uniform standard of a 40-hour work week with time and a half the basic rate of pay for all work in excess of 40 hours, and the
- Fair Labor Standards Act (FLSA), which sets the requirement for payment of minimum wages, maximum hours, overtime pay, child labor standards, and prohibits wage discrimination based on sex.

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Project construction contracts, which we review, include the above and the requirements to follow the regulations regarding conflict of interest, Executive Order 11246, EEO, Clean Air and Water Acts, Goals for Minority Participation in the Construction Industry and Fair Labor Standards Compliance. Section 3 is called out in all bid notices, bid packages and construction contracts. Section 3 requires the hiring of persons or companies that qualify as low-to-moderate income to the greatest extent feasible.

We have assisted numerous cities and counties in creating and passing Section 3 Policies. Title VI of the Civil Rights Act prohibits discrimination based on race, color and national origin.

LCMS has assisted cities and counties in the development and passage of Fair Housing Ordinances/Orders, policies and advertising the information to the public. The remaining items within the list refer to the Environmental Reviews, allowed activities with CDBG funds, the now FH Single Family Housing Policy Handbook, requirements to serve at least 51% low-to-moderate income (LMI) residents with CDBG funds and the Acquisition/Relocation Acts. LCMS is well trained through attendance of GLO, TDA and HUD workshops regarding these activities.

FINANCIAL MANAGEMENT

LCMS has expert knowledge of financial management requirements including internal financial controls, procurement procedure, and cost reasonableness standards as required by 2 CFR 200. We offer sound guidance based on experience to guide you through day-to-day financial management activities of grant management, ensure the accuracy of the accounting records, and ensure adherence to timely financial reporting requirements. Accounting methods should, at a minimum, satisfy such requirements as may be prescribed by federal or state laws, regulations or guidelines.

ENVIRONMENTAL REVIEW/HUD CDBG COMPLIANCE

LCMS is a Grant Administrator (GA) and Environmental Services Provider (ESP) for the General Land Office's CDBG-MIT Program. The LCMS team was one of the first approved GA and ESP service providers for the Texas CDBG-MIT program while under the Texas Department of Rural Affairs (TDRA) and has continued the relationship with the General Land Office (GLO) since the agency took over management of the program.



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In accordance with 24 CFR part 58, LCMS will complete environmental reviews at the appropriate level for non-housing projects. Non-housing projects will likely fall under 24 CFR part 58.34 - Exempt Activities, 24 CFR part 58.35 (a) – Categorical Exclusions subject to 58.5, 24 CFR part 58.35 (b) – Categorical Exclusions not subject to 58.5, and 24 CFR part 58.36 – Environmental Assessments. Environmental Impact Statements (EIS) are an additional level of environmental review but are only appropriate for projects with extreme environmental impacts. They are costly and time intensive.

The LCMS team offers a complete perspective for HUD CDBG-MIT environmental compliance. LCMS has completed over 1000 environmental reviews for grantees on the Hurricane Ike and Dolly disaster recovery program, Texas Department of Agriculture TxCDBG Program and Wildfire's I & II recovery. All sites will be evaluated for HUD CDBG-MIT environmental compliance with all applicable laws, regulations, and Executive Orders. Reviews will be conducted in accordance with all laws, regulations, and Executive Orders.

REAL PROPERTY ACQUISITION/URA

LCMS has helped hundreds of homeowners to qualify for federal grant buyout. We will work with your community to develop and implement the appropriate procedures and management structure based on a strategic approach to mitigation activities for the future. Under Hurricane Harvey rules, eligible homeowners may sell their home to a local government at a pre-storm or post-storm fair market value and move out of harm's way by relocating outside of a floodplain to a lower-risk area. We follow Uniform Relocation Act requirements.



Our grant specialists are here to offer guidance on rules of application based on the distinction between mandatory and voluntary participation in federal grant assistance programs.

CONSTRUCTION MANAGEMENT

LCMS will compile, collate and complete contract/bid packages; monitor, report and evaluate contractor's performance; and assist with project activity draws/close out. All necessary documentation as required by GLO will be submitted through the agency's system of record. We will assist the County and GLO with the Architectural and Engineering processes through the chosen system of record for approval. Contractor reassignment of scope alignment will be completed as necessary.

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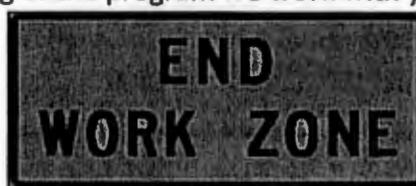
FAIR HOUSING/EQUAL OPPORTUNITY

LCMS staff is trained to assist communities with conducting an Analysis of Impediments (AI) study to identify impediments to fair housing choices within the jurisdiction and take appropriate actions to overcome the effects of any impediments identified and maintain records reflecting both the analysis and actions taken in this regard. LCMS also has a wealth of experience working with citizens, stakeholders, engineers, city and county personnel, and contractors to administer, manage, and deliver CDBG funded projects.

As Section 3 participation and Fair Housing Opportunities have become critical to HUD, LCMS has kept our clients updated on all program compliance. We have assisted in the development and implementation of Section 3 plans and the completion of Fair Housing AI studies. We will provide technical assistance and policy expertise to review the County's policies and assure compliance with HUD's requirements as part of the identified scope of work.

AUDIT/CONTRACT CLOSE-OUT ASSISTANCE

We always begin with the end in mind. From the beginning of the program we work with you to build your program records and files in an audit-ready fashion that streamlines closeout activity. We follow GLO and HUD guidelines for final grant closeout. LCMS will administer through to completion and monitoring, the projects developed and submitted to GLO during the Pre-Funding Services. LCMS will follow all Texas CDBG-MIT program requirements.



**MINUTES OF THE COLORADO COUNTY
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SECTION 4

**PROPOSED
COST OF
SERVICE**



**MINUTES OF THE COLORADO COUNTY
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COST OF SERVICES - INFRASTRUCTURE

Please indicate No Cost Proposal if your firm is not proposing for the services specified on this Cost of Services page.

Maximum amount of grant funds firm is able and/or willing to manage: \$ No Limit

The General Land Office Project Delivery fees are listed below. While some competitors may propose costs lower than the allowed amount to "score higher", LCMS is continuing to propose the allowable costs listed below based on the award amount to provide you with the best customer service and experienced staff in working on GLO-CDBG grants. Therefore, our proposed cost is 8% of the award amount. We encourage you to reach out to our current or former clients and engineering firms for references on our work performance and customer service.

Project delivery (PD) fees are capped between 6% and 13% dependent upon the CDBG-MIT award amount and the type of project. Project Delivery fees are capped at maximum rates based on the fixed rate pricing limits as follows:

TABLE 3: CDBG-MIT PROJECT CAPS

Total CDBG-MIT Award (Non-Housing Activities)	Percentage Cap
\$249,999.99 or less	13%
\$250,000-\$749,999.99	11%
\$750,000-\$999,999.99	10%
\$1 million- \$24,999,999.99	8%
\$25 million or over	6%

**MINUTES OF THE COLORADO COUNTY
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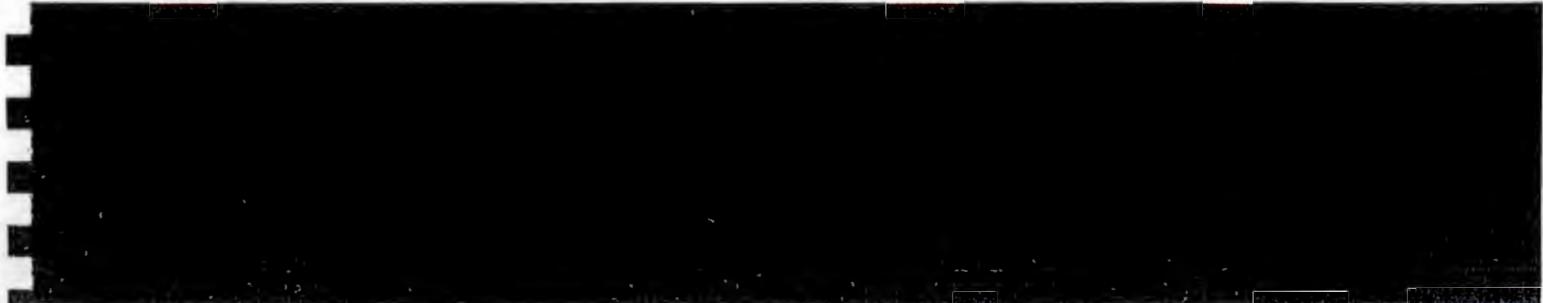


SECTION 5

REFERENCES

&

REQUIREMENTS



**MINUTES OF THE COLORADO COUNTY
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References

1. City of Seguin

Steve Parker – City Manager

Contact Number: (830) 379 – 3212

Sparker@Seguintexas.gov

Grant Funding: GLO-CDBG MIT and EDA

Projects: Langford Community Management Services is currently working with the City on a city-wide drainage and street improvement project that is estimated to be approximately \$38 million. These projects will increase/install detention basins, replace low-water crossings with all-water crossings and bridges, and install an underground stormwater conveyance system and drainage network.

Amount of funding secured: \$38.6 Million

2. Karnes County

Wade J. Hedtke – County Judge

Contact Number: (830) 780-3732

Wade.hedtke@co.karnes.tx.us

Grant Funding: Texas Water Development Board & Community Development Block Grants

Projects: Langford Community Management Services has implemented projects designed to improve water infrastructure including water lines, drainage improvements along roadways, and a bridge in the City of Runge. The County is also working with LCMS with implementing a drainage study that is being funded by the Texas Water Development Board.

Amount of funding secured: \$3.5 Million

3. Gonzales County

Patrick C. Davis – County Judge

Contact Number: (830) 672-2327

CJadmin@co.gonzales.tx.us

Grant Funding: Community Development Block Grants

Projects: Langford Community Management Services has implemented several projects with Gonzales County including various communication towers and generators. The current GLO mitigation grant will install two towers, one master site with core server system and a wireless microwave link between sites.

Amount of funding secured: \$6.1 Million

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4. City of Smithville

Robert Tamble – City Manager

Contact Number: (512) 237-3282

Citymanager@ci.smithville.tx.us

Grant Funding: Community Development Block Grants & American Rescue Plan

Projects: Langford Community Management Services has implemented projects to improve street and drainage systems throughout the City of Smithville. The current GLO mitigation grant will also include street improvements, pavement repairs, upgrading/extend the City's existing storm sewer and two regional detention ponds. With their ARP funds, Langford is assisting the city in doing several projects to help mitigate the effects of the COVID-19 pandemic including assisting small businesses, several tourism projects, assistance to the local workforce training center and community clinic, and more.

Amount of secured funding: \$15 million

5. City of Ivanhoe

Cathy Bennett – City Mayor

Contact Number: (409) 283-3299

coicathybennett@gmail.com

Grant Funding: Community Development Block Grants & American Rescue Plan

Projects: Langford Community Management Services is currently implementing projects to convert the Lake Ivanhoe Dam into a stormwater detention facility, clear and grade drainage channels, and reconstruct the emergency discharge structure and water control gates at Lake Tristan Emergency Spillway and Lake Camelot Water Control and Dam.

Amount of funding secured: \$22 Million

6. City of Hallettsville

Grace Ward – City Administrator

Contact Number: (361) 798-3681

cityadmin@cityofhallettsville.org

Grant Funding: Community Development Block Grants & American Rescue Plan

Projects: Langford Community Management Services has implemented and improved street and drainage projects throughout the City of Hallettsville. Through grant funding the City has also installed storm sewers, box culverts, sidewalks, and is in the process of upgrading their city water meters.

Amount of funding secured: \$12.5 Million

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7. San Jacinto County

Caroline Weisinger – County Auditor

Contact Number: (936) 653-4461

caroline@san-jac.us

Grant Funding: American Rescue Plan

Projects: Langford Community Management is currently working with the county to assist local water supply corporations in making various improvements to infrastructure, water supply towers, and obtaining generators.

Amount of funding secured: \$9.5 Million

8. Bastrop County

Judge Paul Pape

Contact Number: (512) 332-7201

Paul.pape@co.bastrop.tx.us

Grant Funding: GLO

Projects: Langford Community Management has assisted Bastrop County with several projects including the following: Wildfire (2012), Fire Station, Ingress and Egress, and currently a drainage project through CDBG-MIT.

Amount of secured funding: \$34 million

9. Caldwell County

Judge Hoppy Haden

Contact Number: (512) 398-1809

Hoppy.haden@co.caldwell.tx.us

Grant funding: GLO CDBG DR and MIT

Projects: Langford Community Management has assisted Caldwell County with several projects including their 2017 Infrastructure project and a 2020 GLO-MIT award for an Emergency Shelter.

Amount of secured funding: \$21 million

**MINUTES OF THE COLORADO COUNTY
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Last updated by Judy Langford on Nov 05, 2021 at 10:32 AM

LANGFORD COMMUNITY MANAGEMENT SERVICES, INC.



**LANGFORD COMMUNITY MANAGEMENT SERVICES,
INC.**

Unique Entity ID E9ZTZ6ZKMK51	CAGE / NCAGE 5U3R0	Purpose of Registration Federal Assistance Awards Only
Registration Status Active Registration	Expiration Date Dec 5, 2022	
Physical Address 2901 County Road 175 Leander, Texas 78841-1606 United States	Mailing Address 2901 County Road 175 Leander, Texas 78641 United States	

Business Information

Doing Business as (blank)	Division Name (blank)	Division Number (blank)
Congressional District Texas 31	State / Country of Incorporation Texas / United States	URL (blank)
MPIN ****elt1		

Registration Dates		
Activation Date Nov 8, 2021	Submission Date Nov 5, 2021	Initial Registration Date Dec 21, 2009

Entity Dates	
Entity Start Date Jan 1, 1997	Fiscal Year End Close Date Dec 31

Immediate Owner	
CAGE (blank)	Legal Business Name (blank)

Highest Level Owner	
CAGE (blank)	Legal Business Name (blank)

Executive Compensation

In your business or organization's preceding completed fiscal year, did your business or organization (the legal entity to which this specific SAM record, represented by a Unique Entity ID, belongs) receive both of the following: 1. 80 percent or more of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements and 2. \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

No

Does the public have access to information about the compensation of the senior executives in your business or organization (the legal entity to which this specific SAM record, represented by a Unique Entity ID, belongs) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

Not Selected

Proceedings Questions

Is your business or organization, as represented by the Unique Entity ID on this entity registration, responding to a Federal procurement opportunity that contains the provision at FAR 52.209-7, subject to the clause in FAR 52.209-9 in a current Federal contract, or applying for a Federal grant opportunity which contains the award term and condition described in 2 C.F.R. 200 Appendix XII?

No

Does your business or organization, as represented by the Unique Entity ID on this specific SAM record, have current active Federal contracts and/or grants with total value (including any exercised/unexercised options) greater than \$10,000,000?

Not Selected

Within the last five years, had the business or organization (represented by the Unique Entity ID on this specific SAM record) and/or any of its principals, in connection with the award to or performance by the business or organization of a Federal contract or grant, been the subject of a Federal or State (1) criminal proceeding resulting in a conviction or other acknowledgment of fault; (2) civil proceeding resulting in a finding of fault with a monetary fine, penalty,

**MINUTES OF THE COLORADO COUNTY
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Last updated by Judy Langford on Nov 03, 2021 at 10:32 AM

LANGFORD COMMUNITY MANAGEMENT SERVICES, INC.

Points of Contact

Accounts Receivable POC

⌘
JUDY LANGFORD
Judy@LCMSINC.com
5124520432

Electronic Business

⌘ JUDY LANGFORD, Owner Judy@LCMSINC.com 5124520432	2901 County Road 175 Leander, Texas 78641 United States
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Judy Langford Judy@lcmsinc.com 5127042040	2901 County Road 175 Leander, Texas 78641 United States
---	---

Government Business

⌘ Judy Langford Judy@LCMSINC.com 5124520432	2901 County Road 175 Austin, Texas 78641 United States
--	--

512452-0432 (Non-US Phone)

JUDY LANGFORD Judy@LCMSINC.com 5124520432	2901 County Road 175 Leander, Texas 78641 United States
---	---

Security Information

Company Security Level (blank)	Highest Level Employee Security Level (blank)
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Statistical Classifications

NAICS Codes

Primary	NAICS Codes	NAICS Title
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Size Metrics

IGT Size Metrics

Annual Revenue (from all IGTs)
(blank)

Worldwide

Annual Receipts (in accordance with 13 CFR 121) (blank)	Number of Employees (in accordance with 13 CFR 121) (blank)
--	--

Location

Annual Receipts (in accordance with 13 CFR 121) (blank)	Number of Employees (in accordance with 13 CFR 121) (blank)
--	--

Industry-Specific

Barrels Capacity (blank)	Megawatt Hours (blank)	Total Assets (blank)
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Electronic Data Interchange (EDI) Information

This entity did not enter the EDI information

Disaster Response

This entity does not appear in the disaster response registry.

MINUTES OF THE COLORADO COUNTY
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GLENN HEGAR TEXAS COMPTROLLER OF PUBLIC ACCOUNTS

The Texas Comptroller of Public Accounts (CPA) administers the Statewide Historically Underutilized Business (HUB) Program for the State of Texas, which includes certifying minority, woman, and service disabled veteran-owned businesses as HUBs and facilitates the use of HUBs in state procurement and provides them with information on the state's procurement process.

We are pleased to inform you that your application for certification/re-certification as a HUB has been approved. Your company's profile is listed in the State of Texas HUB Directory and may be viewed online at <https://mycpa.cpa.state.tx.us/tpasscmbsearch/index.jsp>. Provided that your company continues to meet HUB eligibility requirements, the attached HUB certificate is valid for the time period specified.

You must notify the HUB Program in writing of any changes affecting your company's compliance with the HUB eligibility requirements, including changes in ownership, day-to-day management, control and/or principal place of business. *Note: Any changes made to your company's information may require the HUB Program to re-evaluate your company's eligibility.*

Please visit our website at <http://comptroller.texas.gov/procurement/prog/hub/> and reference our publications (i.e. Grow Your Business pamphlet, HUB Brochure and Vendor Guide) providing additional information on state procurement resources that can increase your company's chances of doing business with the state.

Thank you for your participation in the HUB Program! If you have any questions, you may contact a HUB Program representative at 512-463-5872 or toll-free in Texas at 1-888-863-5881.

Texas Historically Underutilized Business (HUB) Certificate



Certificate/VID Number: 1742804904700
File/Vendor Number: 059528
Approval Date: 08-DEC-2020
Scheduled Expiration Date: 08-DEC-2024

The Texas Comptroller of Public Accounts (CPA), hereby certifies that
LANGFORD COMMUNITY MANAGEMENT

has successfully met the established requirements of the State of Texas Historically Underutilized Business (HUB) Program to be recognized as a HUB. This certificate printed 11-DEC-2020, supersedes any registration and certificate previously issued by the HUB Program. If there are any changes regarding the information (i.e., business structure, ownership, day-to-day management, operational control, business location) provided in the submission of the business' application for registration/certification as a HUB, you must immediately (within 30 days of such changes) notify the HUB Program in writing. The CPA reserves the right to conduct a compliance review at any time to confirm HUB eligibility. HUB certification may be suspended or revoked upon findings of ineligibility.

Statewide HUB Program
Statewide Procurement Division

Note: In order for State agencies and institutions of higher education (universities) to be credited for utilizing this business as a HUB, they must award payment under the Certificate/VID Number identified above. Agencies, universities and prime contractors are encouraged to verify the company's HUB certification prior to issuing a notice of award by accessing the Internet (<https://mycpa.cpa.state.tx.us/tpasscmbsearch/index.jsp>) or by contacting the HUB Program at 512-463-5872 or toll-free in Texas at 1-888-863-5881.

Rev. 06/19

**MINUTES OF THE COLORADO COUNTY
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CONFLICT OF INTEREST QUESTIONNAIRE		FORM CIQ
For vendor doing business with local governmental entity		OFFICE USE ONLY
<p>This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.</p> <p>This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).</p> <p>By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.</p> <p>A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.</p>	<p>Date Received</p>	
<p>1 Name of vendor who has a business relationship with local governmental entity.</p> <p style="text-align: center; font-size: 1.2em;">N/A No Conflict of Interest</p>		
<p>2 <input type="checkbox"/> Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)</p>		
<p>3 Name of local government officer about whom the information is being disclosed.</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Name of Officer</p>		
<p>4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.</p> <p style="margin-left: 40px;">A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?</p> <p style="margin-left: 80px;"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 40px;">B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?</p> <p style="margin-left: 80px;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		
<p>5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.</p>		
<p>6 <input type="checkbox"/> Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).</p>		
<p>7</p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 60%;"> <p style="text-align: center;">_____</p> <p style="text-align: center;">Signature of vendor doing business with the governmental entity</p> </div> <div style="width: 35%; text-align: right;"> <p style="font-size: 1.2em;">10/31/2022</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Date</p> </div> </div>		

**MINUTES OF THE COLORADO COUNTY
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CERTIFICATE OF INTERESTED PARTIES		FORM 1295	
Complete Nos. 1 - 4 and 6 if there are interested parties. Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.		OFFICE USE ONLY	
1 Name of business entity filing form, and the city, state and country of the business entity's place of business.		Must file online at www.ethics.state.tx.us/File	
2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.			
3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.			
4 Name of Interested Party	City, State, Country (place of business)	Nature of Interest (check applicable)	
		Controlling	Intermediary
5 Check only if there is NO interested Party. <input type="checkbox"/>			
6 UNSWORN DECLARATION My name is _____, and my date of birth is _____. My address is _____ (street) _____ (city) _____ (state) _____ (zip code) _____ (country). I declare under penalty of perjury that the foregoing is true and correct. Executed in _____ County, State of _____, on the _____ day of _____, 20_____. (month) (year)			
_____ Signature of authorized agent of contracting business entity (Declarant)			
ADD ADDITIONAL PAGES AS NECESSARY			

**MINUTES OF THE COLORADO COUNTY
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INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in Item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (Item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in Item 1 (e.g., Request for Proposal (RFP) number; Invitations for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Included prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in Item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in Item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503

**MINUTES OF THE COLORADO COUNTY
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Certification Regarding Lobbying

(To be submitted with each bid or offer exceeding \$100,000)

The undersigned certifies, to the best of his or her knowledge and belief, that:

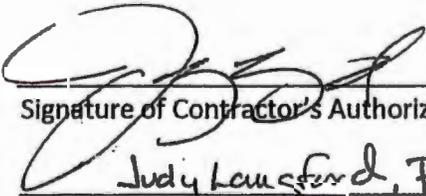
(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(c) The undersigned shall require that the language paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995).

The Contractor, ^{Langford Community}~~Management Services, Inc.~~ certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. § 3801 et seq., apply to this certification and disclosure, if any.



Signature of Contractor's Authorized Official

Judy Langford, President

Printed Name and Title of Contractor's Authorized Official

10/31/2022

Date

MINUTES OF THE COLORADO COUNTY
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CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity, and:

- (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
- (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
- (3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

- (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
- (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

- (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
- (B) that the vendor has given one or more gifts described by Subsection (a); or
- (C) of a family relationship with a local government officer.

**MINUTES OF THE COLORADO COUNTY
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Email: judy@lcmsinc.com Phone: (512) 452-0432 Website: www.LCMSinc.com



**JUDY
LANGFORD**
President & Owner

CDBG-MIT Areas of Expertise

- Monitoring & Compliance
- Creation and Maintaining Systems of Record
- Understanding of Action Plan Amendments
- Review of future staffing, contracts, scoping, and feasibility
- Financial Management

Educational & Experience

Bachelor of Science,
The University of Texas

39 Years of Experience



Professional Skills

I have owned LCMS since 1983 and my firm brings full-spectrum grant writing and management services with over 39 years of Texas based grant administration as a firm, and more than a decade of combined experience from her team of grant specialists. We write, review, and administer competitive grants on behalf of rural cities and counties throughout the State of Texas, and have assisted numerous communities complete grant applications, secure approved funding, administer timely project service, monitor, and successfully close projects in full compliance with State and Federal requirements, which results in few monitoring and concerns. My experience and responsibilities include, but are not limited to; oversight of financial management, monitoring of construction and engineering activities, environmental clearance of projects to include the submission and maintenance of the environmental review record for projects as needed, conducting public hearings for grant programs at city council and commissioner's court meetings as needed and ensuring the communities we represent comply with applicable State and Federal rules and regulations from application through administration, attendance of trainings, seminars, and workshops to keep current on applicable rules and regulations within each grant program, and maintaining and building solid working relationships with pertinent governmental agencies that manage the grant programs of our clients. Our overall approach identifies and addresses problems long before the funding agency audits the project. We specialize in disaster recovery grants that meet the needs of recovering community, and by working closely with local governments, engineers, and other parties, we ensure that projects conform to project performance statements and schedules; and have developed an extensive knowledge of the disaster recovery programs available and how they may complement each other to best serve the communities and extend available dollars. Our firm collaborates with communities and their public works, parks, and economic development programs to develop plans and strategies which better assist them in meeting the needs of their community.

Core Task Include

- Maintain regular contact with the project engineer, the local contact person, and construction contractors,
- Provide project engineers with an instruction and forms packet so they know up-front what information is required by the state agency,
- Assist in processing all invoices, contracts, and change orders received from the project engineer and contractors,
- Respond to clients in a timely manner,
- Predict potential project delays and move to mitigate potential issues early in the project, charting critical paths to timely completion,
- Assist in reviewing workable solutions to resolve unexpected cost overruns, changes in construction activities or locations, or other issues that affect your project's eligibility and standing with the state and federal agencies; and
- Assist you in working with the state and federal agencies to resolve any issues that may arise with your grant application or funded project.

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

November 28, 2022



Email: jill@lcmsinc.com Phone: (512) 452-0432 Website: www.LCMSinc.com

Professional Skills

**DISASTER RECOVERY/ARPA PROGRAM MANAGER, LANGFORD COMMUNITY MANAGEMENT SERVICES
JUNE 2019 - PRESENT**

Provides critical leadership and managerial expertise in delivering multiple operation and programs. Her expertise centers on ARPA, CDBG-DR, CDBG-MIT, FEMA, HUD, NHTSA, and other state and federal programs. Manages the ARPA team and provides guidance and support required for successful project implementation. Experienced in disaster recovery, federal procurement, and grant management with the ability to work on current large-scale disaster recovery efforts. Provides internal quality oversight and day-to-day operations management.

GRANT MANAGER, STATE OF TEXAS GENERAL LAND OFFICE (GLO), COMMUNITY DEVELOPMENT AND REVITALIZATION INFRASTRUCTURE | JANUARY 2017-JUNE 2019

Coordinated, reviewed, evaluated and processed grants at various stages to determine appropriateness of grant expenditures and compliance with requirements and standards. Developed Standard Operating Procedures (SOP's) for CDBG-DR infrastructure program. Represented the GLO within Hurricane Harvey impacted communities by providing outreach to assist in implementing short term housing needs for Texans. Collected, organized, analyzed and prepared materials for executive reports, required federal reports, legislative inquiries and public information requests. Served as a liaison and representative for the grant program with the constituents and other entities within assigned communities. Monitored, reviewed, and evaluated compliance with grant program policies and procedures, statutes, and rules with support of disaster recovery teams.

FINANCE AND GRANT CONTRACTOR | CITY OF MINNEAPOLIS, OFFICE OF EMERGENCY MANAGEMENT (OEM) | DECEMBER 2014 - DECEMBER 31, 2016

Coordinated emergency management activities within the finance function of OEM's executive vision and strategy for sustained and significant change to disaster planning operations. Lead, directed, coordinated, evaluated and improved finance and administration functions (including budget development support and grant management and administration). Provided guidance and technical assistance to departments for the development of department level continuity of operations plans and assures compliance with enterprise guidance. Reviewed budgets and monitored expenditures, proposed budget modifications, managed dollars within guidelines of grants received, and ensured fiscal responsibility. Interpreted and applied federal and state laws, policies, rules, and requirements including Uniform Grant Guidance (UGG), Uniform Grants Management Standards (UGMS), Office of Management and Budget (OMB) circulars and Code of Federal Regulations (CFR). Developed and implemented annual plan for Finance section supporting OEM's strategic plan and annual deliverables including assessment of resources needed for plan implementation.

HOMELAND SECURITY AND EMERGENCY MANAGEMENT BUDGET AND GRANT MANAGER | STATE OF MINNESOTA, DEPARTMENT OF PUBLIC SAFETY | JUNE 2007-DECEMBER 2014

Worked for the State Administrative Agency (SAA) on FEMA grant programs including the Non-Profit Security Grant Program (NSGP), Urban Area Securities Initiatives (UASI), State Homeland Security Program (SHSP), and Emergency Management Performance Grants (EMPG). Served as the point of contact between the affected federal, state, local and tribal agencies to ensure program requirements are understood and implemented, that federal grant projects receive approval and available funding is secured, and that local grants are initiated in a timely manner. Established, developed, oversee and implemented procedures for grant activities and program development, including the creation of sub recipient criteria and scope of work development.

Core Task Include

- Maintain regular contact with the project engineer, the local contact person, and construction contractors
- Provide project engineers with an instruction and forms packet so they know up-front what information is required by the state agency
- Assist in processing all invoices, contracts, and change orders received from the project engineer and contractors,
- Respond to clients in a timely manner
- Predict potential project delays and move to mitigate potential issues early in the project, charting critical paths to timely completion
- Assist in reviewing workable solutions to resolve unexpected cost overruns, changes in construction activities or locations, or other issues that affect your project's eligibility and standing with the state and federal agencies
- Assist in working with the state and federal agencies to resolve any issues that may arise with your grant application or funded project



**JILL
PHINNEY**

**Disaster Recovery / ARPA
Program Manager**

CDBG-DR / ARPA Areas of Expertise

Monitoring & Compliance

**Creation and Maintaining
Systems of Record**

**Understanding of Action
Plan Amendments**

**Review of future staffing,
contracts, scoping, and
feasibility**

Financial Management

Educational & Experience

**Bachelor of Science, Business
St. Cloud State University, Minnesota**

**Completed the National Development
Council ED101 and ED201, 2006**

**FEMA Fundamentals of Grant
Management, 2011**

Minnesota Certified Emergency Manager



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Email: Kay@lcmsinc.com Phone: (512) 452-0432 Website: www.LCMSinc.com



**KAY LYNN
WOLFE**

Finance Director

Finance Areas of Expertise

Monitoring & Compliance

Creation and Maintaining
Systems of Record

Financial Management

Educational & Experience

Bachelor of Business
Administration – Accounting
Texas Tech University

Certified Public Accountant



Professional Skills

Langford Community Management Services, Austin, Texas
Finance Director, August 2020-present

Assist owner with business structure, organization, and business plan.
Responsible for optimization of financial performance including reporting,
liquidity, budgeting, payroll, processing transactions.

Honeywell, Arlington, TX
Senior Finance Manager, November 2018 – May 2020

Transitioned finance to corporate upon sell of company to Honeywell while
continuing operations of the business. Also, on Acquisition team for IT,
Finance and Oracle conversation.

Transnorm System Inc, Arlington, TX
Chief Financial Officer, May 2008 - Nov 2018
President and CEO, Nov 1998 - May 2008
Controller and Vice President, June 1990 to Nov 1998

Responsible for North American operations and finance of global
manufacturing company under multiple ownership types. During my 30-
year tenure developed process and procedures, obtain ISO 9001
certification, developed strategies, budgets, financial reporting, y-o-y
business growth, increased company value and profitability for each owner.

Core Task Include

- Assist with strategic Management of business operations
- Execute and manage the financial strategy
- Prepare financial documents such as business reports, financial statements and budgets
- Assist with organization development and policies
- Responsible for payroll and employee benefits
- Responsible for financial transactions and functions

**MINUTES OF THE COLORADO COUNTY
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Professional Skills



**ERIN
THOMPSON**

**Disaster Recovery
Program Manager**

CDBG-DR Areas of Expertise

- Monitoring & Compliance
- Creation and Maintaining Systems of Record
- Understanding of Action Plan Amendments
- Financial Management
- Federal Procurement

Educational & Experience

- Bachelor of Arts, Microbiology
University of California - Davis
- Notary Public- State of Texas
- TDA Implementation Workshop,
TxCDBG Grants Certification
- Fundamentals of Grant Management
FEMA, Emergency Management
Institute Certification
- Federal register Notice of Funds
Available (NOFA) Certification



**Program Manager, Langford Community Management Services
Austin, Texas | June 2019 - Present**

Detailed involvement with central Texas Cities and Counties who suffer damage and loss from federally declared natural disasters. Duties include: Ensuring program compliance within all Community Development Block Grant - Disaster Recovery (CDBG-DR) requirements including current Federal Register Requirements; Assisting Municipalities in establishing and maintaining financial processes; Obtaining and maintaining copies of contracts pertaining to change requests, revisions and attachments; Establishing and maintaining record keeping systems; Resolution of monitoring and audit findings; Resolution of Municipality third party claims; Intimate communication with the Texas General Land Office (GLO) regarding program compliance and suspected fraud; Completion of draw requests for payments and procuring supporting documentation; Facilitating outreach efforts, application intake, and eligibility review for community residents regarding CDBG - DR funding. HMGP Program Management. Facilitate the HMGP team through application preparation project management and compliance requirements for FEMA/TDEM funded projects.

**Fundraising Coordinator, Hannah's House,
San Diego, California | January 2016-June 2019**

Attain, create, organize and maintain fundraising opportunities; prospecting online and in-person. Organizational maintenance of both monetary and in-kind donations. Curator of donor retention. Familiarity with both the Classy.org platform and Network for Good regarding fundraising campaigns, donor tracking, CRM Management and web page/campaign creation. Tracking and sending acknowledgements of donations received. Social media account creation and management. Major Gala/Event planning which comprises venue scouting, securing vendors (catering, photo, specialty desserts, printing & signage, acquiring silent & live auction donation items, floral & decor, live music & DJ services) set up & break down of event. Between 2016 and 2019 I assisted with securing a total of \$559,676 in private foundation grant funding. Proficiency with all aspects of the grant process including research, writing, editing and submission of applications.

Training:

- Nonprofit Management Solutions- Mindful Manager Series (10 Course Program) (February 2019)
- University of San Diego, Nonprofit Academy, Operational Efficiency & Grant Collaboration (August 2018)
- Nonprofit Management Solutions- Development Director Learning Group - Completed (April 2018)

Core Task Include

- Application development, preparation, and submission
- Maintain regular contact with the project engineer, City or County project representative, and construction contractors to ensure exceptional project management
- Daily contact with state agency grant managers for seamless project management
- Provide project engineers with compliance requirements for GLO/HMGP funded projects
- Prepare and process contract documents, invoices, change orders and any other project related documentation
- Maintain excellent client communication
- Predict potential project delays while providing assistance to mitigate these potential issues early in the project
- Charting critical paths to timely project completion
- Assist in reviewing workable solutions to resolve unexpected cost overruns,
- Preparing required State Agency reports
- Ensuring environmental compliance is met before, during and after project development and construction
- Assist in resolution of issues at the state and federal agencies level

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Email: janell@lcmsinc.com Phone: (512) 452 - 0432 Website: www.LCMSinc.com



**JANELL
FOSTER**

Operations Manager

TDA Areas of Expertise

- Monitoring & Compliance
- Creation and Maintaining Systems of Record
- Financial Management
- Project Management
- Detailed and Accurate

Educational & Experience

Bachelor of Science in Business Management, 2017
National American University,

Cornish College of the Arts, Dance
Seattle, Washington



Professional Skills

Operations Manager, Langford Community Management Services

Austin, Texas | November 2017 - Present

Writes, review and administer competitive grants on behalf of rural cities and counties throughout the State of Texas. Responsible for the correspondence and submission of Texas Community Development Block Grant (TxCDBG) applications issued through TDA, Texas Department of Agriculture and U.S. Department of Housing and Urban Development. Oversee financial management, monitor construction and engineering activities for grantees. Oversee and process certified payrolls for community projects. Conduct public hearings for grant programs at city council and commissioner's court meetings as needed. Ensure communities we represent comply with applicable State & Federal rules and regulations from application through administration. Continuously attend trainings, seminars, and workshops to keep current on applicable rules and regulations within each grant program. Maintain and build solid working relationships with pertinent governmental agencies that manage grant programs. Collaborate with communities and their public works, parks, and economic development programs to develop plans and strategies which better assist them in meeting the needs of their community.

Third Party Vendor Assistant Manager, Ryan Sanders Sports

Austin, TX | July 2016 - November 2017

Hired, trained, and supervised hospitality professionals at the Circuit of the Americas and HEB Center. Provided support and managed multiple food vendors at concerts, festivals, and races, including the US Formula 1 Grand Prix. Managed compensation decisions and processes, including scheduling, reconciliation, and vendor operations. Streamlined operating and ordering procedures by implementing new technology and creating comprehensive spreadsheets.

Media Center, Concert, & Event Supervisor, Circuit of the Americas

Austin, Texas | April 2013 - July 2016

Supervised teams of hospitality and Non-Profit groups coordinating food and beverage service for concerts and races. Created and maintained a working environment that promoted client services, teamwork, performance feedback, mutual respect, and employee satisfaction.

LHISD Elementary Cafeteria Manager/Bus Driver

Liberty Hill, Texas | November 2006 - October 2015

Trained and led staff through food prep and service periods, focusing on efficiency and safety while cultivating customer service. Duties included just-in-time ordering, receiving, inventory, cashiering, finance reconciliation, and documentation with stringent adherence to USDA Food Guidelines and OSHA Safety Standards.

WORKSHOPS and TRAININGS

- TDA, CDBG Implementation Certification - 2019, 2020
- PDAT Procurement Disaster Assistance Training—2018
- Capital Area Council of Governments Criminal Justice Grant Writing—2017
- Local Mitigation Planning Certification—2017
- H&R Block Tax Consultant Course

Core Tasks Include

- Application development, preparation, and submission
- Maintain regular contact with the project engineer, City or County project representative, and construction contractors to ensure exceptional project management
- Daily contact with state agency grant managers for seamless project management
- Provide project engineers with compliance requirements for TDA funded projects
- Prepare and process contract documents, invoices, change orders and any other project related documentation
- Maintain excellent client communication
- Assist in resolution of issues at the state and federal agencies level

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**KAREN
WALKER**

**Home Program
Management Consultant**

Home Program Areas of Expertise

- Monitoring & Compliance
- Creation and Maintaining Systems of Record
- Environmental Management
- Homeowner Application Management & Oversight
- Construction Project Management
- Financial Management

Educational & Experience

- Entrepreneurial Business Ownership
- Franchise Upstart
- 9 Years of Experience with TDHCA Home Program
- Mortgage Loan Originator (RMLO) License # 1209925
LCMS License # 630095



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Professional Skills

**Langford Community Management Services, Austin Texas
Home Program Management Consultant | November 2012 - Present**

Write, review and administer competitive grants on behalf of rural cities and counties throughout the State of Texas. Responsible for the correspondence and submission of grant applications to the appropriate federal and/or state agency with a primary focus within the following agencies: Texas Department of Housing and Community Affairs - HOME Program and Housing Trust Fund; and Texas Historical Commission. Oversee financial management, monitor construction and engineering activities for grantees. Oversee and process certified payrolls for community projects. Conduct public hearings for grant programs at city council and commissioner's court meetings as needed. Insure communities we represent comply with applicable State & Federal rules and regulations from application through administration.

Maintain and build solid working relationships with pertinent governmental agencies that manage grant programs. Collaborate with communities and their public works, parks, and economic development programs to develop plans and strategies which better assist them in meeting the needs of their community.

Continuously attend trainings, seminars, and workshops to keep current on applicable rules and regulations within each grant program. Maintain mortgage loan originator continuing education courses.

Core Task Include

- Manage cities and counties Home Program
- Manage and update homeowner
- Perform environmental reviews
- Prepare files for funding
- Manage and oversee each home construction
- Prepare close out documents
- Meet all audit monitoring and audit requirements

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**JESSICA
DAIDONE**

**Senior Management
Consultant**

CDBG-DR Areas of Expertise

- Monitoring & Compliance
- Creation and Maintaining Systems of Record
- Financial Management
- Federal Procurement

Educational & Experience

Austin Community College
Associates of General Studies
(Anticipated Completion 2022)

9 Years of Experience



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Professional Skills

**Management Consultant, Langford Community Management Services
Austin, Texas | December 2013 - Present**

Assist with writing competitive grants on behalf of rural cities and counties throughout the State of Texas, and correspondence and submission of grant applications to the appropriate federal and/or state agency with a primary focus within the following agencies: Texas Department of Rural Affairs, Texas Department of Rural Affairs - Disaster Recovery Division; Texas Department of Agriculture; Texas Parks & Wildlife Department; Texas Historical Commission; Texas Department of Economic Development; Texas Department of Transportation; as well as private entities such as HNTB. Continuously attend trainings, seminars, and workshops to keep current on applicable rules and regulations within each grant program. Maintain and build solid working relationships with pertinent governmental agencies that manage grant programs. Collaborate with communities and their public works, parks, and economic development programs to develop plans and strategies which better assist them in meeting the needs of their community.

Assist with preparing Environmental Review Records (ERR) for Texas Department of Agriculture's Office of Rural Affairs' Community Development projects administered by Langford and the General Land Office. The ERR includes research and determination of information as to whether the human environment would be negatively impacted by the project activities and outcome; publishing Public Notices; Coordination with the Texas Historical Commission, Texas Coastal Program, United States Fish and Wildlife Service, Texas Parks and Wildlife Department, Environmental Protection Agency, Texas Department of Agriculture, engineers, administrator and Grantee staff.

Workshops and Training

- The Office of Rural Affairs Implementation Workshops
- The Office of Rural Affairs TxCDBG Administrator Certification Workshops Texas Municipal League Annual Conference
- HUD Foundations in Environmental Review Training Workshop
- TDHCA Environmental Review and Clearance for Single Family Housing Construction Projects
- Texas Capital Fund Downtown Revitalization and Main Street Implementation and Application Workshops TxCDBG Implementation Manual Training

Core Task Include

- Application development, preparation, and submission
- Maintain regular contact with the project engineer, City or County project representative, and construction contractors to ensure exceptional project management
- Daily contact with state agency grant managers for seamless project management
- Provide project engineers with compliance requirements for GLO/HMGP funded projects
- Prepare and process contract documents, invoices, change orders and any other project related documentation
- Maintain excellent client communication
- Predict potential project delays while providing assistance to mitigate these potential issues early in the project
- Charting critical paths to timely project completion
- Assist in reviewing workable solutions to resolve unexpected cost overruns
- Preparing required State Agency reports
- Ensuring environmental compliance is met before, during and after project development and construction
- Assist in resolution of issues at the state and federal agencies level

**MINUTES OF THE COLORADO COUNTY
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**JUSTIN
MEYER**

Project Coordinator

CDBG-DR Areas of Expertise

- Monitoring & Compliance
- Creation and Maintaining Systems of Record
- Financial Management
- Federal Procurement

Educational & Experience

Bachelor of Business Administration – Management
University of Houston – Victoria

Associate of Science – Mathematics
Victoria College



Professional Skills

**Project Coordinator, Langford Community Management Services
Austin Texas | June 2021 – Present**

- Detailed involvement with central Texas Cities and Counties who suffer damage and loss from federally declared natural disasters
- Ensuring program compliance within all Community Development Block Grant – Disaster Recovery, Mitigation and Supplemental requirements including current Federal Register Reqs.; Assisting Municipalities in establishing and maintaining financial processes; Obtaining and maintaining copies of contracts pertaining to change requests, revisions and attachments; Establishing and maintaining record keeping systems; Resolution of monitoring and audit findings; Resolution of Municipality third party claims; Intimate communication with the Texas General Land Office (GLO) regarding program compliance and suspected fraud.
- Completion of draw request for payments and procuring supporting documentation
- Facilitates outreach efforts, application intake and eligibility review for community residents regarding GLO CDBG funding

**Administrative Assistant – Karnes County Judge's Office
Karnes City, Texas | February 2018 – June 2021**

- Schedule, create and prepare all Commissioners Court documents for Court Agendas
- Grant Administrator Specialist – (Texas General Land Office: CDBG-DR, Downtown Revitalization, FAST Grant, Community Development Fund; Texas Water Development Board, Texas Department of Public Housing, Texas Department of Emergency Management, Texas Department of Transportation – County Transportation Infrastructure Fund)
- Administrator of the Karnes County Food Bank and responsible for the management and recordkeeping of all monthly distribution with the San Antonio Food Bank
- Oversees special projects and general project management for Karnes County
- Manage the Karnes County website, job postings and other materials on the website as needed
- Manage and oversee all official advertisements and social media accounts for Karnes County (including Facebook, Facebook Live interviews, YouTube, Zoom meetings and all publications)

**City Councilman – City of Kenedy, Texas
Kenedy, Texas | May 2018 – November 2020**

- Community leader that manages the city's financial operations while protecting the welfare of the city and its inhabitants
- Evaluate and vote for the best qualified decisions for the longevity of the City of Kenedy on various zoning matters, oversee city agencies and economic development
- Directing the enforcement of city ordinances
- Hire and evaluate the City Manager, City Police Chief and appointment of the City Secretary
- Responsible for the development and adoption of the City Budget
- Adopt master plans for water, wastewater, storm drainage, parks, municipal facilities to guide the City's future development of critical infrastructure
- Establish policies for the effective and efficient delivery of municipal services to the City

Core Task Include

- Application development, preparation, and submission
- Maintain regular contact with the project engineer, City or County project representative, and construction contractors to ensure exceptional project management
- Daily contact with state agency grant managers for seamless project management
- Provide project engineers with compliance requirements for GLO/HMGP funded projects
- Prepare and process contract documents, invoices, change orders and any other project related documentation
- Maintain excellent client communication
- Predict potential project delays while providing assistance to mitigate these potential issues early in the project
- Charting critical paths to timely project completion
- Assist in reviewing workable solutions to resolve unexpected cost overruns
- Preparing required State Agency reports
- Ensuring environmental compliance is met before, during and after project development and construction
- Assist in resolution of issues at the state and federal agencies level

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**KELLEY
BAUER**

Labor Standards Specialist

Labor Areas of Expertise

- Davis-Bacon Act
- Monitoring & Compliance
- Creation and Maintaining Systems of Record
- Accuracy
- Payroll Monitoring

Educational & Experience

- TDA - Certified to Administer TxCDBG contracts, 2021
- TDA - Certified to Administer TxCDBG contracts, 2019



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Professional Skills

**Labor Standards Specialist, Langford Community Management Services
Austin, Texas, | 2018 - Present**

- Provide proper Davis-Bacon wage decision rates for bid process and incorporation into construction contracts
- Apply Davis-Bacon requirements properly
- Review weekly payrolls for the duration of a project, and investigate/resolve potential violations
- Provide Labor Standards support to our clients
- Monitor Labor Standards compliance by conducting onsite interviews with construction workers, review payroll reports, and confirm that the Davis-Bacon wage decision and DOL's "Notice to All Employees" are posted at the job site
- Oversee any enforcement actions that may be required

**Production Floor Lead, Stealth Products
Burnet, Texas | 2009- 2018**

- Inventory of hardware – In charge of inventory control and prioritizing hardware shortages for the machine shop to schedule production
- Quality Control – Ensure all outgoing hardware packages and wheelchair assemblies were completed according to the build of materials
- Oversee production orders according to specs
- Design assembly specs for hardware builds

Core Task Include

- Maintain regular contact with construction contractors
- Demonstrate a full understanding of the priorities, goals, and objectives of the Labor Standards department. Utilizing this understanding to make independent decisions and as part of the group decision making process, coordinating with project administrator to ensure Labor Standards compliance
- Respond to clients in a timely manner
- Demonstrate an ability to identify and minimize risks and liabilities associated with pertinent federal, state, and local labor standards compliance. Resolves issues and refers more complex issues to supervisory staff
- Predict potential project delays and move to mitigate potential issues early in the project, charting critical paths to timely completion

**MINUTES OF THE COLORADO COUNTY
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**PAULA
RODRIGUEZ**

Sr. Program Coordinator

Areas of Expertise

- TDA
- TWDB
- TDHCA
- USDA
- TxDOT

Educational & Experience

Bachelor of Science,
Texas A&M University

Master of Education,
Texas A&M University

Certified Floodplain Manager



Professional Skills

**Sr. Program Coordinator, Langford Community Management Services
Harlingen, Texas | January 2018 - Present**

Assist Texas communities, but focusing extensively in South Texas counties and communities, with the identification of needs and the preparation, submission and administration of loans and grants through local, state, or federal agencies. Oversee the financial management of the projects. Monitor and coordinate construction and engineering activities. Attend public hearings, city council and commissioner's court meetings. Provide support and information to the communities and ensure that all State and Federal rules and regulations are met throughout the loan/grant process from initial application through loan/grant closeout. Attend trainings and workshops to keep up to date on all rules and regulations for each loan and grant program.

**Capital Programs Director and Planning Director
City of La Feria, Texas | January 2012 - December 2017**

Assist the City Manager with the general function of the city government, working in planning and zoning, community development, project management and coordination, comprehensive planning, hazard mitigation planning, housing development, subdivision review, and code enforcement.

**Communities Programs Loan Specialist, USDA Rural Development
Edinburg, San Benito, Raymondville, Rio Grande City, and McAllen, Texas
February 1980 - December 2011**

Worked exclusively with all rural South Texas communities providing information, assistance, and guidance for water, wastewater, community facilities, and rural housing loan and grant programs. Served also as Area Environmental Specialist, assisting communities in the completion of the environmental review process for their projects.

Training:

- Texas Department of Agriculture Grant Application and Implementation Workshops
- Texas Department of Housing and Community Affairs Grant Administration Workshops
- Texas Municipal League Conferences
- Texas Floodplain Management Association Continuing Education Workshops

Core Task Include

- Maintain regular contact with the project engineer, the local contact person, and construction contractors
- Provide project engineers with an instruction and forms packet so they know upfront what information is required by the state agency
- Assist in processing all invoices, contracts, and change orders received from the project engineer and contractors
- Respond to clients in a timely manner
- Predict potential project delays and move to mitigate potential issues early in the project, charting critical paths to timely completion
- Assist in reviewing workable solutions to resolve unexpected cost overruns, changes in construction activities or locations, or other issues that affect your project's eligibility and standing with the state and federal agencies
- Assist in working with the state and federal agencies to resolve any issues that may arise with your grant application or funded project

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Email: angela@lcmsinc.com Phone: (512) 452 - 0432 Website: www.LCMSinc.com

Professional Skills



**ANGELA
SIFUENTES**

Project Coordinator

Project Coordinator, Langford Community Management Services

June 2022 - Present

Write, review and administer competitive grants on behalf of rural cities and counties throughout the State of Texas. Responsible for the correspondence and submission of grant applications to the appropriate federal and/or state agency with a primary focus within the Texas Department of Agriculture. Oversee financial management, monitor construction and engineering activities for grantees. Oversee and process certified payrolls for community projects. Ensure communities we represent comply with applicable State & Federal rules and regulations from application through administration. Continuously attend trainings, seminars, and workshops to keep current on applicable rules and regulations within each grant program. Maintain and build solid working relationships with pertinent governmental agencies that manage grant programs.

Tax Preparer, Conlon Tax Service, Iron Shield Insurance

January 2021 - May 2022

Provide Excellent Customer Service
Bookkeeping/Minor Accounting/Profit and Loss Reports
Franchise Tax and Sales Tax Reports
Warranty Deed Transfer
Affidavit Paperwork and Notary Services
Translations for Immigration Documentation
Letters of Permission and Power of Attorney Letters
Prepare and File Income Tax Forms
Agency Owner of Iron Shield Insurance
Manage and Train Staff in accordance with the Texas Department of Insurance
Offer Auto, Home, Life, Commercial and Bonds

Office Manager, Producer Agent, Farmers Insurance Group

November 2017 - January 2021

Train staff to perform and maintain excellent Customer Service skills.
Ensure staff is up to date with all trainings related to Insurance Regulations.
Account for daily financial reports.
Manage scheduling for staff.
Meet monthly quotas on insurance policies.

Human Resources Assistant, Employees Solutions

April 2016 - October 2017

Great and educate applicants on the hiring process and policies.
Assist applicants with the application process and conduct background checks through a National Screening System.
Interview applicants for job placement.
Complete and process all hiring documentation for applicants.

TDA Areas of Expertise

Monitoring & Compliance

**Creation and Maintaining
Systems of Record**

Financial Management

Educational & Experience

2020-Current
Purdue Global University
Currently attending and majoring in
Business Management.
Current GPA is 4.0.

2008-2009
Southwest Texas Junior College
Studied basic studies.

Obtained Microsoft Office
Certification



Core Task Include

- Application development, preparation, and submission
- Maintain regular contact with the project engineer, City or County project representative, and construction contractors to ensure exceptional project management
- Daily contact with state agency grant managers for seamless project management
- Provide project engineers with compliance requirements for TDA funded projects
- Prepare and process contract documents, invoices, change orders and any other project related documentation
- Maintain excellent client communication
- Assist in resolution of issues at the state and federal agencies level

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

November 28, 2022



Email: teresa@lcmisinc.com Phone: (512) 452-0432 Website: www.LCMSinc.com



**TERESA
SCALAPINO**

Office Manager

Areas of Expertise

- Planning and Organization
- Creation and Maintaining Systems of Record
- Inventory Control
- Highly Adaptable
- Multi-tasking
- Client Relations

Educational & Experience

Associates Degree: Surgical Technology
TDA Implementation Certification



Professional Skills

**Office Manager, Langford Community Management Services
2018 - Present**

Manage the daily operations of a demanding office. Efficiently direct office support activities including; maintenance, mailing, shipping, ordering of supplies and equipment, deposits, taking care of business cars, assist all employees with any help needed to ensure project success, run all errands needed for business to run smoothly.

- Facilitate the onboarding of new personnel and assist and coordinate IT equipment ordering and set-up.
- Assist coworkers with IT issues and following through with results.
- Fulfill urgent coworker requests for potential clients... proposal processing, proof reading and delivery (both in person and via shipment).
- Distribution of company mail to the appropriate employees.
- Monitor and maintain office supplies inventory.
- Weekly/Daily Deposits
- Organization of company vehicles for employees travel plus all maintenance, repair and registration.
- Assist in the collection and retrieval of documents needed during ongoing the application processes.
- Organizing new administrative contracts for city and county signatures and uploading them into their respective online project files.
- Check state comptroller site daily for processed grant disbursements.
- Assist cities and counties in the renewal/updating of SAM/UEI numbers and sending email reminders when expiration dates are close.
- Assists with document uploads into our online electronic filing system.

I'm always assisting someone. Organization, flexibility and teamwork are what make a company successful

**Labor and Delivery/Surgery/Surgical Technologist, St. David's Hospital
Austin, Texas | 1995-2002:**

Assisted physicians with deliveries, c-sections and post-partum tubals; assisted nurses with patient care before and after childbirth. Rotated through all areas of surgery with concentration in cardiology, gynecology, and general; preoperative, intraoperative and postoperative.

**Companion/Aide, Home Health Agency
Austin, Texas | 1993-1995**

Provided supervision to clients with mobility problems, insured patient safety throughout the evening.

**Medical Assistant to Dr. Phillips Reeves, McCarron and Phillips: Urology Group
Austin, Texas | 1992-1993**

Responsible for assisting Doctors and Nurses in providing patient care. Duties include recording and updating medical histories and contact information in patient files, perform standard care procedures like drawing blood, checking vitals, collecting lab samples, prepping patients and assisting the doctor in certain procedures while maintaining patient confidentiality.

Volunteer Service:

- Booster Club President, son's high school tennis team, 2017-2019
- Booster Club President, daughter's gymnastic team, 2012 - 2017
- Church Preschool Teacher, 2006
- Girl Scout Co-Leader, 2004-2009

Core Task Include

- Oversee the day-to-day activities of the office as the main point of contact for mail, errands, supplies, company vehicle assignment and maintenance
- Maintains office efficiency by planning and implementing office systems, layouts, and equipment procurement
- Coordinate with IT department on all office equipment
- Maintain the office condition and arrange necessary repairs
- Contributes to team effort by accomplishing related results as needed

**MINUTES OF THE COLORADO COUNTY
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November 28, 2022



Email: melisa@lcmisinc.com Phone: (512) 452 - 0432 Website: www.LCMSinc.com

Professional Skills

**Environmental Specialist, Langford Community Management Services
Austin, Texas | August 2013 to present**

Prepare Environmental Review Records (ERR) to ensure compliance with the National Environmental Policy Act (NEPA), and other related Federal and state environmental laws. ERRs are compiled for projects administered by Langford, i.e., Texas Department of Agriculture Office of Rural Affairs Community Development Block Grant, Texas General Land Office, Texas Water Development Board, Texas Department of Transportation, Texas Department of Housing and Community Affairs, Texas Parks and Wildlife Department, Federal Emergency Management Agency, and others. The ERR includes research and determination as to whether the human environment would be negatively impacted by the project activities and outcome; publishing of Public Notices; coordination with other agencies, i.e., Texas Historical Commission, Texas Coastal Program, United States Fish and Wildlife Service, Texas Parks and Wildlife Department, Environmental Protection Agency, USDA Natural Resources Conservation Service, and tribes of interest in the project county as identified on the HUD Tribal Assessment Tool; coordination with project engineers, Langford Project Coordinator and Responsible Entity staff to ensure complete and correct information is included in the ERR.

Assist with writing of competitive grants on behalf of rural cities and counties throughout the State of Texas, and correspondence and submission of grant applications to the appropriate federal and/or state agency with a primary focus within the following agencies: Texas Department of Rural Affairs, Texas Department of Rural Affairs - Disaster Recovery Division; Texas Department of Agriculture; Texas Parks & Wildlife Department; Texas Historical Commission; Texas Department of Economic Development; Texas Department of Transportation; as well as private entities such as HNTB. Continuously attend trainings, seminars, and workshops to keep current on applicable rules and regulations within each grant program. Maintain and build solid working relationships with pertinent governmental agencies that manage grant programs. Collaborate with communities and their public works, parks, and economic development programs to develop plans and strategies which better assist them in meeting the needs of their community.

**Office Manager, Frontera Administrative Services, Inc.,
Austin, Texas | June 2009 to June 2013**

Co-managed grant projects funded through the Texas Department of Transportation Border Colonia Access Paving (BCAP), Texas Department of Agriculture Community Development (CDBG), and Texas Water Development Board Economically Distressed Areas Program (EDAP). Write, review and administer competitive grants on behalf of rural cities and counties throughout the State of Texas. Responsible for the correspondence and submission of grant applications. Oversee financial management, monitor construction and engineering activities for grantees. Oversee and process certified payrolls for community projects. Responsible for the environmental clearance of projects to include the submission and maintenance of the Environmental Review Record for projects as needed. Ensure communities we represent comply with applicable State & Federal rules and regulations from application through administration. Continuously attend trainings, seminars, and workshops to keep current on applicable rules and regulations within each grant.

WORKSHOPS and TRAININGS

- HUD-sponsored Trainings
- Texas General Land Office-sponsored Trainings
- The Office of Rural Affairs Implementation Trainings
- The Office of Rural Affairs TxCDBG Administrator Certification Trainings
- Texas Municipal League Annual Conferences
- TDHCA Eligibility Training for Affordable Housing Programs
- TDHCA Environmental Review and Clearance for Single Family Housing Construction Projects



**MELISA
DURHAM**

Environmental Specialist

ERR Areas of Expertise

Educational & Experience



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**SHAUNA
COSPER**

**Project Coordinator /
Labor Standards Specialist**

TDA Areas of Expertise

- Monitoring & Compliance
- Creation and Maintaining Systems of Record
- Financial Management

Educational & Experience

10 Years of Experience



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Professional Skills

**Project Coordinator/Labor Standards Specialist, Langford Community Management Services
Austin, Texas | July 2012 - Present**

Write, review and administer competitive grants on behalf of rural cities and counties throughout the State of Texas. Responsible for the correspondence and submission of grant applications to the appropriate federal and/or state agency with a primary focus within the Texas Department of Agriculture. Oversee financial management, monitor construction and engineering activities for grantees. Oversee and process certified payrolls for community projects. Ensure communities we represent comply with applicable State & Federal rules and regulations from application through administration. Continuously attend trainings, seminars, and workshops to keep current on applicable rules and regulations within each grant program. Maintain and build solid working relationships with pertinent governmental agencies that manage grant programs.

Provide proper Davis-Bacon wage decision rates for bid processes and incorporation into construction contracts. Review of weekly payroll for the duration of a project, and investigate/resolve potential violations. Provide Labor Standards support to our clients; monitor Labor Standards compliance by conducting onsite interviews with construction workers, review payroll reports, and confirm that the Davis-Bacon wage decision and DOL's "Notice to All Employees" are posted at the job site.

**Restaurant Manager, My Friend's Place Deli
Duluth, Georgia | June 2004 - December 2010**

Managed different areas of restaurant operations such as customer relations, vendor relations and inventory control. Specialized in training and motivating staff regarding their work and responsibilities. Ensured provision of service in terms of order accuracy and time management. Ensured smooth coordination between the back-end and front-end activities. Monitored procurement, storage, preparation, cooking, handling, and serving of food. Maintained a clean and safe environment.

**Shipping Coordinator, American Spincast
Belton, Texas | February 1996 - December 2003**

Daily scheduling of pickups with numerous carriers on a daily basis. Ongoing negotiation of freight carrier contracts to reduce inbound and outbound freight costs. Forklift operation, operated ceiling crane, operated floor saw in time critical situations. Daily invoicing of all materials shipped, daily rate quotes to find the fastest cost saving freight move, maintenance and processing of "UPS Online Worldship" shipping and receiving logs. Continued organization of inventory control area, working knowledge of international customs rules and regulations to ensure compliance, documents needed for international shipping and brokerage. Ensured record keeping of invoices, bill of lading, work orders, and shop orders.

Core Task Include

- Application development, preparation, and submission
- Maintain regular contact with the project engineer, City or County project representative, and construction contractors to ensure exceptional project management
- Daily contact with state agency grant managers for seamless project management
- Provide project engineers with compliance requirements for TDA funded projects
- Prepare and process contract documents, invoices, change orders and any other project related documentation
- Maintain excellent client communication
- Assist in resolution of issues at the state and federal agencies level

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Email: sierra@lcmsinc.com Phone: (512) 452-0432 Website: www.LCMSinc.com

SIERRA ALLEE
Environmental Specialist

ERR Areas of Expertise

- Monitoring & Compliance
- Creation and Maintaining Systems of Record
- Financial Management

Educational & Experience

Bachelor of Arts - Geography & Environmental Sustainability
-Minor in Communications
University of Texas at San Antonio

Professional Skills

**Environmental Specialist, Langford Community Management Services
Austin, Texas | July 2021 - Present**

Prepare Environmental Review Records (ERR) for Texas Department of Agriculture's Office of Rural Affairs' Community Development projects administered by Langford and the General Land Office. Assist with writing of competitive grants on behalf of rural cities and counties throughout the State of Texas, and correspondence and submission of grant applications to the appropriate federal and/or state agency with a primary focus within the following agencies: Texas Department of Rural Affairs, Texas Department of Rural Affairs - Disaster Recovery Division; Texas Department of Agriculture; Texas Parks & Wildlife Department; Texas Historical Commission; Texas Department of Economic Development; Texas Department of Transportation; as well as private entities such as HNTB. Continuously attend trainings, seminars, and workshops to keep current on applicable rules and regulations within each grant program. Maintain and build solid working relationships with pertinent governmental agencies that manage grant programs. Collaborate with communities and their public works, parks, and economic development programs to develop plans and strategies which better assist them in meeting the needs of their community. Assist with creating and maintaining comprehensive project documentation, plans, and reports. Assist with monitor project progress, act as a point of contact for the environmental review and communicate project status with clients.

**Customer Support Specialist, Outdoorsy
Austin, Texas | May 2021 - July 2021**

Moving forward I got the opportunity to work for extremely fast paced outdoor travel marketplaces with office all over the world. In this role I got to provide world class experiences with customer s advocated for owners and travelers maintained high level of documentation, and gain a whole new skill set

**Cashier/ Cash Office Backup, Whole Foods Market
Austin, Texas | April 2020 - May 2021**

Due to a pandemic, and the campus being shut down, I moved back to Austin to be near family and finish up my bachelors and was welcomed with open arms at my old place of employment. In this role I have felt more weight as the team leans on my 5 years of experience in store support which has made me an essential part of the team for solving various problems and leading by example.

**Cash Office Lead, Whole Foods Market,
San Antonio, Texas | December 2018 - May 2020**

Pursuing my education to UTSA, I moved to San Antonio and transferred to a Whole Foods Market there, where my cash handling skills and professionalism was quickly noticed and due to the need of the store, I stepped up into the cash office lead position. Here I learned to enter data in POS systems, reconcile and prepare bank deposits, track origins of variances and settle discrepancies.

**Cashier, Whole Foods Market
Austin, Texas | January 2016 - December 2017**

Prior to this, I have held several serving jobs in which I gained knowledge of cash handling and customer service, within this role my people skills have flourished, and I received many "homgrown hospitality badges" for my exemplary service.

**Office Assistant/Tour Guide Intern, Austin Sustainable Food Center
Austin, Texas | 2015 - 2016**

In this role, I leveraged my knowledge from being a vice president in FFA and my passion for urban gardening to get my foot in the door and led tours for children to educate them about sustainable practices within a city, along with carrying out administrative duties for my superiors.

Core Task Include

- Maintain regular contact with the project engineer, the local contact person, and construction contractors
- Provide project engineers with an instruction and forms packet so they know up-front what information is required by the state agency
- Assist in processing all invoices, contracts, and change orders received from the project engineer and contractors
- Respond to clients in a timely manner
- Predict potential project delays and move to mitigate potential issues early in the project, charting critical paths to timely completion
- Assist with ensure NEPA compliance
- Assist in reviewing workable solutions to resolve unexpected cost overruns, changes in construction activities or locations, or other issues that affect your project's eligibility and standing with the state and federal agencies
- Assist in working with the state and federal agencies to resolve any issues that may arise with your grant application or funded project

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FEMA



**SUELLEN
JORDAN**

Management Consultant

HMGP Areas of Expertise

Project/Staff Management

Operational Efficiency

Planning/Organizing

Time Line Management

Sales/Customer Service

Marketing Support

Client Satisfaction/Retention

Systems Oriented

Educational & Experience

Bachelor of Fine Arts
Sam Houston State University



Professional Skills

Management Consultant, Langford Community Management Services, Austin, Texas | August 2015 to Present

Write, review and administer competitive grants on behalf of rural cities and counties throughout the State of Texas. Responsible for the correspondence and submission of grant applications to the appropriate federal and/or state agency with a primary focus within the following agencies: FEMA Hazard Mitigation Assistance (HMA); Hazard Mitigation Grant Program (HMGP), Flood Mitigation Assistance (FMA), Fire Mitigation Assistance (FM), and Building Resilient Infrastructure and Communities Grant (BRIC). Oversee financial management, monitor construction and engineering activities for grantees. Conduct public hearings for grant programs at city council and commissioner's court meetings as needed. Ensure communities we represent comply with applicable State & Federal rules and regulations from application through administration. Continuously attend trainings, seminars, and workshops to keep current on applicable rules and regulations within each grant program. Maintain and build solid working relationships with pertinent governmental agencies that manage grant programs. Collaborate with communities and their public works, parks, and economic development programs to develop plans and strategies which better assist them in meeting the needs of their community.

Hacienda del Lago (HdL), Austin Texas | 2008 to 2015

Built HdL Wedding Venue and Vacation business from zero to \$160,000 per year with total revenues of over \$500,000. Performed sales, marketing, operations, and event planning roles to book and execute over 280 vacations/weddings/receptions. Managed a crew of six to maintain 10-acre property, main house, tent and grounds. As main sales agent, provided sales and marketing for both vacation and wedding venue, fielded thousands of incoming phone and email inquiries, and conducted hundreds of property showings for prospective clients. As a certified wedding planner provided private planning services for couples including designing and installing decor, site layouts, and event timeline and flow. Executed client contracts, and consulted on client/vendor agreements.

Volente Fire Department (VFD), Volente, Texas | 2001 to 2019

VFD Board member and Secretary - Attend and record all Board meeting minutes and submit to VFD board as required by law.
2004 to 2011: ESD 14 Treasurer - Budgeted/managed tax payer dollars up to \$1 million to fund operations of the Volente Fire Department.
2003 to 2010: VFD Assistant Fire Chief - Responsible for administrative support for VFD. Represented VFD at monthly CAFCA meetings. Consulted with Fire Chief on department issues and acted on his behalf in his absences as required.
2001 - 2009: EMT-B First Responder - Ran over 680 medical and fire emergency calls in the Volente area and was awarded the prestigious National Phoenix Life Saving Award in 2009.

Dell, Inc, Austin Texas | 1988 to 1998

Senior Logistics Manager - Dell employee number 600, was promoted through 4 positions during Dell's explosive growth period. Positions included accounts payable, logistics, procurement, and logistics management. Managed a five-person logistics team to coordinate efforts of 150+ Dell personnel. Created methodology for transportation vendor selection, contracting and management resulting in extensive reduction in freight costs. Methodology also included streamlining delivery of raw materials to warehouse and delivery of finished goods to end user. Pioneered and debugged the computer industry's first Just-in-Time (JIT) logistics program. Established and managed lost/stolen computer/parts claims procedures, re-inventing the claims reimbursement process with vendors such as FedEx, UPS, and Airborne Express.

Core Task Include

- Maintain regular contact with the project engineer, the local contact person, and construction contractors
- Provide project engineers with an instruction and forms packet so they know up-front what information is required by the state agency
- Assist in processing all invoices, contracts, and change orders received from the project engineer and contractors
- Respond to clients in a timely manner
- Predict potential project delays and move to mitigate potential issues early in the project, charting critical paths to timely completion
- Assist in reviewing workable solutions to resolve unexpected cost overruns, changes in construction activities or locations, or other issues that affect your project's eligibility and standing with the state and federal agencies
- Assist you in working with the state and federal agencies to resolve any issues that may arise with your grant application or funded project

MINUTES OF THE COLORADO COUNTY
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**BRIANA
GIBBS**

Project Coordinator

ARP / DR Areas of Expertise

Monitoring & Compliance

Creation and Maintaining
Systems of Record

Financial Management

Educational & Experience

Bachelor of Business Administration
- Accounting
University of Houston, Victoria



Professional Skills

**Disaster Recovery Project Coordinator, Langford Community Management Services
February 2021- Present**

- Duties include: Ensuring program compliance within the American Rescue Plan funding
- Assisting Municipalities in establishing and maintaining financial processes
- Obtaining and maintaining copies of contracts pertaining to change requests, revisions and attachments
- Establishing and maintaining record keeping systems
- Facilitating outreach efforts, application intake, and eligibility review for community residents regarding ARP funding

**Case Manager, Absolute Legal Solutions
February 2016 - January 2021**

- Facilitated retrieval of records for attorneys by drafting, sending and following up on requests
- Fostered and maintained a good relationship with clients
- Communicated with different provider offices across US to ensure requests were processing and completed in a timely manner
- Trained several new employees on various portions of the record retrieval processes
- Assisted in processing vendor invoices for payment
- Learned most aspects of the process and was able to cover each position when needed.

**Bank Teller, Prosperity Bank
March 2014 - January 2016**

- Quickly and accurately processed customer transactions
- Maintained a balanced cash drawer
- Responded to customer inquiries and requests
- Greeted customers by name and maintained a working relationship
- Followed bank policies and procedures

Core Tasks Include

- Maintain regular contact with the project engineer, the local contact person, and construction contractors
- Provide project engineers with an instruction and forms packet so they know up-front what information is required by the state agency
- Assist in processing all invoices, contracts, and change orders received from the project engineer and contractors
- Respond to clients in a timely manner
- Predict potential project delays and move to mitigate potential issues early in the project, charting critical paths to timely completion
- Assist in reviewing workable solutions to resolve unexpected cost overruns, changes in construction activities or locations, or other issues that affect your project's eligibility and standing with the state and federal agencies
- Assist in working with the state and federal agencies to resolve any issues that may arise with your grant application or funded project

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**CHARLES
REAGAN**

HMG SME

HMGP Areas of Expertise

- Project/Staff Management
- Operational Efficiency
- Planning/Organizing
- Time Line Management
- Sales/Customer Service
- Client Satisfaction/Retention
- Systems Oriented

Educational & Experience



Professional Skills

**Management Consultant, Langford Community Management Services,
Austin, Texas | October 13, 2021 - Present**

Write, review and administer competitive grants on behalf of rural cities and counties throughout the State of Texas. Responsible for the correspondence and submission of grant applications to the appropriate federal and/or state agency with a primary focus within the following agencies: FEMA Hazard Mitigation Assistance (HMA); Hazard Mitigation Grant Program (HMGP), Fire Mitigation Assistance (FM), and Building Resilient Infrastructure and Communities Grant (BRIC). Oversee financial management, monitor construction and engineering activities for grantees. Conduct public hearings for grant programs at city council and commissioner's court meetings as needed. Ensure communities we represent comply with applicable State & Federal rules and regulations from application through administration. Continuously attend trainings, seminars, and workshops to keep current on applicable rules and regulations within each grant program. Maintain and build solid working relationships with pertinent governmental agencies that manage grant programs. Collaborate with communities and their public works, parks, and economic development programs to develop plans and strategies which better assist them in meeting the needs of their community.

**Mitigation Grant Coordinator, Texas Department of Emergency Management
Austin, Texas | December 27, 2010 - July 31, 2021**

Reviewed and drafted response letters for Notices of Intent submitted by jurisdictions statewide for eligibility prior to application development. Presented Application Briefings. Assisted jurisdictions with application development for Presidentially Declared Disasters.

Perform project management duties for assigned jurisdictions in TDEM Regions. Skilled in complex grant development, coordination, and administration. Work involves preparing, maintaining, and reporting grant status; coordinating and evaluating grant applications to determine appropriateness of grant including compliance with requirements and standards; and serve as a liaison between jurisdictions and the state or federal government. Experienced in training of others. Work under general supervision, with moderate latitude for the use of initiative and independent judgment.

Demonstrate knowledge of laws and regulations pertaining to grants, contract administration, business administration principles and practices, and of research and budgeting processes. Skilled in grant preparation, development, evaluation, and monitoring; in report writing; in budget development; and in the use of a computer and applicable software. Ability to interpret guidelines, policies, procedures, and regulations; to evaluate fiscal data for reasonableness, necessity, and conformity with grant requirements; demonstrate ability to communicate effectively. Researches and identifies concerns with grant scope of work, budgets, other application components. Prepares grant closeout materials to close grants at FEMA.

Core Task Include

- Maintain regular contact with the local contact person, the project engineer, and construction contractors
- Provide local contact, project engineers, and construction contractors with an instruction and forms packet so they know up-front what information is required by the state agency
- Assist in processing all invoices, contracts, and change orders received from the project engineer and contractors
- Respond to clients in a timely manner
- Predict potential project delays and move to mitigate potential issues early in the project, charting critical paths to timely completion
- Assist in reviewing workable solutions to resolve unexpected cost overruns, changes in construction activities or locations, or other issues that affect your project's eligibility and standing with the state and federal agencies
- Assist in working with the state and federal agencies to resolve any issues that may arise with your grant application or funded project

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**JENNIFER
BOYD**

Project Coordinator

HMGP Areas of Expertise

- Project Management
- Operational Efficiency
- Planning/Organizing
- Time Line Management
- Sales/Customer Service
- Marketing Support
- Client Satisfaction/Retention
- Systems Oriented

Educational & Experience

Bachelor of Arts in Business
Southwestern University, 2012
Georgetown, Texas

Focus in International Business and
Business Writing
Imperial College London, Fall 2008
London, UK



Professional Skills

Management Consultant, Langford Community Management Services | February 2022 - Present
Write, review and administer competitive grants on behalf of rural cities and counties throughout the State of Texas. Responsible for the correspondence and submission of grant applications to the appropriate federal and/or state agency with a primary focus within the following agencies: FEMA Hazard Mitigation Assistance (HMA); Hazard Mitigation Grant Program (HMGP), Flood Mitigation Assistance (FMA), Fire Mitigation Assistance (FM), and Building Resilient Infrastructure and Communities Grant (BRIC) Oversee financial management, monitor construction and engineering activities for grantees. Conduct public hearings for grant programs at city council and commissioner's court meetings as needed. Ensure communities we represent comply with applicable State & Federal rules and regulations from application through administration. Continuously attend trainings, seminars, and workshops to keep current on applicable rules and regulations within each grant program. Maintain and build solid working relationships with pertinent governmental agencies that manage grant programs. Collaborate with communities and their public works, parks, and economic development programs to develop plans and strategies which better assist them in meeting the needs of their community.

Hazard Mitigation Specialist, Texas Division of Emergency Management | January 2022 - February 2022
Develop and conduct hazard mitigation grant trainings and workshops for internal and external clients. Serve as a Subject Matter Expert on HMA grants within TDEM. Examine project and application data sets to identify and analyze trends. Review and finalize applications for HMGP and BRIC grants for submission to FEMA.

Hazard Mitigation Coordinator, Texas Division of Emergency Management | August 2020 - December 2021
Review hazard mitigation grant applications for accuracy and completeness. Monitor programmatic and financial compliance with applicable laws, regulations, policies, and procedures. Evaluate and determine eligibility of HM grant modifications (e.g., budget and scope of work). Work with FEMA and local communities to resolve Requests for Information (RFIs).

Management Consultant, Langford Community Management Services | July 2019 - August 2020
Write, review, and manage hazard mitigation grants on behalf of communities throughout the State of Texas: Specialization in FEMA's Hazard Mitigation Grant Program (HMGP). Ensure compliance with federal and state laws for contractual terms and conditions by monitoring and analyzing inter-local agreements, contracts, and subcontract expenses and activities. Oversee financial management and monitor construction/engineering activities for grantees. Travel throughout the state to meet with City and County administration regarding hazard mitigation projects. Represent Langford in City Council and Commissioners Court meetings

WORKSHOPS and TRAININGS
FEMA E/L-212- Hazard Mitigation Assistance: Developing Quality Application Elements, 2018 & 2022
FEMA E/L-213 - Hazard Mitigation Assistance: Application Review and Evaluation, 2019
G-318 - TDEM Local Mitigation Planning Workshop, 2020

Core Task Include

- Maintain regular contact with the project engineer, the local contact person, and construction contractors
- Provide project engineers with an instruction and forms packet so they know up-front what information is required by the state agency
- Assist in processing all invoices, contracts, and change orders received from the project engineer and contractors
- Respond to clients in a timely manner
- Predict potential project delays and move to mitigate potential issues early in the project, charting critical paths to timely completion
- Assist in reviewing workable solutions to resolve unexpected cost overruns, changes in construction activities or locations, or other issues that affect your project's eligibility and standing with the state and federal agencies
- Assist in working with the state and federal agencies to resolve any issues that may arise with your grant application or funded project

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**KATHLEEN
WHITECOTTON**

Project Administrator

CDBG-DR Areas of Expertise

- Monitoring & Compliance
- Creation and Maintaining Systems of Record
- Financial Management
- Federal Procurement

Educational & Experience

- Bachelor of Business Administration - Interdisciplinary Business
Tarleton State University, Stephenville Tx
- SHRM-CP Certification, 2016
- SHRM Certification Class
University of Texas, Austin Tx



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Professional Skills

**Project Administrator, Langford Community Management Services
Austin, Texas | June 2022 - Present**

- Detailed involvement with central Texas Cities and Counties who suffer damage and loss from federally declared natural disasters.
- Ensuring program compliance within all Community Development Block Grant - Disaster Recovery, Mitigation and Supplemental requirements including current Federal Register Reqs.; Assisting Municipalities in establishing and maintaining financial processes; Obtaining and maintaining copies of contracts pertaining to change requests, revisions and attachments; Establishing and maintaining record keeping systems; Resolution of monitoring and audit findings; Resolution of Municipality third party claims; Intimate communication with the Texas General Land Office (GLO) regarding program compliance and suspected fraud.
- Completion of draw request for payments and procuring supporting documentation
- Facilitates outreach efforts, application intake and eligibility review for community residents regarding GLO CDBG funding

**Human Resource Manager, Venture Energy Services
Gillatt, Texas | May 2011 - May 2022**

- Serve as HR management team to oversee HR processes and projects concerning, benefits, open enrollment, internal staffing, recruiting support, and support of company initiatives and HR strategy. Represent many roles beyond HR including billing agent, office manager, and customer services.
- Provide HR leadership through periods of rapid growth and downturns to match company strategy
- Administered, processed, maintained company benefit programs including health plans, short and long-term disability, 401K, COBRA, leaves of absence
- Analyzed and evaluated services, coverage and options available through insurance companies to determine programs best meeting needs of organization
- Facilitate all onboarding processes - monitoring the status of background and drug screens, offer letter, and benefit enrollments to all incoming employees across three South Texas locations.
- Manage unemployment claims and appeals
- Act as point of contact and resource for employee relations and customer service.
- Collaborate with customer department foreman to customize billing process resulting in retaining relationship and vital future work
- Orchestrate and managed phone, network, and IT needs for new building project allowing a streamline transition of our office

**Legal Secretary/Receptionist, Oxford Law Office
Stephenville, Texas | 2009-2011**

- Maintained scheduling, answering phones, and case follow ups.
- Acted as Notary Public
- Strong time management skills applied to handle time sensitive cases
- Conserved attorney's time by drafting letters and legal documents, routing and organizing client correspondence

**Abstractor, King Abstract Company
Stephenville, Texas | 2004 - 2009**

- Searched public records, copy or summarized recorded documents which affect condition of title property and present report to title examiner for review and approval.
- Analytical skills used to research relevant title documents
- Collaborated with team leader to translate physical filing records into digital copies to reduce space and stay in compliance

Core Task Include

- Application development, preparation, and submission
- Maintain regular contact with the project engineer, City or County project representative, and construction contractors to ensure exceptional project management
- Daily contact with state agency grant managers for seamless project management
- Provide project engineers with compliance requirements for GLO/HMGP funded projects
- Prepare and process contract documents, invoices, change orders and any other project related documentation
- Maintain excellent client communication
- Predict potential project delays while providing assistance to mitigate these potential issues early in the project
- Charting critical paths to timely project completion
- Assisting in reviewing workable solutions to resolve unexpected cost overruns
- Preparing required State Agency reports
- Ensuring environmental compliance is met before, during and after project development and construction
- Assist in resolution of issues at the state and federal agencies level

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

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Email: anna@lcmsinc.com Phone: (512) 452 - 0432 Website: www.LCMSinc.com



**ANNA
MARTIN**

Program Administrator

Professional Skills

**Program Administrator, Langford Community Management Services
Austin, Texas, July 1 2021 - Present**

Write, review and administer competitive grants on behalf of rural cities and counties throughout the State of Texas. Responsible for the correspondence and submission of grant applications to the appropriate federal and/or state agency with a primary focus within the following agencies: Texas Department of Agriculture, Texas Department of Rural Affairs, and Texas Department of Rural Affairs - Disaster Recovery Division. Oversee financial management, monitor construction and engineering activities for grantees. Oversee and process certified payrolls for community projects. Conduct public hearings for grant programs at city council and commissioner's court meetings as needed. Ensure communities we represent comply with applicable State & Federal rules and regulations from application through administration. Continuously attend trainings, seminars, and workshops to keep current on applicable rules and regulations within each grant program. Maintain and build solid working relationships with pertinent governmental agencies that manage grant programs. Collaborate with communities and their public works, parks, and economic development programs to develop plans and strategies which better assist them in meeting the needs of their community.

**Teacher/Coach, Karnes City Independent School District
Karnes City, Texas | August 2014 - June 2021**

Develop and execute instruction for grades 6-8 in multiple content areas using a framework of relevant pedagogy according to state and district guidelines in a student-led, differentiated, engaging, and rigorous environment. Con-tribute to curriculum development through regular meetings at both faculty and administrative levels. Collaborate with faculty and administrators in the development, evaluation, and revision of school programs to lead change among stakeholders. Provide leadership through staff development, instructional support, teaching assistance, and meeting facilitation. Establish and enforce clear learning and behavioral expectations to ensure safe environments for all students. Lead staff and students to set and attain ambitious goals through action plans and performance accountability. Maintain open parent communication through regular phone calls, emails, and conferences. Analyze and use data to monitor and adjust instruction to accelerate learning and academic progression. Assist in budgeting, vendor negotiations, ordering procedures, fundraising, promotions, inventory, and equipment and facility use and maintenance.

**Teacher, Beeville Independent School District
Beeville, Texas | August 2012 - August 2014**

Deliver 4th grade ELAR (language arts and reading) instruction and adjust as needed to meet student needs. Collaborate with grade-level and content teachers to create lesson plans, address student concerns, and analyze data. Create an environment for students to explore and critically think through a variation of collaborative activities. Ob-serve and evaluate students' performance, behavior, social development, and physical health. Maintain clear learning objectives, behavior expectations, and classroom policies and procedures.

HMGP Areas of Expertise

- Monitoring & Compliance
- Creation and Maintaining Systems of Record
- Financial Management

Educational & Experience

- Master of Business Administration -Management and Business
University of Houston, Victoria
- Health and Kinesiology
University of San Antonio
- Kinesiology
University of Texas at Austin

Core Task Include

- Maintain regular contact with the project engineer, the local contact person, and construction contractors
- Provide project engineers with an instruction and forms packet so they know up-front what information is required by the state agency
- Assist in processing all invoices, contracts, and change orders received from the project engineer and contractors
- Respond to clients in a timely manner
- Predict potential project delays and move to mitigate potential issues early in the project, charting critical paths to timely completion
- Assist in reviewing workable solutions to resolve unexpected cost overruns, changes in construction activities or locations, or other issues that affect your project's eligibility and standing with the state and federal agencies
- Assist in working with the state and federal agencies to resolve any issues that may arise with your grant application or funded project





TEXAS DEPARTMENT OF AGRICULTURE
COMMISSIONER SID MILLER

Judy Langford

This is to certify that the above named individual has completed the
Texas Department of Agriculture's
Texas Community Development Block Grant Implementation July 17, 2019 Workshop
And is certified to Administer TxCDBG contracts.

Awarded on July 30, 2019

Suzanne Barnard Director for Community Development Block Grant Program

Expires October 2020

MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING

November 28, 2022



TEXAS DEPARTMENT OF AGRICULTURE
COMMISSIONER SID MILLER

Erin Thompson

This is to certify that the above named individual has completed the
Texas Department of Agriculture's
Texas Community Development Block Grant September 11-12, 2019
Implementation Workshop for Beginners
And is certified to Administer TxCDBG contracts.

Awarded on September 12, 2019

Suzanne Barnard, Director for Community Development Block Grant Program

Expires October 2020

MINUTES OF THE COLORADO COUNTY
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TEXAS DEPARTMENT OF AGRICULTURE
COMMISSIONER SID MILLER

Cindy Metro

This is to certify that the above named individual has completed the
Texas Department of Agriculture's
Texas Community Development Block Grant September 11-12, 2019
Implementation Workshop for Beginners
And is certified to Administer TxCDBG contracts.

Awarded on September 12, 2019

Suzanne Barnard, Director for Community Development Block Grant Program

Expires October 2020

MINUTES OF THE COLORADO COUNTY
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TEXAS DEPARTMENT OF AGRICULTURE
COMMISSIONER SID MILLER

Janell Foster

This is to certify that the above named individual has completed the
Texas Department of Agriculture's
Texas Community Development Block Grant Implementation July 17, 2019 Workshop
And is certified to Administer TxCDBG contracts.

Awarded on July 30, 2019

Suzanne Barnard Director for Community Development Block Grant Program

Expires October 2020

MINUTES OF THE COLORADO COUNTY
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TEXAS DEPARTMENT OF AGRICULTURE
COMMISSIONER SID MILLER

Melisa Durham

This is to certify that the above named individual has completed the
Texas Department of Agriculture's
Texas Community Development Block Grant September 11-12, 2019
Implementation Workshop for Beginners
And is certified to Administer TxCDBG contracts.

Awarded on September 12, 2019

Suzanne Barnard, Director for Community Development Block Grant Program

Expires October 2020

MINUTES OF THE COLORADO COUNTY
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Certificate of Completion

This is to certify that

Melisa Durham

*Successfully completed the U.S. Department of Housing and Urban Development Training:
Foundations in HUD Environmental Review - National Environmental Policy Act and
24 C.F.R. Part 58 Environmental Review Procedures for Entities Assuming HUD
Environmental Responsibilities*

*November 19 - 21, 2019
Fort Worth, Texas*



A handwritten signature in black ink, appearing to read "David Storms".

David A. Storms, Regional Environmental Officer
HUD Region VI, Fort Worth Office

Certificate of
Achievement

Awarded to

Melisa Durham

for superior achievement and excellence in
TxCDBG Environmental Training

this 13th day of August

in the year 2019

Signed 

Pamela Wozniak, TxCDBG Environmental Specialist



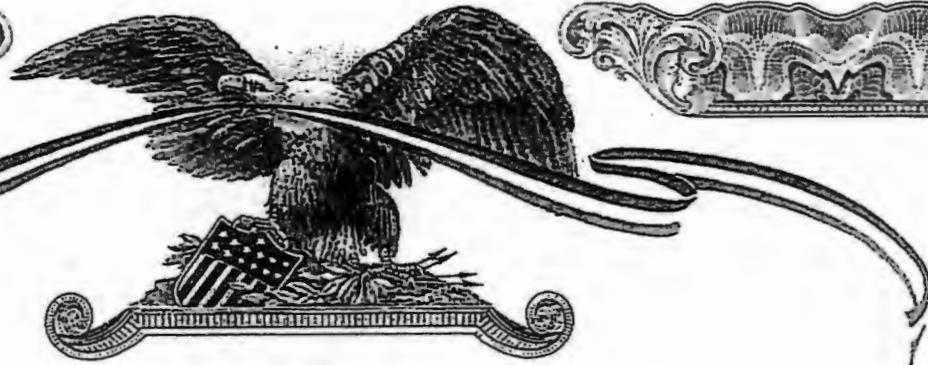
MINUTES OF THE COLORADO COUNTY
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MINUTES OF THE COLORADO COUNTY

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State of Minnesota
Department of Public Safety
Division of Homeland Security and Emergency Management

presents this
Professional Certificate of Achievement
to

Jill Hughes

for a dedication to homeland security and emergency preparedness
through professional development by successful completion
of all training requirements and is recognized as a
Certified Emergency Manager in the State of Minnesota.



Kris A Eide
Kris A. Eide, Director
September 15, 2013



CERTIFICATE OF COMMENDATION

This certificate is presented in recognition of your time, energy and dedication to the Minnesota Emergency Management Assistance Compact by responding to help New York in their response and recovery efforts to Hurricane Sandy. Your work and commitment to assist others in times of crisis is greatly appreciated. Therefore, with the appreciation and respect of the people of Minnesota, this certificate is presented to:

JILL HUGHES, HSEM



I have hereunto set my hand and caused the Great Seal of the State of Minnesota to be affixed at the Capitol in the City of Saint Paul, DECEMBER 19, 2012.

MARK DAYTON
GOVERNOR

MINUTES OF THE COLORADO COUNTY
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STATE OF MINNESOTA
OFFICE OF THE GOVERNOR

- TxLTAP -

University of Texas at Arlington

Public Works Institute certifies that

Cindy Metro

has successfully completed

Local Government Project Procedures Qualification #63596

Tyler, TX
August 15-16, 2018
Training Hours: 12.00
CEUs: 1.200

Certificate expires 3 years after
the completion of the class.



David Hearnberger -Instructor

Bryan Sims, Executive Director

MINUTES OF THE COLORADO COUNTY
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Texas Department of Public Safety



TEXAS
DIVISION
OF
EMERGENCY MANAGEMENT

Issues this certificate to

Janell Foster

Langford Community Management Services

In recognition of successful completion of the academic requirements for

Local Mitigation Planning Workshop

14.00 Hours
Austin, 78752
January 23-24, 2018

Assistant Director/DPS
Chief/TDEM

Mejia, Raymond

Instructor

MINUTES OF THE COLORADO COUNTY
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Texas Department of Public Safety



TEXAS
DIVISION
OF
EMERGENCY MANAGEMENT

Issues this certificate to

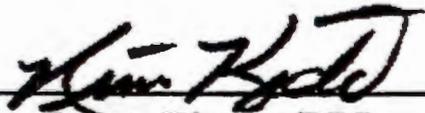
Suellen Jordan

Langford Community Management Services, Inc.

In recognition of successful completion of the academic requirements for

Local Mitigation Planning Workshop

14.00 Hours
Austin, 78752
January 23-24, 2018


Deputy Director/DPS
Chief/TDEM

Mejia, Raymond
Instructor

MINUTES OF THE COLORADO COUNTY
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Emergency Management Institute



FEMA

This is to certify that

Suellen Jordan

successfully completed

**Hazard Mitigation Assistance: Developing Quality Application Elements
Austin, Texas**

2.80 IACET CEU

June 5 - 7, 2018




Superintendent
Emergency Management Institute

MINUTES OF THE COLORADO COUNTY
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Emergency Management Institute



FEMA

This is to certify that
Janell Marie Foster
successfully completed

Hazard Mitigation Assistance: Developing Quality Application Elements
Austin, Texas

2.80 IACET CEU

June 5 - 7, 2018



Superintendent
Emergency Management Institute

MINUTES OF THE COLORADO COUNTY
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MINUTES OF THE COLORADO COUNTY
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Certificate of Completion

This certifies that

Cindy Metro

has successfully completed
**TxDOT Environmental Process
for Local Governments
ENV429**

Completion Date: Aug 16, 2018

Class Duration: 4 Hours

**Provided By: Texas Department of Transportation 125 East
11th Street, Riverside, Austin, TX, 78701**

**MINUTES OF THE COLORADO COUNTY
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COST OF SERVICES - INFRASTRUCTURE

ADDENDUM#1

The General Land Office Project Delivery fees are listed below. LCMS proposes a cost of \$350,000, which is 6.6 percent of the County's allocated amount. This is all inclusive of environmental services as well.

Project delivery (PD) fees are capped between 6% and 13% dependent upon the CDBG-MIT award amount and the type of project. Project Delivery fees are capped at maximum rates based on the fixed rate pricing limits as follows:

TABLE 3: CDBG-MIT PROJECT CAPS

Total CDBG-MIT Award (Non-Housing Activities)	Percentage Cap
\$249,999.99 or less	13%
\$250,000-\$749,999.99	11%
\$750,000-\$999,999.99	10%
\$1 million- \$24,999,999.99	8%
\$25 million or over	6%

**MINUTES OF THE COLORADO COUNTY
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RESOLUTION

A RESOLUTION OF COLORADO COUNTY, TEXAS, AUTHORIZING PROFESSIONAL SERVICE PROVIDER(S) SELECTION FOR TEXAS CDBG-MIT REGIONAL MITIGATION PROGRAM'S METHOD OF DISTRIBUTION DEVELOPMENT (CDBG MIT-MOD) PROGRAM(S) FUNDED AND ADMINISTERED THROUGH THE TEXAS GENERAL LAND OFFICE (GLO).

WHEREAS, participation in CDBG MIT-MOD program(s) requires implementation by professionals experienced in the administration of federally-funded projects;

WHEREAS, in order to identify qualified and responsive providers for these services a Request for Proposals (RFP) process for administration services has been completed in accordance with the GLO requirements;

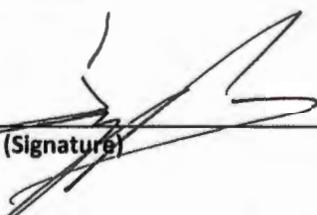
WHEREAS, the proposals received by the due date have been reviewed to determine the most qualified and responsive providers for each professional service giving consideration to ability to perform successfully under the terms and conditions of the proposed procurement, integrity, compliance with public policy, record of past performance, and financial and technical resources

NOW, THEREFORE, BE IT RESOLVED:

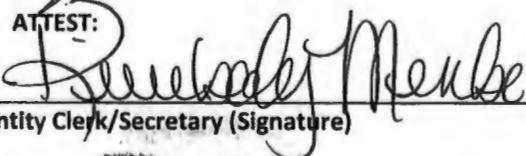
Section 1.	That Langford Community Management Services is selected to provide application and project-related administration services for CDBG MIT-MOD program(s).
Section 2.	That any and all project-related services contracts or commitments made with the above-named service provider(s) are dependent on the successful negotiation of a contract with the service provider(s).

PASSED AND APPROVED ON Nov. 28, 2022.

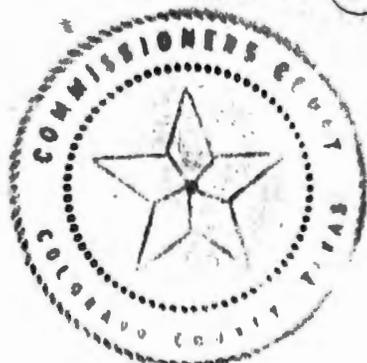
APPROVED:



Entity (Signature)

ATTEST:


Entity Clerk/Secretary (Signature)



**MINUTES OF THE COLORADO COUNTY
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- 8.** Discuss, consider, and select engineering/architectural/surveying service provider(s) to complete application and project related engineering/architectural/surveying services for the CDBG MIT-MOD funding administered by the Texas General Land Office. (Lowrance)

Michelle Lowrance said it was the same committee consisting of Commissioner Neuendorff, Chuck Rogers, and herself. The county received 8 proposals. The committee went through and scored each one based on the criteria in the grant. The recommendation is to use Weishuhn Engineering for water, wastewater, and environmental services and Goodwin-Lasiter-Strong (GLS) for facilities, buildings, and other civil projects.

Motion by Judge Prause to select Weishuhn Engineering for water, wastewater, and environmental services and Goodwin-Lasiter-Strong (GLS) as the engineering/architectural/surveying service providers to complete application and project related engineering/architectural/surveying services for the CDBG MIT-MOD funding administered by the Texas General Land Office; seconded by Commissioner Gertson; 5 ayes 0 nays; motion carried; it was so ordered.

(See Attachment)

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

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P.O. Box 358 • Columbus, TX 78934-0358 • (979) 732-6997 • wei-eng.com

November 21, 2022

Honorable Judge Ty Prause
Colorado County
318 Spring Street Suite 104
City of Columbus, Texas 78934

Re: Transmittal, Statement of Qualifications, Weishuhn Engineering, Inc.,
General Land Office (GLO) Texas CDBG-MIT Regional Mitigation Program's
Method of Distribution Development (CDBG MIT-MOD)

Dear Judge Prause:

Attached you will find the Qualifications of Weishuhn Engineering, Inc. (WEI) pursuant to Colorado County's Request for Qualifications dated November 9, 2022. We understand the work is for Engineering Services to assist the County in its application and project implementation of a contract, if awarded, from the GLO's CDBG MIT-MOD per the directions in the request for work.

Scope of Work

The Texas General Land Office (GLO) encourages the prioritization of regional investments with regional impacts in risk reduction for natural disasters and to develop disaster-resistant infrastructure including upgrading of flood control, drainage, water, sewer, solid waste, communications, energy, transportation, health and medical infrastructure, natural mitigation infrastructure.

WEI has and is currently assisting the following neighboring political subdivisions with similar projects:

- New Ulm Water Supply Corporation;
- City of Fayetteville;
- Brookshire Municipal Water District;
- Ellinger Sewer and Water Supply Corporation;
- City of Ellinger,
- Sheridan Water Supply Corporation; and
- City of Wallis.

Our Qualifications package is structured as follows:

- *Statement of Qualifications;*
- *Attachment A – Scope of Work including SAM Registration, Conflict of Interest, Certification Regarding Lobbying, Certificate of Interested Parties, Required Contract Provisions;*
- *Attachment B - Project List with References;*
- *Attachment C – Company Profile and Resumes;*

**MINUTES OF THE COLORADO COUNTY
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- *Attachment D – Certificate of Insurance; and*
- *Attachment E – WEI Certifications including Firm Registration, HUB, WBE and WOSB registrations.*

WEI's Statement of Qualifications explains our company structure and key personnel. WEI will bring experience with engineering and management of nearly \$12,000,000 of Community Development Block Grant (CDBG) & Texas Water Development Board (TWDB) municipal public works construction and federally funded projects to the table for Colorado County.

WEI is prepared to share the following experience and information for efficient implementation of the Colorado County's projects:

- Technical experience on federally funded engineering/construction flood, water and wastewater improvement projects;
- Working with your grant writer;
- An understanding of CDBG policy, procedures reporting;
- Ability to contact CDBG grant writers and sponsoring state agencies for asking questions and gaining clarification;
- Follow Davis Bacon requirements; and
- Experience with CDBG Disadvantage Business Enterprise hiring requirements.

Specifically:

Pre-Funding Services: Assist with the development of grant applications as necessary. Typically to develop concept designs, figures and cost estimates to be included in the grant application as requested by the grant writer to meet the deadlines of a successful submission.

Post-Award Services (contingent upon funding):

- Initial Engineering and Design Support;
- Engineering and Final Design Support;
- Bid and Award Support;
- Contract Management and Construction Oversight; and
- Specialized Services.

WEI specializes in civil and environmental engineering including hydrology (storm water), public water and wastewater. WEI is well versed in environmental engineering/consulting work including Environmental Site Assessments as well as expert witness testimony. Most, if not all of our work is subject to review at the local and state level. Accordingly, WEI is current on the understanding of local and state rules, understands FEMA's flood plain program and implements these projects with a standard of care for successful construction, operation while managing cost.

WEI will bring to your project, experience and expertise with small municipalities and rural water supply systems in this general region of the state. Projects including public water wells, piping, storage and boosting, as well as arsenic blending and line replacement. Wastewater projects include clay pipe replacement, infrastructure upgrades as well as upgraded lift stations for storm surges and treatment facilities. Mitigation measures are designed to decrease infiltration into sanitary sewage system, grading, culvert replacement, interceptor ditch and detention basin design as for the current City of Wallis GLO project.

**MINUTES OF THE COLORADO COUNTY
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Why we are the Most Suitable Candidate for this project

- **Local Knowledge** – our firm is based in Columbus Texas.
- **Technical Knowledge** – Two registered PE's, design drafters and field inspectors.
- **Experience** – WEI brings 35 years of experience with projects of all types and sizes. Each has firsthand experience chaperoning projects from concept through design then construction, then onto full owner occupancy and operation.
- **Expertise** – Appropriate licensing to practice as Professional Engineers in the State Of Texas as evidenced in the Resume portion of this submittal. Weishuhn Engineering Inc. Firm #66 meets the Texas licensing requirements to practice as an Engineering Firm in Texas. Weishuhn Engineering Inc. has not had any record of substandard work, and has not engaged in any unethical practices. There are no conflicts with WEI carrying out the work for Colorado County. WEI will make reasonable attempts to assure that small, minority and women business enterprises are solicited and retained wherever potential needs exist.

WEI believes we are the best choice for engineering services because of our experience and success with securing funding and delivering successful project completion on time and on budget with the proper submittals and as-builts in this general region of Texas.

Please take the time to review the attached SOQ and consider how WEI can be and has been a benefit to Colorado County.

Sincerely,



Barbara J. Weishuhn, R.S.

Weishuhn Engineering, Inc. RF #66
Historically Underutilized Business
Women's Business Enterprise

Attachments

**MINUTES OF THE COLORADO COUNTY
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Engineer/Architect Rating Sheet

Grant Recipient Colorado County CDBG MIT-MOD
 Name of Respondent Weishuhn Engineering, Inc.
 Evaluator's Name _____ Date of Rating _____

Rate the Respondent of the Request For Qualifications (RFQ) by awarding points up to the maximum listed for each factor. Information necessary to assess the Respondent on these criteria may be gathered either from past experience with the Respondent and/or by contacting past/current clients of the Respondent. Respondents proposing to offer specific services (environmental or buyout only) will be scored only on those services.

Experience -- Rate the respondent for experience in the following areas:

<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>	<u>Comments</u>
1. Has previously designed _____ type of projects	20	_____	
2. Has worked on federally funded construction projects	15	_____	
3. Has worked on projects that were located in this general region.	10	_____	
Note: Location for A/E (Architect/Engineer) may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract. 2 CFR 200.321(b)(3)			
4. Extent of experience in project construction management	15	_____	
Subtotal, Experience	60	_____	

Work Performance

<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>
1. Past projects completed on schedule	10	_____
2. Manages projects within budgetary constraints	5	_____
3. Work product is of high quality	10	_____
Subtotal, Performance	25	_____

Capacity to Perform

<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>
1. Staff Level / Experience of Staff	5	_____
2. Adequacy of Resources	5	_____
3. Professional liability insurance is in force	5	_____
Subtotal, Capacity to Perform	15	_____

TOTAL SCORE

<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>
<input type="checkbox"/> Experience	60	_____
<input type="checkbox"/> Work Performance	25	_____
<input type="checkbox"/> Capacity to Perform	15	_____
Total Score	100	_____

**MINUTES OF THE COLORADO COUNTY
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November 28, 2022



Statement of Qualifications

Weishuhn Engineering Inc. F-66

425 Spring St #102
PO Box 358
Columbus, TX 78934

979.732.6997
www.wei-eng.com
weishuhnengineering@gmail.com

Weishuhn Engineering, Inc. (WEI) is a civil and environmental engineering corporation that provides services to public and private sector clients. WEI develops programs, designs systems, provides construction support and works closely with their clients for the following areas:

- Wastewater Collection and Treatment Systems pursuant to 30 TAC 217;
- Public Water Supply Systems pursuant to 30 TAC 290;
- Onsite Sewage Treatment Facilities (County permitted systems with flows less than 5,000 gallons per day);
- General civil engineering work including grading, hydrology and site development;
- Soil and ground water corrective measures studies and corrective action;
- Phase I and Phase II Environmental Due Diligence Assessments (EDDA);
- Pre-evaluate mitigation measures for flood zone/floodway status, endangered species, wetlands and archeological settings; and
- Development of base designs are being accomplished through KMZ files, USGS maps and future detail added by use Trimble GPS surveying equipment interfacing with CivilCad.

Attachement A provides the GLO MIT-MOD scope of work and the required forms for this submittal.

Our company structure provides for detailed, personalized service and we have the staff and resources ready to work since we are nearly complete with the design phase of our other grant funded projects. Our office is located across the street from the Colorado County offices, which makes us easily and readily available for meetings and on-the-ground project work.

1. Public works construction including but not limited to mitigation and infrastructure improvement projects, please see the project list discussed below and located in Attachment B.

We are uniquely qualified and ready to assist Colorado County because of our recent experience with similarly federally funded construction projects in this general region of the state for the City of Wallis, City of Columbus, Ellinger Sewer and Water Supply Corporation, Brookshire Municipal Water District, City of Fayetteville and New Ulm Water Supply. WEI has worked with these local municipalities and water districts on federally funded projects through the Community Development Block Grants (CDBG), Texas Water Development Board (TWDB), Disaster Relief funding projects with the TWDB, and Texas Department of Emergency Management (TDEM) as part of the State Hazard Mitigation Plan and FEMA funding. These projects addressed critical infrastructure improvements for the municipal entities. WEI has completed four CDBG funded projects, five TWDB funded projects and is currently working on three federally funded projects for a total of \$12,000,000 in construction and engineering. WEI is also the resident engineer for the Sheridan Water Supply Corporation and the City of Ellinger.

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2. Federally funded construction projects with references (Table format is located in Attachment B).

Current Federal Grant Projects:

City of Wallis-

The City of Wallis was awarded a GLO CDBG MIT Contract No. 22-085-054-D311 on January 12, 2021. (This was part of the \$12,000,000.00 combined awards received by Austin County). Multiple contracts were awarded and WEI is completing the engineering design and construction support for the \$5,748,125.00 Portion of the project for the City of Wallis. The Notice to Proceed was issued in April 2022. The City of Wallis has two areas of concern addressed by GLO MIT-MOD funds.

Construction/Reconstruction of Sanitary Sewer Lines or systems \$2,490,648.00 GLO funds with \$20,592.00 local match. Design for clay pipe replacement is complete, project will be bid in 2023.

Rehabilitation/Reconstruction of Public Improvements \$3,257,477.00 GLO funds with \$37,470.00 local match. The design for ditch and culvert drainage improvements, interceptor ditches and detention ponds is 95% complete and will go into review phase in December 2022.

Contacts for the City of Wallis projects funded by GLO MIT-MOD

James King, Councilman City of Wallis, 713-446-1249

Caley Carmichael, GLO Grant Manager Infrastructure 512.475.5097 | recovery.texas.gov



June 5, 2019

WEI projects for City of Wallis are dealing with issues from flooding as shown above.

**MINUTES OF THE COLORADO COUNTY
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City of Columbus

WEI completed designing new sidewalks in the downtown district for the City of Columbus 2021 Downtown Revitalization Project CDBG Program of the Texas Department of Agriculture (TDA). WEI completed the grant application in 2020 and then again in 2021. The 2021 grant project was awarded and engineering began February 1, 2022. Project is currently in the bid process. Project Cost \$402,500, (\$350,000 grant and \$52,500 local match funds.)

Contacts for the City of Columbus CDBG project CDM21-041

City of Columbus City Manager Donald Warschak 979-732-2366

Grant writer, Langford Community Management Angela Sifuentes 512-452-0432



WEI designed a new sidewalk fronting Spring Street, is currently soliciting bids and will oversee construction pursuant the City of Columbus CDBG program

Ellinger Sewer and Water Supply Corporation

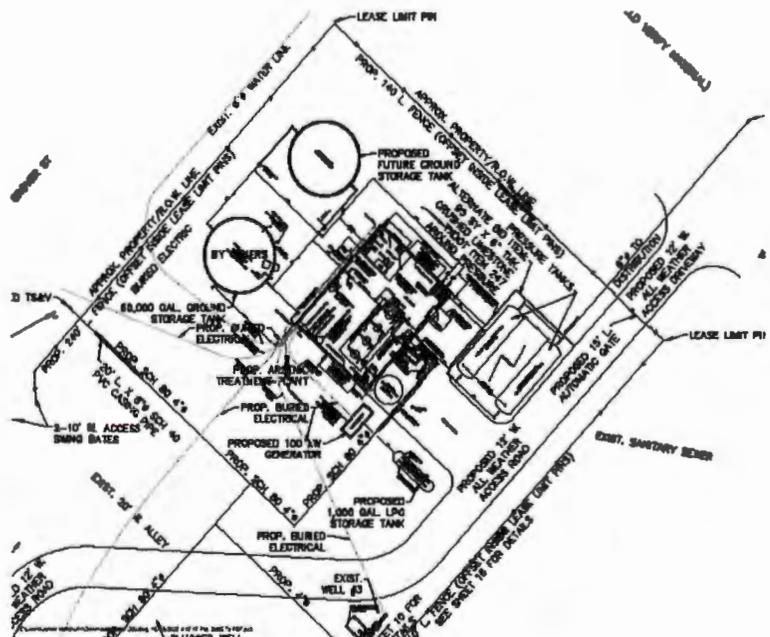
Ellinger Sewer and Water Supply Corporation (ES&WSC) applied for and received \$300,000 in loan forgiveness for a new 60,000 gallon Ground Storage Tank (GST). A subsequent application and design was finalized and submitted for Arsenic Removal System that was approved for \$500,000 loan forgiveness and \$628,000 loan. GST Construction begins November 2022 with completion in February 2023. Construction of the arsenic removal system and water system improvements is June 2023 with completion in December 2023.

Contacts for the ES&WSC TWDB Project 62839

Michael Schlabach, Secretary ESWSC 979-966-9853

TWDB Reviewer David Firgens 512-463-8507

WEI's engineering site plan of water storage, and arsenic removal treatment system that will be constructed in 2022 and 2023



**MINUTES OF THE COLORADO COUNTY
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Brookshire Municipal Water District

September 28, 2019, BMWD closed on a TWDB loan DW project with \$300,000 in loan forgiveness and a \$2,275,000 loan at 0.8% interest to replace asbestos pipe in the district. (Approximately 40,740 lineal feet of 6-inch to 12-inch diameter public water supply pipe with service reconnections, borings, valves, and appurtenances and approximately 7,310 lineal feet of 2-inch to 4-inch diameter public water supply pipe with service reconnections, borings, valves, and appurtenances.) Construction anticipated to be complete in December 2022. WEI provided the loan application, administration, engineering and construction management for this project.

Contacts for the BMWD projects funded by TWDB
Tonya Pierre, BMWD General Manager, 281-375-5010.
Nancy Richards, Team Manager, East Texas Region, TWDB 512-463-0250

Past Federal Grant Projects:

City of Fayetteville (3 projects)

City of Fayetteville 2019 Downtown Revitalization Project of the Texas Community Development Block Grant (CDBG) Program of the Texas Department of Agriculture - Office of Rural Affairs (TDA)

WEI was selected by the City of Fayetteville in August 2019, completed the grant training and the grant application information was complete by October 8, 2019. The grant project was awarded and engineering began February 1, 2020 and construction management was complete January 31, 2022. Project Cost \$420,000, (\$350,000 grant funds and \$70,000 local match funds.)

City of Fayetteville 2016 CDBG project for replacing clay sewer pipe and the sludge drying bed. The project was complete in February 2020. The Post-Award Engineering Contract was signed November 1, 2018. WEI provided the loan application support for the grant writer, project management, and engineering with construction management for this project.

Contacts for the CDBG projects include:
Past Mayor City of Fayetteville Carl Marino,
979-378-2559

Grant writer, Langford Community
Management 512-452-0432

City of Fayetteville TWDB 62667 DW FY14 for Drinking Water System Improvements a \$600,000 project (\$400,000 in loan forgiveness, \$200,000 loan). WEI provided engineering, construction management and administration for the projects including a new water supply well, ground storage tank, booster pump and a pressure tank.

Contacts for the City of Fayetteville TWDB project

Past Mayor City of Fayetteville Ronald Pflughaupt 979-249-6702
Nancy Richards, Team Manager, East Texas Region, TWDB 512-463-0250



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New Ulm Water Supply Corporation Drinking Water Projects (3 Combined)

For New Ulm Water Supply Corporation, WEI provided the engineering work for three Texas Water Development Board projects, (the projects were all loan forgiveness totaling \$1,000,000) included additional water lines and asbestos water line replacement in 2014 and the addition of a booster station and pressure tank, installed in 2016.

Contacts for the TWDB projects include:

Jonathon Frnka, NUWSC Operator 979-203-0647

TWDB Project Manager Scott Galaway Scott.Galaway@twdb.texas.gov

Brookshire Municipal Water District

WEI completed Texas Water Development Board Hurricane Harvey Disaster Relief funding application for the Brookshire Municipal Water District (BMWD). This district had aging wastewater infrastructure that was accelerated by Hurricane Harvey inundation. The BMWD closed on a \$490,000 loan forgiveness for the CW project on July 25, 2018 and construction of replacement of clay pipe and other wastewater components (pumps and lift stations) was completed October 28, 2019. WEI provided the loan application, administration, engineering and construction management for this project.

Contacts for the BMWD projects funded by TWDB

Tonya Pierre, BMWD General Manager, 281-375-5010.

Nancy Richards, Team Manager, East Texas Region, TWDB 512-463-0250



The Brookshire Municipal Water District sought funding for lift station repairs after Hurricane Harvey. Weishuhn Engineering, Inc. successfully administered the loan application, the engineering design and the construction management to renovate the existing lift station that had a dry well that routinely flooded resulting in ruined electric motors and control panels. The replacement lift station has submersible pumps that are always wet and electric controls raised two feet above the Hurricane Harvey flood elevations.

Our project team that has implemented the aforementioned projects and is ready to work for Colorado County is detailed in Attachment C.

Attachment D provides WEI Certificate of Insurance.

WEI Certifications are provided in Attachment E.

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*Attachment A
Scope of Work
Sam Registration
Conflict of Interest
Certification Regarding Lobbying
Certificate of Interested Parties
Required Contract Provisions*

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SCOPE OF WORK

The Contractor shall provide the following scope of services:

SCOPE OF SERVICES REQUESTED

Providers will help the GLO fulfill State and Federal CDBG MIT-MOD statutory responsibilities related to mitigation and/or recovery for presidentially declared disasters in Texas. Providers will assist the GLO and grant recipients in the completion of CDBG qualified housing or non-housing projects. Respondents may be qualified to provide Engineering services for housing projects, non-housing projects, or both. Engineering services must be performed in compliance with the U.S. Department of Housing and Urban Development ("HUD") and guidelines issued by the GLO. Providers will be bound to specific terms and conditions found in the sample general terms and conditions.

DESCRIPTION OF SERVICES AND SPECIAL CONDITIONS

Respondents will be required to show the ability to provide all the Engineering services described below. Respondent shall then provide a detailed description of how they meet the requirement, describing their knowledge and experience, as well as providing discrete examples of previous work where applicable.

General Requirements

- a) Coordinate, as necessary, between subrecipient and its service providers (i.e., Engineer, Environmental, Contracted Construction Company, Grant Administrator, etc.) and GLO regarding project design services.
- b) Provide monthly project status updates.
- c) Funding release will be based on deliverables identified in the contract.

Initial Engineering and Design Support

Respondents will be required to show the ability to provide all the Engineering services described below:

- a) Assist with the development of grant applications, including, but not limited to cost estimates, preparation of project justification, project maps and accurate project descriptions.
- b) Provide all project information necessary to ensure timely execution of the environmental review
- c) Provide preliminary engineering, investigations, and drawings sufficient to achieve the preliminary design milestone, including at a minimum:
 - i. Cross sections/elevations
 - ii. Project layout/staging areas

General notes

- iii. Special notes
- iv. Design details
- v. Specifications
- vi. Utility relocation designs
- vii. Construction limits, including environmentally sensitive areas that should be avoided during construction
- viii. Required permits
- ix. Quantities
- x. Estimate of construction costs to within +/- 25%
- xi. Schedules for design, permitting, acquisition and construction
- d) Design surveying, topographic and utility mapping.
- e) Perform subsurface explorations for project sites, as necessary.
- f) Prepare horizontal alignments/layouts for all proposed project alternatives necessary to fully describe the project scope, anticipated limitations, and potential project impacts.
- g) Recommend value engineering options (alternative design, construction methods, procurement, etc.) that may improve efficiency, expedite the schedule, or reduce project costs for the subrecipient.
- h) Identify, acquire and submit all necessary permits and approvals required for design approval and construction.

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- i) Submit all necessary deliverables to the appropriate entity for review and comment. Adjust project and/or design to satisfactorily address any comments, as necessary.
- j) Prepare plans and profiles, including vertical design information for the selected alternative.
- k) Identify and address potential obstacles to project implementation (i.e., pipelines, easements, permitting, environmental, etc.) prior to moving forward with the final design.
- l) Support subrecipient with acquisition or property/servitudes/right-of-way documentation as required by the County to facilitate the project, preparing right-of-way surveys and/or property boundary maps and legal descriptions of parcels to be acquired.
- m) Provide project schedules from cradle to grave in MS Project format or equal as approved by the subrecipient based on GLO guidance.

Engineering and Final Design Support

Respondents will be required to show the ability to provide all the Engineering services described below as they relate to final design support:

- a) Prepare plans and profiles, including necessary design information for the selected alternative sufficient to achieve all detailed design milestones. Examples include, but are not limited to:
 - i. Cross sections/elevations
 - ii. Project layout/staging areas
 - iii. General notes
 - iv. Special notes
 - v. Design details
 - vi. Specifications
 - vii. Utility relocation designs
 - viii. Construction limits, including environmentally sensitive areas that should be avoided during construction
 - ix. Required permits
 - x. Quantities
 - xi. Estimate of construction costs to within +/- 20%
 - xii. Schedules for design, permitting, acquisition and construction
- b) Provide information to appropriate individuals for the development of environmental fund release reports and to ensure all activities will be eligible for reimbursement.
- c) Identify, acquire and submit all necessary permits and approvals required for design approval and construction.
- d) Provide hard copy, if necessary, reproducible plan drawings and bid documents, in addition to electronic copies to the subrecipient, upon design completion, and as requested during design. Electronic copies should be in the native format (AutoCAD DWG) along with PDF packages and should contain all corresponding references, databases, or files associated with the completed design documents.
- e) Assist the subrecipient and any service provider related to the project with all necessary documentation to ensure compliance with all Program requirements and regulations.

Bid and Award Support

Respondents will be required to show the ability to provide all the Engineering services described below as they relate to bid and award support.

- a) Submit appropriate items and support subrecipient in the development of complete bid package.
- b) Prepare and assist subrecipient in the advertisements for bid solicitation.
- c) Support development and issuance of bid-related documents necessary to complete bid process (e.g., bid proposal form, bid addenda and supporting documentation).
- d) Attend and support subrecipient at pre-bid conference and bid opening.
- e) Support subrecipient with ongoing communication during bid process.
- f) Support subrecipient to complete bid tabulation and evaluation of responses and provide recommendation for award.
- g) Support subrecipient to negotiate and finalize contract documents, including issuance of the Notice to Proceed, in accordance with program and subrecipient requirements.
- h) Support subrecipient in the conducting of a preconstruction conference.

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Contract Management and Construction Oversight

Respondents will be required to show the ability to provide all the Engineering services described below as they relate to contract management and construction oversight.

- a) Ensure delivery of subrecipient project in accordance with contract.
- b) Provide ongoing Construction Oversight Reports detailing the status of construction for subrecipient project.
- c) Review all service provider submittals to ensure compliance with construction contract documents and provide recommendations to subrecipient.
- d) Provide periodic and final inspections and tests reports, as required for the project.
- e) Provide on-site supervision and oversight of construction activities at a minimum on a bi-weekly basis or as directed by the GLO or subrecipient.
- f) Review Construction Change Orders and provide recommendation to subrecipient as to appropriate action.
- g) Review invoice/draw requests and provide recommendation to subrecipient as to appropriate action, in compliance with the construction contract documents.
- h) Obtain independent cost estimates for validation purposes, as required.
- i) Review and respond to requests for information/clarification.
- j) Support subrecipient with issue identification and claims resolutions.
- k) Enter all requisite information into the GLO system of record in accordance with established policies and procedures.
- l) Develop a final "as built" report of quantities, drawings, and specifications.
- m) Issue to the subrecipient, for execution, a Certificate of Construction Completion within 30 days of final inspection approval.
- n) Deliver "as-built" drawings to the subrecipient within 30 days of project completion.
- o) Host and/or attend project coordination meetings in person, by phone, or by video conference, which may or may not fall during normal business hours.
- p) Perform other contract management and construction oversight duties as required to ensure success of the subrecipient project.
- q) Engineer must provide necessary certifications to regulatory agencies of project completion and compliance (ex. TCEQ).
- r) Submit all final invoices within 60 days after contract or work order expiration.

Specialized Services

Respondents will be required to show the ability to provide all the Engineering services described below as they relate to specialized services.

- a) Provide Geotechnical Investigations as may be required for a project.
- b) Provide Site Specific Testing as may be required for a project.
- c) Provide Archeological Studies as may be required for a project.
- d) Provide Planning Studies as may be required for a project.
- e) Provide Feasibility Studies as may be required for a project.
- f) Provide Legal documentation for property and/or easements to be acquired (i.e., field notes, etc.).
- g) Provide Phase I and Phase II environmental site assessments as requested.

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Entities Search Results 1 Total Results

Filter by:

Keyword (ALL)	Status
"WEISHUHN ENGINEERING INC"	active

● Active Registration

Unique Entity ID: NWJKL7MJ6614
CAGE/NCAGE: 7QR18

Physical Address:
425 SPRING ST STE 102
COLUMBUS , TX
78934 USA

Expiration Date:
Nov 08, 2023

Purpose of Registration:
All Awards

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Nov 21, 2022



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Sep 16, 2022



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Search

All Words

e.g. 1606N020Q02

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Saved Searches



Select Domain
Entity Information



All Entity Information

Entities

Disaster Response Registry

Exclusions

Filter By



Keyword Search

For more information on how to use our keyword search, visit our help guide

- Any Words ⓘ
- All Words ⓘ
- Exact Phrase ⓘ

e.g. 123456789, Smith Corp

JAMES WEISHUHN x

Classification



Excluded Individual



Excluded Entity



Federal Organizations



Exclusion Type



- Ineligible (Proceedings Pending)
- Ineligible (Proceedings Complete)
- Prohibition/Restriction
- Voluntary Exclusion

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Exclusion Program ^

- Procurement
- Reciprocal
- NonProcurement

Location v

Dates v

Reset 



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CONFLICT OF INTEREST QUESTIONNAIRE		FORM CIQ
For vendor doing business with local governmental entity		
<p>This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.</p> <p>This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).</p> <p>By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.</p> <p>A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.</p>	OFFICE USE ONLY	
<p>1 Name of vendor who has a business relationship with local governmental entity.</p> 	Date Received	
<p>2 <input type="checkbox"/> Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)</p>		
<p>3 Name of local government officer about whom the information is being disclosed.</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Name of Officer</p>		
<p>4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.</p> <p style="margin-left: 40px;">A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?</p> <p style="margin-left: 80px;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 40px;">B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?</p> <p style="margin-left: 80px;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		
<p>5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.</p>		
<p>6 <input type="checkbox"/> Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).</p>		
<p>7 FORM NOT APPLICABLE. BJW 11/21/2022</p>		
<p>_____ Signature of vendor doing business with the governmental entity</p>		<p>_____ Date</p>

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Certification Regarding Lobbying

(To be submitted with each bid or offer exceeding \$100,000)

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (c) The undersigned shall require that the language paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995).

Engineer

The Contractor, XXXXXXXXX Weishuhn Engineering Inc, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. § 3801 et seq., apply to this certification and disclosure, if any.


Signature of Contractor's Authorized Official

Barbara J Weishuhn , President

Printed Name and Title of Contractor's Authorized Official

11/21/2022

Date

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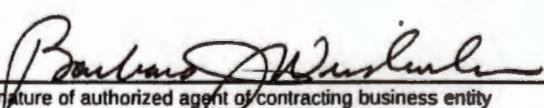
Approved by OMB
0348-0046

Disclosure of Lobbying Activities

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure)

Type of Federal Action: <input checked="" type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	Status of Federal Action: <input checked="" type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change
Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if Known: Congressional District, if known:		If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime: Congressional District, if known:
Federal Department/Agency:	7. Federal Program Name/Description: CFDA Number, if applicable: _____	
Federal Action Number, if known:	9. Award Amount, if known: \$ _____	
10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI):	b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI):	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.		
Signature: _____ Print Name: Barbara J Weishuhn Title: President, Weishuhn Engineering, Inc. Telephone No.: 9797326997 Date: _____ To be completed as needed. BW 11/21/2022		
Federal Use Only		Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)

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CERTIFICATE OF INTERESTED PARTIES		FORM 1295
		1 of 1
Complete Nos. 1 - 4 and 6 if there are interested parties. Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.		OFFICE USE ONLY CERTIFICATION OF FILING
1 Name of business entity filing form, and the city, state and country of the business entity's place of business. Weishuhn Engineering, Inc Columbus , TX United States	Certificate Number: 2022-957583	
2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed. Colorado County Texas	Date Filed: 11/21/2022	
3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract. GLO MIT-MOD Engineering Services for pre and post grant award		
4	Name of Interested Party	City, State, Country (place of business)
	Colorado County	Columbus , TX United States
5 Check only if there is NO Interested Party. <input type="checkbox"/>		
6 UNSWORN DECLARATION My name is <u>Barbara J Weishuhn</u> , and my date of birth is <u>02/06/1965</u> . My address is <u>425 Spring St. Ste 102</u> , <u>Columbus</u> , <u>TX</u> , <u>70934</u> , <u>USA</u> . <small>(street) (city) (state) (zip code) (country)</small> I declare under penalty of perjury that the foregoing is true and correct. Executed in <u>Colorado</u> County, State of <u>Texas</u> , on the <u>21st</u> day of <u>November</u> , 20 <u>22</u> . <small>(month) (year)</small> <div style="text-align: center; margin-top: 20px;">  _____ Signature of authorized agent of contracting business entity <small>(Declarant)</small> </div>		

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REQUIRED CONTRACT PROVISIONS

2 CFR 200.327 Contract provisions. The non-Federal entity's contracts should contain applicable provisions described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards. The non-Federal entity's contracts must contain the provisions described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards, as applicable. *Language as of April 5, 2022.

THRESHOLD	PROVISION	CITATION
>\$250,000 (Simplified Acquisition Threshold)	Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by <u>41 U.S.C. 1908</u> , must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.	2 CFR 200 APPENDIX II (A)
>\$10,000	All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.	2 CFR 200 APPENDIX II (B)
None	<p>Equal Employment Opportunity. Except as otherwise provided under <u>41 CFR Part 60</u>, all contracts that meet the definition of "federally assisted construction contract" in <u>41 CFR Part 60-1.3</u> must include the equal opportunity clause provided under <u>41 CFR 60-1.4(b)</u>, in accordance with Executive Order 11246, "Equal Employment Opportunity" (<u>30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339</u>), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at <u>41 CFR part 60</u>, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."</p> <p>41 CFR 60-1.4 Equal opportunity clause.</p> <p>(b) Federally assisted construction contracts. (1) Except as otherwise provided, each administering agency shall require the inclusion of the following language as a condition of any grant, contract, loan, insurance, or guarantee involving federally assisted construction which is not exempt from the requirements of the equal opportunity clause:</p> <p>The [recipient] hereby agrees that it will incorporate or cause to be incorporated into any contract for construction work, or modification thereof, as defined in the regulations of the Secretary of Labor at 41 CFR Chapter 60, which is paid for in whole or in part with funds obtained from the Federal Government or borrowed on the credit of the Federal Government pursuant to a grant, contract, loan, insurance, or guarantee, or undertaken pursuant to any Federal program involving such grant, contract, loan, insurance, or guarantee, the following equal opportunity clause:</p> <p>During the performance of this contract, the contractor agrees as follows:</p> <p>(2) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or</p>	2 CFR 200 APPENDIX II I and 41 CFR §60-1.4(b)

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	<p style="text-align: center;">national origin. Such action shall include, but not be limited to the following:</p> <p>Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.</p> <p>(2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.</p> <p>(3) The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.</p> <p>(4) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.</p> <p>(5) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.</p> <p>(6) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.</p> <p>(7) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other</p>	
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	<p>sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.</p> <p>(8) The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:</p> <p>Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.</p> <p>The [recipient] further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the [recipient] so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.</p> <p>The [recipient] agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.</p> <p>The [recipient] further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the [recipient] agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the [recipient] under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such [recipient]; and refer the case to the Department of Justice for appropriate legal proceedings.</p>	
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>\$2,000	<p>Davis-Bacon Act, as amended (<u>40 U.S.C. 3141-3148</u>). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (<u>40 U.S.C. 3141-3144</u>, and <u>3146-3148</u>) as supplemented by Department of Labor regulations (<u>29 CFR Part 5</u>, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (<u>40 U.S.C. 3145</u>), as supplemented by Department of Labor regulations (<u>29 CFR Part 3</u>, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.</p>	2 CFR 200 APPENDIX II (D)
>\$100,000	<p>Contract Work Hours and Safety Standards Act (<u>40 U.S.C. 3701-3703</u>). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with <u>40 U.S.C. 3702</u> and <u>3704</u>, as supplemented by Department of Labor regulations (<u>29 CFR Part 5</u>). Under <u>40 U.S.C. 3702</u> of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of <u>40 U.S.C. 3704</u> are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.</p>	2 CFR 200 APPENDIX II I
None	<p>Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under <u>37 CFR § 401.2 (a)</u> and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of <u>37 CFR Part 401</u>, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.</p>	2 CFR 200 APPENDIX II (F)
>\$150,000	<p>Clean Air Act (<u>42 U.S.C. 7401-7671q</u>) and the Federal Water Pollution Control Act (<u>33 U.S.C. 1251-1387</u>), as amended. - Contracts and subgrants that require the</p>	2 CFR 200 APPENDIX II (G)

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	in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (<u>42 U.S.C. 7401-7671g</u>) and the Federal Water Pollution Control Act as amended (<u>33 U.S.C. 1251-1387</u>). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).	
>\$25,000	Debarment and Suspension (Executive Orders 12549 and 12689) – A contract award (see <u>2 CFR 180.220</u>) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at <u>2 CFR 180</u> that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.	2 CFR 200 APPENDIX II (H)
>\$100,000	Byrd Anti-Lobbying Amendment (<u>31 U.S.C. 1352</u>) – Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by <u>31 U.S.C. 1352</u> . Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.	2 CFR 200 APPENDIX II (I) and 24 CFR §570.303
	See 2 CFR §200.323.	2 CFR 200 APPENDIX II (J)
	See 2 CFR §200.216.	2 CFR 200 APPENDIX II (K)
	See 2 CFR §200.322.	2 CFR 200 APPENDIX II (L)
>\$10,000	For NFE (non-Federal Entity) that is a state agency or an agency of a political subdivision of a state, and the NFE's contractors must comply with Section 6002 of the Solid Waste Disposal Act. ⁵⁶ Applicable NFEs must include a contract provision requiring compliance with this requirement. ⁵⁷ This includes contracts awarded by a state agency or political subdivision of a state and its contractors for certain items, as designated by the EPA, with a purchase price greater than \$10,000. ⁵⁸ Indian Tribal Governments and nonprofit organizations are not required to comply with this provision. Additional requirements are listed below.	2 CFR 200.323
>\$100,000	<i>§135.38 Section 3 clause</i> <i>All section 3 covered contracts shall include the following clause (referred to as the section 3 clause):</i> A. The work to be performed under this contract is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3). The purpose of section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by section 3, shall, to the greatest extent feasible, be directed	

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	<p>to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.</p> <p>B. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.</p> <p>C. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.</p> <p>D. The contractor agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.</p> <p>E. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 135.</p> <p>F. Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.</p> <p>G. With respect to work performed in connection with section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given</p>	
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	<p>to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises.</p> <p>Parties to this contract that are subject to the provisions of section 3 and section 7(b) agree to comply with section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).</p>	
None	<p>Section 889(b)(1) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (FY2019 NDAA) and 2 C.F.R. § 200.216, as implemented by FEMA Policy 405-143-1, Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services (Interim), prohibit the obligation or expending of federal award funds on certain telecommunication products or from certain entities for national security reasons. Effective August 13, 2020, FEMA recipients and subrecipients, as well as their contractors and subcontractors, may not obligate or expend any FEMA award funds to:</p> <p>a. Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;</p> <p>b. Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system; or</p> <p>c. Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.</p>	2 CFR 200.216
None	<p>As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award. For purposes of this section:</p> <p>(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.</p> <p>(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.</p>	2 CFR 200.322(a)(b)(1) (2)
None	<p>The Federal awarding agency must establish conflict of interest policies for Federal awards. The non-Federal entity must disclose in writing any potential conflict of interest to the Federal awarding agency or pass-through entity in accordance with applicable Federal awarding agency policy.</p>	2 CFR 200.112
None	<p>The Federal awarding agency and the non-Federal entity should, whenever practicable, collect, transmit, and store Federal award-related information in open and machine-readable formats rather than in closed formats or on paper in accordance with applicable legislative requirements. A machine-readable format is a format in a standard computer language (not English text) that can be read automatically by a web browser or computer system. The Federal awarding agency or pass-through entity must always provide or accept paper</p>	2 CFR 200.336

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	versions of Federal award-related information to and from the non-Federal entity upon request. If paper copies are submitted, the Federal awarding agency or pass-through entity must not require more than an original and two copies. When original records are electronic and cannot be altered, there is no need to create and retain paper copies. When original records are paper, electronic versions may be substituted through the use of duplication or other forms of electronic media provided that they are subject to periodic quality control reviews, provide reasonable safeguards against alteration, and remain readable.	
None	<p>Contracting with HUB, small and minority businesses, women's business enterprises, and labor surplus area firms.</p> <p>(a) The non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.</p> <p>(b) Affirmative steps must include:</p> <p>(1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;</p> <p>(2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;</p> <p>(3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;</p> <p>(4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;</p> <p>(5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and</p> <p>(6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (b)(1) through (5) of this section.</p>	2 CFR 200.321
None	<p>Financial records, supporting documents, statistical records, and all other non-Federal entity records pertinent to a Federal award must be retained for a period of three years from the date of submission of the final expenditure report or, for Federal awards that are renewed quarterly or annually, from the date of the submission of the quarterly or annual financial report, respectively, as reported to the Federal awarding agency or pass-through entity in the case of a subrecipient. Federal awarding agencies and pass-through entities must not impose any other record retention requirements upon non-Federal entities. The only exceptions are the following:</p> <p>(a) If any litigation, claim, or audit is started before the expiration of the 3-year period, the records must be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken.</p> <p>(b) When the non-Federal entity is notified in writing by the Federal awarding agency, cognizant agency for audit, oversight agency for audit, cognizant agency for indirect costs, or pass-through entity to extend the retention period.</p> <p>(c) Records for real property and equipment acquired with Federal funds must be retained for 3 years after final disposition.</p> <p>(d) When records are transferred to or maintained by the Federal awarding agency or pass-through entity, the 3-year retention requirement is not applicable to the non-Federal entity.</p> <p>(e) Records for program income transactions after the period of performance. In some cases, recipients must report program income after the period of</p>	2 CFR 200.334

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	<p>performance. Where there is such a requirement, the retention period for the records pertaining to the earning of the program income starts from the end of the non-Federal entity's fiscal year in which the program income is earned.</p> <p>(f) Indirect cost rate proposals and cost allocations plans. This paragraph applies to the following types of documents and their supporting records: Indirect cost rate computations or proposals, cost allocation plans, and any similar accounting computations of the rate at which a particular group of costs is chargeable (such as computer usage chargeback rates or composite fringe benefit rates).</p> <p>(1) <i>If submitted for negotiation.</i> If the proposal, plan, or other computation is required to be submitted to the Federal Government (or to the pass-through entity) to form the basis for negotiation of the rate, then the 3-year retention period for its supporting records starts from the date of such submission.</p> <p>(2) <i>If not submitted for negotiation.</i> If the proposal, plan, or other computation is not required to be submitted to the Federal Government (or to the pass-through entity) for negotiation purposes, then the 3-year retention period for the proposal, plan, or computation and its supporting records starts from the end of the fiscal year (or other accounting period) covered by the proposal, plan, or other computation.</p>	
None	<p>CONTRACTS WITH COMPANIES ENGAGED IN BUSINESS WITH IRAN, SUDAN, OR FOREIGN TERRORIST ORGANIZATION PROHIBITED. A governmental entity may not enter into a governmental contract with a company that is identified on a list prepared and maintained under Section 806.051, 807.051, or <u>2252.153</u>. The term "foreign terrorist organization" in this paragraph has the meaning assigned to such a term in Section 2252.151(2) of the Texas Government Code.</p>	Texas Government Code 2252.152
>\$100,000	<p>PROVISION REQUIRED IN CONTRACT. (a) This section applies only to a contract that:</p> <p>(1) is between a governmental entity and a company with 10 or more full-time employees; and</p> <p>(2) has a value of \$100,000 or more that is to be paid wholly or partly from public funds of the governmental entity.</p> <p>(b) A governmental entity may not enter into a contract with a company for goods or services unless the contract contains a written verification from the company that it:</p> <p>(1) does not boycott Israel; and</p> <p>(2) will not boycott Israel during the term of the contract.</p>	Texas Government Code 2271
Option Contract Language for contracts awarded prior to Grant Award	<p>The contract award is contingent upon the receipt of CDBG MIT-MOD funds. If no such funds are awarded, the contract shall terminate.</p>	Optional
	<p>Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.</p>	42 U.S.C. 6201
	<p>The Firm agrees that no otherwise qualified individual with disabilities shall, solely by reason of his/her disability, be denied the benefits of, or be subjected to discrimination, including discrimination in employment, under any program or activity receiving federal financial assistance.</p>	Section 504 of the Rehabilitation Act of 1973, as amended.

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*Attachment B
Project Lists with References*

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Public Water and Wastewater Grant Projects with References

Project Name	<i>Stormwater Relief and Sanitary Sewer Replacement GLO CDBG MIT Contract No. 22-085-054-D311</i>	<i>City of Columbus TxCDBG Program administered by the Texas Department of Agriculture (TDA) Contract Number CDM21-0441</i>	<i>Ellinger Sewer & Water Supply Corporation</i>	<i>Brookshire Municipal Water District DWSRF TWDB Project 62829</i>	<i>Brookshire Municipal Water District CWSRF Hurricane Harvey Relief Fund TWDB Project 73797</i>
Location	City of Wallis, Texas	Columbus, Texas	Fayette County, Texas	Brookshire, Texas	Brookshire, Texas
Description	Rehabilitation/ Reconstruction of Public Improvements (Drainage) Construction/Reconstruction of sewer lines or systems (Clay pipe replacement)	Downtown Revitalization Grant for Sidewalks near historic Courthouse Square. ADA access and historic features design consideration.	60,000 Gallon Ground Storage Tank, Arsenic Removal Equipment, building, roads pressure tank and connection to existing water lines.	Asbestos Pipe Replacement of 55, 380 feet of Asbestos pipe, 38.4% of water lines in District	Wastewater Treatment Collection Repairs Replacement of pumps/lift stations, building. Replacement of Failing Clay Pipe by pipe bursting manholes replaced.
Type of Construction	Replacement	Replacement	New	Replacement	Replacement
Description of Services	Design, topographic surveys, Bidding Construction Oversight/Support, Reporting, Coordination with GLO	Design, Bidding, Construction Oversight/Support Grant Reporting Coordination	Design, Bidding, Construction Oversight/Support, Reporting and Coordination with TWDB Project Reviewer	Design, Bidding, Construction Oversight/Support Reporting, TWDB	Planned, Designed Bid, Construction Oversight -WWTP repairs, Clay pipe replacement
Construction Management	Yes	Yes	Yes	Yes	Yes
Construction Cost	\$5,806,187	\$402,500	\$1,428,000	\$2,575,000	\$490,000
Funding	GLO funded \$5,748,125 in forgiveness Local Match \$58,062	TxCDBG Grant Contract No. CDM21-0441 Langford Community Mgmt 512-452-0432	TWDB DW Loans and Loan Forgiveness 62839 David Figgins TWDB Project Engineer 512.463.8507	TWDB DWSRF Project Reviewer TWDB - Team 4 – 281-895-0722	TWDB CWSRF Loan Forgiveness Laurie Shelton, Project Reviewer TWDB - Team 4 – 281-895-0722
Work Performance Contact	James King, Wallis Board	Donald Warschak City Manager	Michael Schlabach, ES&WSC	Tonya Pierre General Manager	Tonya Pierre General Manager
Telephone #	713 446 1249	979-732-2388	979 966 9853	281-375-5010	281-375-5010

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Public Water and Wastewater Grant Projects with References

Project Name	<i>City of Fayetteville Water Line Project</i>	<i>City of Fayetteville Water Well, and Ground Storage Tank</i>	<i>New Ulm Water Supply District</i>	<i>City of Fayetteville TxCDBG Program administered by the Texas Department of Agriculture (TDA)</i>	<i>City of Fayetteville TxCDBG Program administered by the Texas Department of Agriculture (TDA) Contract Number 7219162</i>
Location	Fayetteville, Texas	Fayetteville, Texas	New Ulm, Texas	Fayetteville, Texas	Fayetteville, Texas
Description	Four public water supply crossings of railroad tracks and ~1,500 lineal feet of 8" Dia. water line. Replacement of deteriorated dead end cast iron water line, add seven fire hydrants and reconnection.	New Public Water Well Design and Permitting, New 80,000 Gallon Ground Storage Tank Design and Permitting	Water Supply - ~2.5 miles of 4" Dia. and 6" Dia. new waterlines and 4,000 feet of 6" Dia. waterline replacement; Ground Storage and Pressure Tank Design	WAS Dewatering Unit; and Chlorination Control Additions. Clay Pipe Replacement; Manhole Additions; and Service Reconnections.	Downtown Revitalization Grant for Sidewalks and lighting around historic Courthouse Square. ADA access and historic features design consideration.
Type of Construction	Expansion	New, Replacement	New, Expansion, Replacement	Replacement	Replacement
Description of Services	Design, Bidding, Construction Oversight/Support, Grant Reporting and Coordination with Grant Writer	Design, Bidding, Construction Oversight/Support, Reporting and Coordination with TWDB Project Reviewer	Design, Bidding, Construction Oversight/Support, Reporting and Coordination with TWDB Project Reviewer	Design, Bidding, Construction Oversight/Support Grant Reporting	Design, Bidding, Construction Oversight/Support Grant Reporting Coordination
Construction Management	Yes	Yes	Yes	Yes	Yes
Construction Cost	\$200,000	\$600,000	~\$1,000,000	\$200,000	\$350,000 + \$70,000 local match
Funding	TxCDBG Grant Contract No R729170A and R729170B; Grantworks	TWDB DW Loans and Grants 62667 & 62696 for Very Small Systems	TWDB DW Grants 62637 and 62702 for Very Small Systems	TxCDBG Grant Contract No. 7218150 Langford Community Mgmt	TxCDBG Grant Contract No. 7219162 Langford Community Mgmt 512-452-0432
Coordination Contact	Ronald Pflughaupt	Ronald Pflughaupt	Jonathon Frnka Operator	Mayor of Fayetteville	Mayor of Fayetteville
Telephone #	979 249 6702	979 249 6702	979 203-6647	979-378-2559	979-378-2559

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Public Water and Wastewater Projects with References

Project Name	<i>Town of Round Top Centralized Sewer System and Upgrades</i>	<i>Corix-Camp Swift Treatment Plant Evaluation,</i>	<i>Lone Star Jellystone Hempstead Yogi Wastewater Treatment Plant</i>	<i>Splashway Water Park, New Well and Pressure Tank</i>	<i>West End Water Supply Corporation,</i>	<i>Pine Cove, Inc. New Well and Tank System, Water Reuse Authorization, Lift Station Design</i>
Location	Round Top, Texas	Bastrop, Texas	Waller, Texas	Sheridan, Texas	Shelby, Texas	Ellinger, Texas
Description	Innovative Centralized Wastewater Treatment System Design, OSSF to TPDES. Connection of individual owners to centralized system. Addition of Sand Filtration and continued expansion of WWTP.	Evaluate membrane Bioreactor Plant for Process Improvements	Permit and design a new 60,000 gallon per day waste water treatment plant	75 gallon per minute public water supply well, 1,050 gallon pressure tanks	Public Water Supply planning for capacity compliance & dilution loop design and TCEQ approval for arsenic compliance	120 gallon per minute public water supply well, 15,000 gallon ground storage tank and 1,500 gallon pressure tank and service pumps. Wastewater treatment plant water reuse program, MER, DMR reporting.
Type of Construction	New, Expansion	Existing	New	New	New	New
Description of Services	Planned, Designed and Construction Oversight of Centralized WWTP System, Expansions	Process Evaluation and Trouble shooting.	Design, TCEQ Approval, Bidding, Construction Support	Design, TCEQ Approval and Construction Oversight	Design, TCEQ Approval and Construction Oversight	Design, TCEQ Approval and Construction Oversight
Construction Management	Yes	No	Yes	Yes	Yes	Yes
Construction Cost	~\$620,000	--	\$600,000	\$250,000	\$50,000	\$250,000
Funding	Private	Private	Private	Private	Private	Private
	Barnell Albers	Justin Robinson	Bruce Bryant	Hank Novak	Scott Schubert	Jeff Olchesky
Telephone #	979 249 5885	512 718 8830	281 992 6060	361 798 0106	979 885 8277	903 705 3509

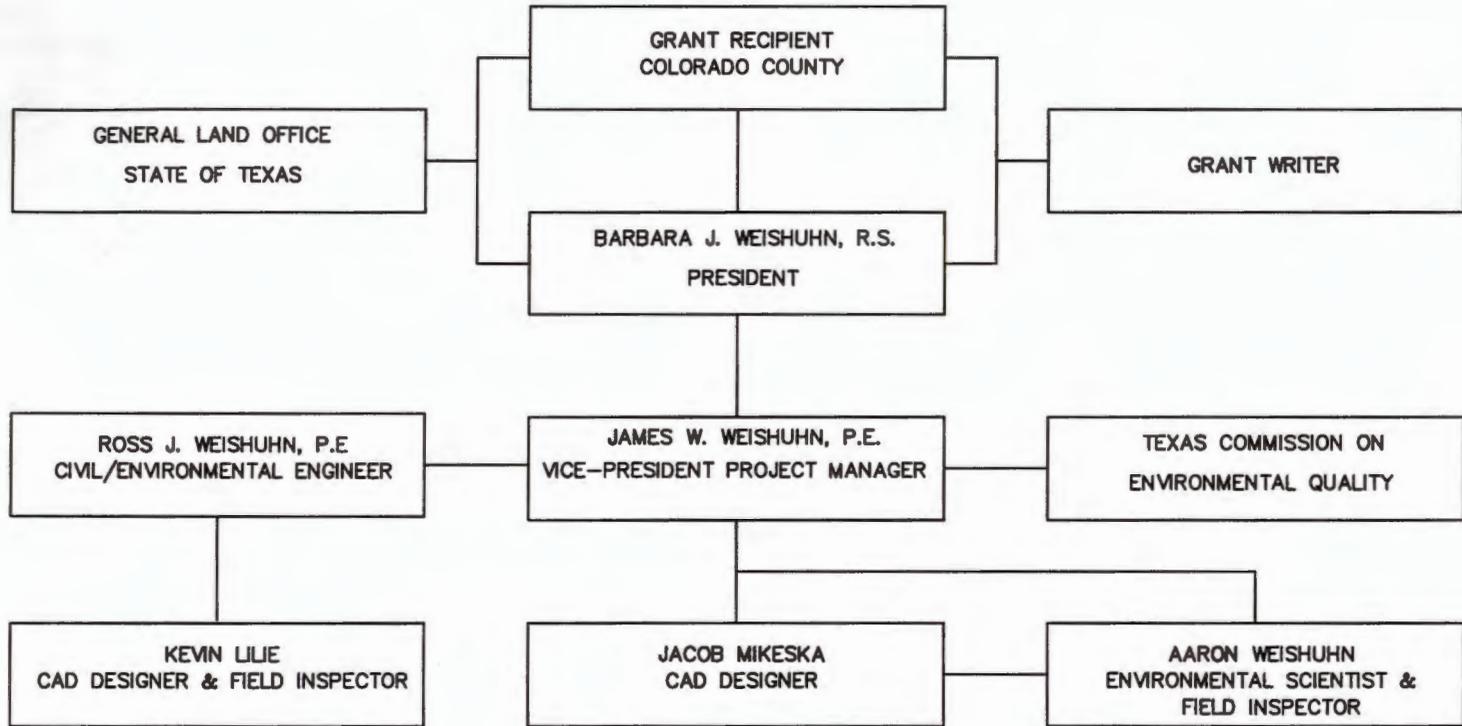
**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING
November 28, 2022**



*Attachment C
Company Profile
Resumes*

MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING

November 28, 2022



Welshuhn Engineering, Inc.
425 SPRING ST. PO BOX 358
Columbus, Texas 78934
(979) 732-6997 Phone
www.wel-eng.com

REGISTERED FIRM # 66

TEXAS CDBG MIT-MOD
COLORADO COUNTY, TX

ORGANIZATIONAL CHART

DATE BY	J.W.W.	JOB NO.	
APPROVED BY	J.W.W.	DATE	11/30/22
APPROVED BY		DATE	N.T.S.

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

November 28, 2022

WEISHUHN ENGINEERING, INC.
www.wei-eng.com
425 Spring St Suite 102 PO Box 358 Columbus, TX 78934

JAMES W. WEISHUHN, P.E.

HIGHLIGHTS OF QUALIFICATIONS

- Municipal wastewater and public water system design
- Hydrology calculations and Storm Water Mitigation Design
- Environmental Permitting
- Remediation of historic industrial and oil production facilities
- Industrial wastewater and waste treatment at active and inactive facilities
- Solid and hazardous waste evaluation, treatment and disposal
- Environmental field programs development and implementation
- Air emissions control and treatment
- Public water supplies for private corporations
- 40 Hour Hazwoper Certified

EMPLOYMENT HISTORY

1998-Present	Self Employed	Weishuhn Engineering, Inc.
1989 to 1998	Environmental Engineer	ERM-Southwest, Inc., Houston, TX
1986 to 1989	Environmental Engineer	Malcolm Pirnie, Inc.

EDUCATION

M.S. Environmental Engineering, 1993, University of Houston
B.S., Civil Engineering, 1986, Texas A&M University

LICENSURES

Registered Professional Engineer, State of Texas
Registered Professional Engineer, State of Oklahoma
Registered Professional Engineer, State of Mississippi
Site Evaluator, Texas
Installer II, Texas

KEY PROJECTS

Bidding and construction oversight of a 60,000-gallon public water supply ground storage tank for the Ellinger Sewer & Water Supply Corporation pursuant a Texas Water Development Board financed project.

Principal engineer for the design a 70 gpm arsenic removal ground water treatment plant for the Ellinger Sewer & Water Supply Corporation pursuant a Texas Water Development Board financed project.

Principal engineer for the rehabilitation of 11-miles of sanitary sewer by pipe bursting to reduce storm water inflow and infiltration for the City of Wallis, Texas pursuant a Texas General Land Office CDBG financed project.

Principal engineer for the rehabilitation design of 12-miles of drainage ditches and three detention ponds to reduce storm water flooding affects in the City of Wallis pursuant a Texas General Land Office CDBG financed project.

Designed in excess of eight miles of asbestos sewer line replacement for the Brookshire Municipal Water District in Brookshire, Texas pursuant to Texas Water Development Board Project 62829.

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

November 28, 2022

Professional Engineer providing ongoing technical support to the Sheridan Water Supply Corporation and developing engineering strategies to address growth in their CCN service area.

Designed in excess of 30 privately owned public water supply systems consisting of water wells, pressure tanks, ground storage tanks, treatment and distribution at facilities including churches, church retreats, camps and convenience stores.

Designed sanitary sewage clay pipe replacement and lift station upgrades for the Brookshire Municipal Water District pursuant to Texas Water Development Board Hurricane Harvey Emergency Repairs.

Designed sanitary sewage clay pipe replacement by pipe bursting and sludge drying bed replacement for the City of Fayetteville Texas pursuant to Community Development Block Grant

Designed water line extensions for the City of Fayetteville pursuant to Community Development Block Grant R72170A & R7219170B.

Designed replacement onsite sewerage facilities for low income families CDBG projects in Colorado County TxCDBG Grant 727180 and Galveston County TxCDBG Grant 725025. Targeted areas in Colorado County included Rock Island, Sheridan, Altair and Garwood.

Design Engineer for the City of Fayetteville's Texas Water Development Board Projects 62696 and 62667 for a new 80,000 gallon ground storage tank and a new water well, respectively.

Design Engineer for the New Ulm Water Supply Corporation Texas Water Development Board Projects 62637 and 62702 for a new 80,000 gallon ground storage tank, 8,000 gallon pressure tank and 2,700 of 6" diameter distribution line replacement.

Design Engineer for the New Ulm Water Supply Corporation Texas Water Development Board Project 62571 to replace in excess of two miles of water distribution lines.
TPDES application renewals for City of Fayetteville, City of Industry, Pine Cove Inc., Positive Feed, City of Ellinger and Exterran.

Designed a blending loop for the West End Water Supply Corporation to achieve arsenic maximum concentration levels for their Industry well.

Designed an arsenic removal system for a Transient Non Community Public Water Supply System at a tavern in Galveston County Texas.

Assisted Thousand Trails RV Park with preliminary engineering and scoping for river bank repairs pursuant to Tax Day Floods, Memorial Day Floods and Hurricane Harvey Flood Damages.

Designed a new public water supply well, ground storage tank, pressure tank and booster pumps for the West End Water Supply Corporation in Round Top, Texas.

Designed and provided construction support for the Town of Round Top's wastewater collection and 27,000 gallon per day treatment system.

Assisting an industrial client in Mesquite, Texas with an Administrative Compliance Order for exceedances of chromium in wastewater discharges to the publicly owned treatment works.

Prepared civil, water and wastewater design for renovation of a 97-slot RV park in Wharton County, Texas.

Designed in excess of 3,000 onsite wastewater system in south central Texas since 1998.

Expert witness for litigation related to onsite wastewater system liquid chlorination devices.

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

November 28, 2022

Prepared design modification to improve treatment and efficiency at the Ellinger Sewer & Water Corporation wastewater treatment plant.

Designed and provided construction oversight for a 5,000 gallon per day centralized on-site wastewater treatment system pursuant to 30 TAC Chapter 285 for the Town of Round Top, Texas.

Designed a 5,000 gallon per day on-site wastewater treatment system pursuant to 30 TAC Chapter 285 for Powerhouse Ministries, Retreat Facility, Fayette County, Texas.

Designed a 2,500 gallon per day lift station for connection to the LCRA's MD Anderson Wastewater Treatment Facility plus civil site work including grading and storm water design for Coyote Sam's Restaurant, Smithville, Texas.

Designed a 3,000 gallon per day on-site wastewater treatment system pursuant to 30 TAC Chapter 285 for UT Winedale Shakespeare Theater Barn, Round Top, Texas.

Civil site work including grading and storm water design for Wagner Dormitory at the UT Winedale Facility, Round Top, Texas.

Prepared ten SPCC Plans focusing on diesel and gasoline feeds for onshore staging facilities developed in response to the BP MC 252 Incident.

Environmental and Civil design engineer for designing spill boom and vessels decontamination facilities and waste management related to the British Petroleum MC252 "Incident".

Designed a 2,400 gallon per day on-site wastewater treatment system pursuant to 30 TAC Chapter 285 for the D & D Western Wear Store on Highway 290 near Houston, Texas.

Designed a 2,000 gallon per day on-site wastewater treatment system pursuant to 30 TAC Chapter 285 for an outpatient medical clinic facility in Pearland, Texas.

Developed a 5,000 gallons per day grey water system and a 3,000 gallon holding tank system for the CMA, Inc. pursuant to 30 TAC Chapter 285 for a retreat facility in Fayette County, Texas.

Designed a 1,000 gallon per day aerobic treatment system with surface irrigation for a restaurant in Colorado County.

Performed approximately 1,000 site evaluations during the period 1998 to 2007 pursuant to 30 TAC Chapter 285.

Conducted numerous environmental drilling projects in Texas, Oklahoma, Mississippi and Louisiana that involved soil classification/lithologic logging.

Served on the design team with a former employer for the development of a 22 MGD and a 40 MGD municipal wastewater treatment facility for the City of Houston.

Prepared a Texas Pollution Discharge Elimination System Permit Renewal application of the Ellinger Sewer & Water Supply Corporation.

Prepared a Request for Variance for the Ellinger Sewer & Water Supply Corporation's water supply wells associated with a sanitary easement.

Assisted CivilTech Engineering, Inc. with the development of a nonresidential Public Water Supply, permit application for an office facility near Houston, Texas.

Developed and implemented investigative strategies for an investor's purchase of environmentally affected property in Fort Bend County.

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING
November 28, 2022**

Developed process, mechanical and instrumentation and control designs for a 1 MGD industrial wastewater treatment plant in Puerto Rico.

Prepared designs and strategies to upgrade and achieve permit effluent criteria at existing industrial wastewater treatment facilities in Mississippi and West Virginia.

Designed the process control and prepared the functional descriptions for a 1 MGD high strength wastewater treatment plant in Geismar, Louisiana.

Prepared the process and control design for a 100 gpm chromium affected ground water treatment plant in Odessa, Texas.

Prepared three air permit standard exemption applications/notifications for Ultramar Diamond Shamrock Corporation remediation programs.

Developed the strategies for the remediation of a light nonaqueous phase liquid plume and a dissolved phase plume at Baker Petrolite Corporations' Midland Warehouse Facility.

Prepared numerous Interim Corrective Action Plans in response to Agreed Orders for industrial facilities on the Gulf Coast.

Prepared spill response plans for electrical generation facilities in the Houston area.

Prepared solid waste studies evaluating municipal solid waste disposal needs for Collin County, TX.

Prepared NPDES Permits for industrial facilities along the Gulf Coast.

Provided operation and troubleshooting field support for a 30 gpm gasoline/affected ground water recovery system at Exxon's Baton Rouge Refinery.

Designed, constructed and provided operations and troubleshooting field support for a 75 gpm mercury affected ground water recovery and treatment system.

Served as MUD Board Director, Harris County MUD 238

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

November 28, 2022

WEISHUHN ENGINEERING, INC.

www.wei-eng.com

425 Spring St Suite 102 PO Box 358 Columbus, TX 78934

ROSS J. WEISHUHN, P.E.

HIGHLIGHTS OF QUALIFICATIONS

- Stormwater Hydrology utilizing GEOHECRAS software modeling program
- Municipal wastewater and public water system design
- Environmental Permitting
- Onsite Wastewater Design
- Air emissions permitting
- Public water supplies for private corporations
- 40 Hour Hazwoper Certified
- Construction Management of Engineered Projects
- Public Water Supply Operation and Maintenance

EMPLOYMENT HISTORY

2017-Present	Project Engineer	Weishuhn Engineering, Inc.
2015 to 2017	Project Scientist	HMI Groundwater, LLC., Houston, TX

EDUCATION

M.S. Environmental Engineering Sciences, 2019, University of Florida
B.S., Agricultural Systems Management, 2015, Texas A&M University

LICENSURES

Professional Engineer, State of Texas
Registered Professional Sanitarian, State of Texas
Class D Water Operator, State of Texas
Site Evaluator, Texas

KEY PROJECTS

Performed field data collection and design engineering efforts for stormwater studies and flood elevation prediction for the Legacy Oaks Subdivision in Colorado County.

Collected field data and developed hydrology studies for flood routing and flood inundation map development for the Kinder Morgan Houston Central Plant in southern Colorado County.

Performed field data collection and design engineering efforts for stormwater detention in Austin County for various projects including truck maintenance, "farm to table" greenhouse facility, and a tank/vessel manufacturing facility.

Performed field data collection and design engineering efforts for stormwater detention in Waller County for various projects including plant nurseries, a hemp growing facility and a mobile home park.

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

November 28, 2022

Performed field data collection and design engineering efforts for sanitary sewage clay pipe replacement by pipe bursting, and lift station upgrades for the Brookshire Municipal Water District pursuant to Texas Water Development Board Hurricane Harvey Emergency Repairs.

Performed construction oversight and prepared as-built drawings of sanitary sewage clay pipe replacement by pipe bursting, and lift station upgrades for the Brookshire Municipal Water District pursuant to Texas Water Development Board Hurricane Harvey Emergency Repairs.

Performed field data collection and design engineering efforts for sanitary sewage clay pipe replacement by pipe bursting for the City of Fayetteville pursuant to Texas Community Development Block Grant 7218150.

Performed construction oversight and prepared as-built drawings of sanitary sewage clay pipe replacement by pipe bursting for the City of Fayetteville pursuant to Texas Community Development Block Grant 7218150.

Performed semi-annual groundwater sampling and report preparation for Postive Feed LTD.

Performed under Engineer's supervision the preparation of civil, water, wastewater, and stormwater designs for land development projects in Waller County, Texas.

Assisted engineer with investigating former gas station property through use of direct push boring rig. I classified soils and collected soil sample for laboratory analysis.

Assisted engineer with design calculations, submittal preparation and construction oversight on 14 new public water supply systems.

Performed well draw down tests and sample collections for new Public Water Supply wells.

Designed in excess of 100 onsite wastewater system in south central Texas since 2017.

Represented WEI and inspected recoating work performed on the City of Fayetteville elevated water tower restoration project.

Performed routine operation duties for Industrial Public Water Supply Systems for Dow Chemical Houston Hub Plants.

Assisted engineers with field data collections for the improvement projects on Dow Chemical Public Water Supply Systems.

Managed disinfection and sampling of repairs made to Dow Chemical Public Water Supply Systems.

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING
November 28, 2022**

Performed Routine field data collection and inspection of Groundwater recovery systems for Dow Chemical, Lyondell Basell, and Pasadena Refining.

Assisted supervising engineer with assembly of semi-annual groundwater monitoring reports for Pasadena Refining.

Performed weekly groundwater level monitoring and well gas sampling for former brine disposal wells for industrial clients in Mont Belvieu, Texas.

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING
November 28, 2022**



*Attachment D
Certificate of Insurance*

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING
November 28, 2022**



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/17/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER BAUMGART AGENCY LLC 1127 Bowle St Columbus, TX 78934	CONTACT NAME: PHONE (A/C, No, Ext): (979)732-2808 FAX (A/C, No): (979)732-6292 E-MAIL ADDRESS: columbus@baumgartinsurance.com <hr/> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; border: none;">INSURER(S) AFFORDING COVERAGE</td> <td style="text-align: right; border: none;">NAIC #</td> </tr> <tr> <td style="border: none;">INSURER A: LLOYD'S OF LONDON</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">INSURER B: Progressive County Mutual Ins. Co.</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">INSURER C: Texas Mutual Insurance Company</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">INSURER D:</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">INSURER E:</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">INSURER F:</td> <td style="border: none;"></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: LLOYD'S OF LONDON		INSURER B: Progressive County Mutual Ins. Co.		INSURER C: Texas Mutual Insurance Company		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: LLOYD'S OF LONDON															
INSURER B: Progressive County Mutual Ins. Co.															
INSURER C: Texas Mutual Insurance Company															
INSURER D:															
INSURER E:															
INSURER F:															
INSURED WEISHUHN ENGINEERING, INC. P.O. BOX 358 Spring Street Suite 102 COLUMBUS, TX 78934															

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR PRIMARY GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	ENC 0007873-01	8/22/2022	8/22/2023	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 4,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COM/POP AGG \$ 2,000,000 \$	
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY	Y	Y	03249093	8/22/2022	8/22/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$	
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$	
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	Y	0001266097	8/22/2022	8/22/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Professional Liability & Pollution Liability	Y	Y	ENC 0007873-01	8/22/2022	8/22/2023	Aggregate Limit 4,000,000 Per Incident Limit 2,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Colorado County Raymie Kana 318 Spring Street, Suite 104 Columbus, Texas 78934	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. <hr/> AUTHORIZED REPRESENTATIVE
---	---

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING
November 28, 2022**



*Attachment E
WEI Certifications
Texas Professional Engineering Firm Registration
HUB
WBE
WOSB*



**Texas Board of Professional
Engineers and Land Surveyors**

CERTIFICATE OF REGISTRATION

This acknowledges that

WEISHUHN ENGINEERING INC

**has fulfilled the requirements of the Texas Board of Professional Engineers
and Land Surveyors to offer and perform engineering services in the state of Texas.**

**Registration Number
F-66**

**Expiration Date
5/31/2023**

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING
November 28, 2022**

PE+LS
Texas Board of Professional
Engineers and Land Surveyors

Number: 140988
Status: ACTIVE
Expires: 3/31/2023

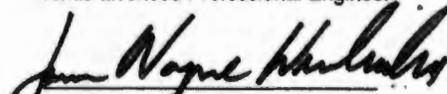
ROSS JAMES WEISHUHN
Texas Licensed Professional Engineer


Signature

PE+LS
Texas Board of Professional
Engineers and Land Surveyors

Number: 69128
Status: ACTIVE
Expires: 12/31/2022

JAMES WAYNE WEISHUHN
Texas Licensed Professional Engineer


Signature

Texas Historically Underutilized Business (HUB) Certificate



Certificate/VID Number: 1742890987700
Approval Date: October 10, 2022
Scheduled Expiration Date: October 10, 2026

The Texas Comptroller of Public Accounts (CPA), hereby certifies that

WEISHUHN ENGINEERING INC DBA Weishuhn Engineering, Inc.

has successfully met the established requirements of the State of Texas Historically Underutilized Business (HUB) Program to be recognized as a HUB. This certificate printed **October 10, 2022**, supersedes any registration and certificate previously issued by the HUB Program. If there are any changes regarding the information (i.e., business structure, ownership, day to day management, operational control, business location) provided in the submission of the business; application for registration/certification as a HUB, you must immediately (within 30 days of such changes) notify the HUB Program in writing. The CPA reserves the right to conduct a compliance review at any time to confirm HUB eligibility. HUB certification may be suspended or revoked upon findings of ineligibility.

*Statewide HUB Program
Statewide Procurement Division*

Note: In order for State agencies and institutions of higher education (universities) to be credited for utilizing this business as a HUB, they must award payment under the Certificate/VID Number identified above. Agencies, universities and prime contractors are encouraged to verify the company's HUB certification prior to issuing a notice of award by accessing the Internet (<https://mycpa.cpa.state.tx.us/tpasscmblsearch/index.jsp>) or by contacting the HUB Program at 512-463-5872 or toll-free in Texas at 1-888-863-5881.

MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING
November 28, 2022

WBENC

WOMEN'S BUSINESS ENTERPRISE
NATIONAL COUNCIL

JOIN FORCES. SUCCEED TOGETHER.

hereby grants

National Women's Business Enterprise Certification

to

WEISHUHN ENGINEERING, INC.

who has successfully met WBENC's standards as a Women's Business Enterprise (WBE).

This certification affirms the business is woman-owned, operated and controlled and is valid through the date herein.

WBENC National WBE Certification was processed and validated by Women's Business Enterprise Alliance, a WBENC Regional Partner Organization.

Certification Granted: August 31, 2016

Expiration Date: August 31, 2023

WBENC National Certification Number: 2005129462



Authorized by April Day, President Women's
Business Enterprise Alliance

NAICS: 541330, 541620

UNSPSC: 77000000, 77101505, 77101600, 77101601, 77101604, 81100000, 81101500, 81101527, 81102500

Center for Women & Enterprise

Great Lakes
Women's
Business
COUNCIL

WOMEN'S
BUSINESS

WOMEN'S
BUSINESS
COUNCIL
SOUTHWEST

WBENC METRONY

WBENC GREATER DFW

WBENC SOUTH

WBENC EAST

WBENC ORV

WBENC PACIFIC

WOMEN'S
BUSINESS
DEVELOPMENT
CENTER

WBENC WEST

WBENC FLORIDA

MINUTES OF THE COLORADO COUNTY

COMMISSIONER'S COURT REGULAR MEETING

November 28, 2022



WOMEN'S BUSINESS ENTERPRISE
NATIONAL COUNCIL

JOIN FORCES. SUCCEED TOGETHER.

**HEREBY GRANTS
WOMAN OWNED SMALL BUSINESS (WOSB) CERTIFICATION TO**

WEISHUHN ENGINEERING, INC.

The identified small business is an eligible WOSB for the WOSB Program, as set forth in 13 C.F.R. part 127 and has been certified as such by an SBA approved Third Party Certifier pursuant to the Third Party Agreement, dated June 30, 2011, and available at www.sba.gov/wosb.

The WOSB Certification expires on the date herein unless there is a change to the SBA's regulation that makes the WOSB ineligible or there is a change in the WOSB that makes the WOSB ineligible. If either occurs, this WOSB Certification is immediately invalid. The WOSB must not misrepresent its certification status to any other party, including any local or State government or contracting official or the Federal government or any of its contracting officials.

Majority Female Owner: Barbara Weishuhn
NAICS: 541330 UNSPSC: 77000000, 77101505, 77101600, 77101601, 77101604, 81100000, 81101500
Certification Number: WOSB170998
Renewal Date: August 31, 2023
WOSB Regulation Expiration Date: 08/31/2023



April Day, Women's Business Enterprise
Alliance President

Pamela Prince-Easton, WBENC President & CEO

LaKesha White, Vice President, Certification

MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING
November 28, 2022

MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING
November 28, 2022

**STATEMENT OF QUALIFICATIONS
FOR
PROFESSIONAL ENGINEERING /
ARCHITECTURAL / SURVEYING
SERVICES**



**THROUGH THE GLO's CDBG-MIT-
MOD PROGRAM**

November 23, 2022



GOODWIN • LASITER • STRONG

**ENGINEERING • ARCHITECTURE • SURVEYING
LANDSCAPE ARCHITECTURE • INTERIOR DESIGN**

LUFKIN • BRYAN / COLLEGE STATION • TYLER • GROESBECK

**T.B.P.E. Firm Registration No. 413 • T.B.P. L. S. Firm No. 10110901
T.B.A.E. Firm Registration No. BR 351**

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING
November 28, 2022**



GOODWIN • LASITER • STRONG
ENGINEERING • ARCHITECTURE • SURVEYING
LANDSCAPE ARCHITECTURE • INTERIOR DESIGN
LUFKIN • GROESBECK • BRYAN/COLLEGE STATION • TYLER
www.glstexas.com

Colorado County
400 Spring St.
Columbus, Texas 78934

November 23, 2022

Attn: Raymie Kana, County Auditor

**RE: Statement of Qualifications for Professional Engineering / Architecture / Surveying Services
Through the GLO's CDBG-MIT-MOD Program**

Dear Ms. Kana and Selection Team,

We appreciate the opportunity to provide this Statement of Qualifications for Professional Engineering / Architecture / Surveying Services. Goodwin-Lasiter-Strong is a full-service engineering, surveying, architectural firm which has provided professional services to Cities and Counties in the East, Central and Southeast Texas Area for 39 years. We have assisted numerous counties with preparation of budgets and applications for grant funding. This level of experience with grant projects makes our firm distinctly qualified to provide service to the County.

- We thoroughly understand the Scope of Work to be performed for Colorado County. It is the utilization of funds to develop disaster-resistant infrastructure including upgrading of flood control, drainage, water, sewer, solid waste, communications, energy, transportation, health and medical infrastructure, and natural mitigation infrastructure.
- GLS is licensed to practice as engineers in Texas under our License #0413.
- Our company does not have a record of sub-standard work within the last five (5) years.
- Our firm has not engaged in any unethical practices within the last five (5) years.

In the past 15 years we have extensive experience in providing engineering services for infrastructure projects through the Texas General Land Office's (GLO) Programs of both the State of Texas and FEMA. **Clients for whom our firm has provided similar services includes, but is not limited to:**

Grimes County	Trinity County	City of Buffalo	City of Corsicana
Newton County	Sabine County	City of Thornton	City of Jasper
Walker County	Angelina County	City of Bremond	City of Winfield
Leon County	Nacogdoches County	City of Kennard	City of Livingston
Austin County	Shelby County	City of Oakwood	City of Rose City
Polk County	Tyler County	City of Wells	City of Hudson

Sincerely,

T.J. Pohorelsky, P.E.
Project Manager

John Rusk, P.E.
Vice President of Branch Offices

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SECTION I. SCOPE OF WORK

PRE-FUNDING SERVICES

Upon selection, our Project Manager will meet with the County to go over in detail the project desires and budget. This is anticipated to include a face to face meeting and field visit to the project area. Pre-funding services will include grant application. A detailed cost estimate of desired items will be developed for the application. A detailed cost estimate of desired items will be developed for the application. Modifications to the scope will be made to fit the available budget.

The final scope of work for the application will include preparation of a Project Budget, sealed and submitted as a Table 2 - Budget Justification. In addition, an Activities Map will be prepared to depict the location and activities of the proposed project. This information prepared will be in sufficient detail for timely execution or the environmental review. We understand the preparation of the budget and exhibit is not a reimbursable expense with grant or matching funds.

POST-FUNDING SERVICES

A. Initial Engineering and Design Support

GLS is well versed in the initial engineering and design for these type of projects and the grant requirements. Our scope of work will include the following:

- Assist in development of applications, including cost estimates, preparation of project justification, accurate project maps and descriptions.
- Provide all project information necessary to ensure timely execution of the environment review.
- Provide preliminary engineering, investigations, and drawings sufficient to achieve the preliminary design milestone, including at a minimum:

- Cross Sections / Elevations	- Project Details	- Permitting
- Project Layout	- Technical Specifications	- Quantities
- General Notes	- Utility Relocation Designs	- Construction Cost Estimates
- Special Notes	- Construction Limits	- Project Scheduling
- Design surveying, topographic and utility mapping.
- Perform subsurface explorations for project sites, as necessary.
- Prepare horizontal alignments/layouts for alternatives to describe project scope, anticipated limitations, and potential impacts.
- Recommend options (*alt. design, construction methods, procurement, etc.*) for efficiency, expedited schedule, or reduce costs.
- Identify, acquire and submit all necessary permits and approvals required for design approval and construction.
- Submit deliverables to County for review and comment. Adjust project and/or design to address comments, as necessary.
- Prepare plans and profiles, including vertical design information for the selected alternative.
- Identify/address obstacles such as pipelines, easements, permitting, and environmental, etc. prior to moving forward with the final design.
- Support County with acquisition/easements/right-of-way documentation as required to facilitate the project, preparing right-of-way surveys and/or property boundary maps and legal descriptions of parcels to be acquired.



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B. Engineering and Final Design Support

With our experience GLS is able to provide the highest level of service. We understand the scope of work, once the initial engineering is complete may include following items at a higher level of detail and presented in format for project bidding and construction:

- Preparation plan/profile with necessary information for the selected alternative, in sufficient to achieve all detailed design milestones:
 - Cross Sections / Elevations
 - Project Layout
 - General Notes
 - Special Notes
 - Project Details
 - Technical Specifications
 - Utility Relocation Designs
 - Construction Limits
 - Permitting
 - Quantities
 - Construction Cost Estimates
 - Project Scheduling
- Provide information to appropriate individuals for the development of environmental fund release reports and floodplain maps. Identify, acquire and submit all necessary permits and approvals required for design approval and construction.
- Provide hard copy, if necessary, reproducible plan drawings and bid documents, in addition to electronic copies to County upon design completion, and as requested during design. Electronic copies should be in the native format (AutoCAD DWG) along with PDF packages and should contain all corresponding references, databases, or files associated with the completed design documents.
- Assist County and service providers with necessary documents to ensure compliance with Program requirements and regulations.



C. Bid and Award Support

Respondents will be required to show the ability to provide all the Engineering services described below as they relate to bid and award support.

- Submit appropriate items and support County in the development of complete bid package.
- Prepare and assist County in the advertisements for bid solicitation.
- Support development/issuance of bid documents to complete bid process (bid proposal, addenda & related documentation).
- Attend and support County at pre-bid conference and bid opening.
- Support County with ongoing communication during bid process.
- Support County to complete bid tabulation and evaluation of responses and provide recommendation forward.
- Support County to finalize documents, including Notice to Proceed, in accordance with program and County requirements.
- Support County in the conducting of a pre-construction conference.



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D. Contract Management and Construction Oversight

GLS will provide Construction Management & Construction Oversight on behalf of the County. We will ensure the project is constructed in accordance with approved construction plans and technical specifications. The following items will be included in the Scope of Work:

- Ensure delivery of the County's project in accordance with contract.
- Provide ongoing Construction Oversight Reports detailing the status of construction for the County.
- Review all service provider submittals to ensure compliance with construction contract documents and provide recommendations to County.
- Provide periodic and final inspections and tests reports, as required for the project.
- Provide on-site supervision and oversight of construction activities at a minimum on a bi-weekly basis or as directed by the GLO or County.
- Review Construction Change Orders and provide recommendation to County as to appropriate action.
- Review pay requests and provide recommendation to County as to appropriate action, in compliance with the construction contract documents.
- Obtain independent cost estimates for validation purposes, as required.
- Review and respond to requests for information/clarification.
- Support County with issue identification and claims resolutions.
- Enter all requisite information into the GLO system of record in accordance with established policies and procedures.
- Develop a final "as built" report of quantities, drawings, and specifications. Issue to the County, for execution, a Certificate of Construction Completion within 30 days of final inspection approval.
- Deliver "as-built" drawings to the County within 30 days of project completion.
- Host and/or attend project coordination meetings in person, by phone, or by video conference, which may or may not fall during normal business hours.
- Perform other contract management and construction oversight duties as required to ensure success of the County project.
- Provide necessary certifications to regulatory agencies of project completion and compliance (ex. TCEQ).
- Submit all final invoices within 60 days after contract or work order expiration.



E. Specialized Services

GLS will provide the following specialized services:

- Provide Geotechnical Investigations as may be required for a project.
- Provide Detailed Surveying as may be required for a project.
- Provide Site Specific Testing as may be required for a project.
- Provide Archaeological Studies as may be required for a project.
- Provide Planning Studies as may be required for a project.
- Provide Feasibility Studies as may be required for a project.
- Provide Legal documentation for property and/or easements to be acquired (i.e. field notes, etc.)
- Provide Phase I and Phase II environmental site assessments as requested.

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SECTION II. STATEMENT OF QUALIFICATIONS

A. Company Profile

Goodwin-Lasiter-Strong began operations in 1983 in Lufkin, Texas, providing quality professional services. Our firm has provided services on a broad range of projects for both public and private concerns. This work has included water supply, sewer collection and treatment, sewer rehabilitation, paving and drainage, water treatment and distribution systems, facilities planning, gas distribution, public and private buildings, structural systems, and surveying. In May of 2002, we opened an office in Bryan/College Station to provide services to the Central Texas region.

Our staff is experienced with grant processes and able to assist the County with the application process. Once finalized our staff has the knowledge, experience, and abilities to move your project forward through the design, bidding and construction phases. We will ensure your project meets all project milestones as well as providing efficient solutions that are in budget, on schedule, and meets the project goals.

Goodwin-Lasiter-Strong has a staff of 82 employees, including 30 professional-level staff members. Our professional staff includes: 13 registered engineers, 4 registered professional land surveyors, 2 surveyor-in-training, 6 registered architects, 1 landscape architect. The staff has a combined professional experience of over 300 years, with expertise in civil engineering, structural engineering, sanitary engineering, architecture, surveying and planning.

We have extensive TCDP / TDA / GLO / TxDEM / MIT Grant experience in the following specific areas:

- Roadway / Drainage Improvements
- Drainage Studies
- Bridges and Culverts
- Sheet Piling
- Water Supply Wells
- Sewer Collection
- Water Distribution Systems
- Lift Stations
- Water Storage
- Water Filtration
- Permitting



Our project approach has always been a close, proactive and rigorous one, thereby keeping our clients informed and involved in each phase of the design process. The following section outlines our related project experience.



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B. Experience and Qualifications

RELATED PROJECT EXPERIENCE

GLS has extensive experience with federally funded mitigation projects in which the development of disaster-resistant infrastructure was the focus. We have provided numerous cities and counties with pre and post funding services including those who were affected by Hurricane Harvey. The following projects are current and recently completed MIT Program projects:

2020 GLO DR 2016 / Harvey MIT Program

- Jasper County - GLO 2016 DR MIT
- Jasper County - GLO Harvey MIT
- Tyler County - GLO Harvey MIT
- San Augustine County - GLO Harvey MIT
- City of Newton - GLO 2016 DR MIT
- Polk County - GLO Harvey MIT
- Sabine County - GLO Harvey MIT
- Newton County - GLO Harvey MIT
- City of Jasper - GLO Harvey MIT
- City of Shepherd - GLO Harvey MIT
- City of Newton - GLO Harvey MIT



GLS is currently providing professional engineering and architecture services to the following cities and counties for projects funded by the General Land Office's Regional Mitigation Program (GLO MIT):

2022 GLO Regional MIT Program

- Jasper County
- Newton County
- Polk County
- San Augustine County
- Sabine County
- Tyler County
- City of Coldspring
- City of Jasper
- City of Newton
- City of Shepherd
- City of Woodville

Our firm has applied for and managed numerous federally-funded local projects through including the following current and recently completed projects:

Federally Funded Construction Projects

- City of Jewett - Water Improvements (CDBG)
- City of Madisonville - Public Housing (CDBG)
- City of Kosse - Medical Clinic (CCRP)
- City of Corsicana - Public Housing (CDBG)
- City of Corsicana - Drainage (GLO)
- City of Brookshire - Downtown Revitalization (CDBG)
- City of Oakwood - Water Improvements (CDBG)
- Austin County - Roadway & Drainage (GLO)
- City of Bremond - Sidewalks (CDBG) and Waterline (TDA)
- City of Buffalo - Drainage (GLO, CDBG)
- City of Kosse - Water Improvements (TWDB)



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CONSTRUCTION MANAGEMENT EXPERIENCE

As stated earlier in Section 1 Scope of Work, our firm has extensive experience in providing construction management for federally funded projects. Our priority is to ensure that the project is constructed in accordance with approved construction plans and technical specifications. Throughout the construction management process, our team provides ongoing Construction Oversight Reports to our clients which detail the status of construction.

PROFESSIONAL DESIGN DISCIPLINES

GLS has provided the following professional design services for numerous cities and counties in the region.

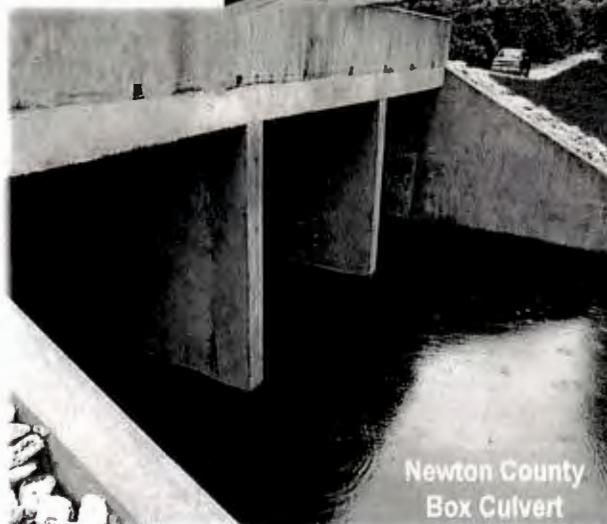
Streets and Drainage

- City Streets and County Roads
- Hydraulic Evaluations
- Paving Design
- Asphaltic Concrete
- Reinforced Concrete
- Curbing
- Storm Drainage Systems
- Open Ditch Systems
- Paving Rehabilitation



Water and Sewer Infrastructure

- Water Plant Facilities Reconstruction and Replacements
- Wastewater Treatment Plant Reconstruction and Expansions
- Water and Sewer Systems
- Lift Station Replacements



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PROFESSIONAL DESIGN DISCIPLINES CONTINUED

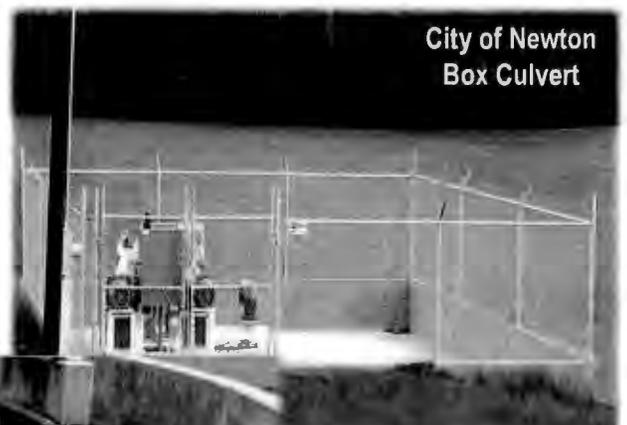
Bridges

- Concrete, Steel, Wood
- TxDOT Specified
- Standard or Decorative Railings
- Erosion Control Methods
- Traffic Detouring Plans
- Single and Multi-Span
- Hydraulic Analysis



Public Water

- Water Plant Facilities Reconstruction and Replacements
- Wastewater Treatment Plant Reconstruction and Expansions
- Water and Sewer Systems
- Lift Station Replacements



Sanitary Sewer

- Treatment Plants
- Gravity Collection Systems
- Lift Stations
- Water Containment
- Storm Water Detention Basins
- Pressure Sewer Systems
- Sewer System Mapping
- Infiltration / Inflow Studies
- Sewer System Planning



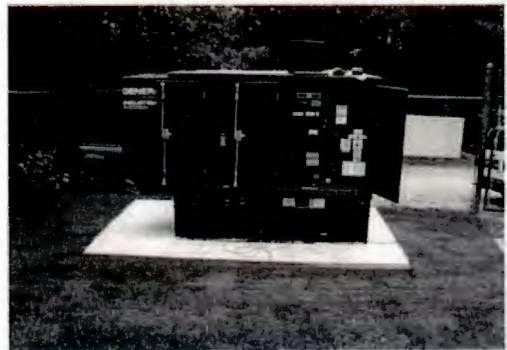
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PROFESSIONAL DESIGN DISCIPLINES CONTINUED

Emergency Power Systems

- Served 16 Counties and Cities in Deep East Texas in order to provide new back-up generators.
- Provided planning, design, bidding and construction services for all generator systems.
- 110 generators installed. Varying Fuel Sources used (Diesel / Natural Gas).
- Automatic and Manual Electrical Transfer Switching utilized.
- Facilities receiving the new power back-up included Water Plants, Wastewater Plants, Lift Stations, Hospitals, Volunteer Fire Departments, Community Centers and Shelters.
- Generator sizes ranged from 15 kW to 1,100 kW.
- Our firm provided all design elements with "in-house" expertise (mechanical, electrical, structural and civil engineering).



Public Buildings

- Shelters and Community Centers
- Courthouses and Renovations
- Social Services Facilities
- Parks and Related Activity Facilities

Debris Removal

- Right-of-Entry obtained from private landowners.
- Varying removal techniques employed for cost savings (Conventional cleaning / Mulching operations / Sensitivity to burn ban concerns).



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FEDERAL / STATE FUNDED PROJECTS (RECENT / CURRENT)

- City of Jewett Water Improvements (CDBG)
- City of Bremond Sidewalks (CDBG)
- City of Madisonville Public Housing (CDBG)
- City of Kosse Medical Clinic (CCRP)
- City of Corsicana Public Housing (CDBG)
- Austin County Roadway & Drainage (GLO)
- City of Bremond (2) Sidewalks (CDBG) and Waterline (TDA)
- City of Buffalo (2) Drainage (GLO, CDBG)
- City of Kosse Water Improvements (TWDB)
- San Jacinto SUD Water Improvements (USDA)
- City of Corsicana (2) Drainage (GLO)
- Austin County Roadway & Drainage (GLO)

FEDERAL / STATE FUNDED PROJECTS (PREVIOUS YEARS)

- City of Huxley TDA 2016 CDBG Water Improvements Project
- City of Goodrich TDA 2015 CEF Community Center Project
- Angelina County 2017 FEMA / TDA DR Bridge Replacement Project
- Angelina County TDA 2016 CDBG Senior Center Improvements Project
- City of Point Blank TDA 2016 CDBG Street Improvements Project
- City of Lufkin TDA 2016 CDBG Flood Improvements Project
- City of Zavala TDA 2015 CEF Community Center Project
- City of Jewett Wastewater and Drainage Improvements (GLO)
- Grimes County Bridge & Drainage Improvements (GLO)
- City of Corsicana Eastside Apartments (GLO)
- Newton County GLO 2016 DR Road and Drainage Improvements Project
- Newton County TDEM Hazard Mitigation Grant Program (HMGP)
- Jasper County GLO 2015 DR Road and Drainage Improvements Project
- San Jacinto County GLO Ike 2.2 Street and Drainage Improvements
- City of Hemphill GLO Ike 2.1 Electrical System Improvements
- Sabine County GLO Ike 2.2 Street and Drainage Improvements
- City of Point Blank GLO Ike 2.2 Street and Drainage Improvements
- City of Coldspring GLO Ike 2.2 Sewer Lift Station Improvements
- City of Lufkin 2013 TCDP Street Improvements
- Jasper County GLO Ike 1 Roads and Drainage Improvements
- Tyler County GLO Ike 1 Roads and Drainage Improvements
- Polk County GLO Ike 1 Roads and Drainage Improvements
- City of Shepherd GLO Ike 2.2 Roads and Drainage Improvements
- Polk County GLO Ike 1 / EDA Commerce Center
- San Jacinto County GLO Ike 1 Roads and Drainage Improvements
- Angelina County GLO Ike 1 Shelter Facility Improvements
- City of Newton GLO Ike 2.1 Roads and Drainage Improvements
- City of Sour Lake GLO Ike 1 Generators, Roads and Drainage Improvements

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FEDERAL / STATE FUNDED PROJECTS (PREVIOUS YEARS)

- City of Corrigan GLO Ike 1 Generators, Roads and Drainage Improvements
- Nacogdoches County U.S. 59 Weigh Station
- Jasper County CR 140 Repetitive Loss Disaster Consulting (Pct. 1)
- Houston County TDA 2017 CDBG Road Improvements Project
- City of Jasper Marvin Hancock Bridge / Box Culverts DR Repairs
- City of Jasper Main Street Reconstruction and Streetscape Project
- City of Jasper Sandy Creek Park Restoration Project
- City of Rose City GLO Ike 2.1 Amended Street and Drainage Improvements
- Polk County NRCS Taylor Lake Road Erosion Repairs / Trinity River
- Newton County Precinct 1 CR 3062 Repairs
- City of Lovelady FM 1280 Waterline Replacement Project
- City of Garrison TDA 2017 CDBG Sewer Improvements Project
- City of Timpson TDA 2017 CDBG Water Improvements Project
- City of Jasper TDA 2017 CDBG Sewer Improvements Project
- City of Hemphill TDA 2018 TCF Infrastructure Improvements Project
- City of Lovelady Water Well no. 4
- City of Hemphill Zeigler Lift Station Capacity Upgrade Project
- City of Shepherd USDA RD Water, Sewer, Streets, Drainage Planning Services
- Sabine County GLO Ike 2.3 - Davidson Road Culvert Replacement Project
- City of Garrison 2014 TCDP Water Tank and System Improvements
- City of Hudson GLO Ike 2.2 Sewer Improvements (Generators)
- San Augustine County GLO Ike 2.2 Roads and Drainage Improvements
- City of Woodville 2012 TCDP Sewer Improvements
- City of Jasper 2013 TCDP Street and Drainage Improvements
- City of Newton 2013 TCDP Water plant Expansion
- City of Newton 2012 TCDP Urgent need Water Plant Improvements
- San Augustine County TDA 2015 CEF Community Center Project
- City of Rose City GLO Ike 2.1 Amended Street and Drainage Improvements
- Polk County TDA 2015 TCF Water and Sewer Improvements Project
- City of Broadus TDA 2015 CDBG Sewer Improvements Project
- City of Browndell TDA 2015 CDBG Street Improvements Project
- City of Garrison TDA 2015 CDBG Water Improvements Project
- City of Joaquin TDA 2015 CDBG Sewer Improvements Project
- City of Seven Oaks TDA 2015 CDBG Street Improvements Project
- City of Trinity TDA 2015 TCF Water and Sewer Improvements Project
- City of Hemphill TDA 2015 CDBG Water Improvements Project
- City of Newton GLO Ike 2.1 Amended Street and Drainage Improvements
- City of Shepherd TDA 2015 CDBG Street Improvements Project
- City of Coldspring TDA 2015 CDBG Park Improvements Project
- City of Timpson 2013 TCDP Water Plant Improvements (Filtration System)
- Polk County GLO Ike 2.2 Roads and Drainage Improvements
- Tyler County GLO Ike 2.2 Roads and Drainage Improvements
- Rose City GLO Ike 2.1 Surface Water Plant Improvements
- City of Lufkin GLO Ike 2.2 Water Plant No. 2 Generator Improvements



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C. Work Performance

PREVIOUS PROJECTS COMPLETED ON SCHEDULE

Austin County - GLO Roadway & Drainage Improvements Project CDBG No. 19-076-037-B689

Team Leader	Project Cost	Scheduled Completion	Client Contact
James Light, P.E.	\$ 2.7 Million	Set to be completed 07/2021	Chip Reed, Commissioner 979.885.3829

Project Description: This project consisted of reconstructing and grading 35,800 feet of two lane roads for Austin County. The work consists of reworking base course, furnishing and placing flexible base material, constructing two (2) course surface treatment, installation of HDPE driveway culverts, re-grading of existing ditches and site clean-up. The project was split between 5 different roadways. Construction began in January of 2021 and was completed within 180 working days as required by the project contract.

Grimes County - GLO County Road 202 Bridge Project CDBG No. 18-403-000-B112

Team Leader	Project Cost	Scheduled Completion	Client Contact
James Light, P.E.	\$ 603,000	Set to be completed 05/2020	Harry Walker, P.E. / 936.873.4438

Project Description: Removal of existing steel one lane bridge with new two lane TxDOT bridge. Elevated bridge above 100 year flood plain to serve single access residential area. Project included design survey, engineering design of bridge, traffic control, temporary bypass during construction, bid phase services, construction observation and reporting. Construction began in December of 2019 and was completed within the 180 consecutive calendar days as required by the project contract.

City of Corsicana - SE & NE Quadrant Streets and Drainage Rehabilitation

Team Leader	Project Cost	Scheduled Completion	Client Contact
James Light, P.E.	\$ 1.8 Million	Set to be completed 09/2020	Darwin Myers / 903.654.4891

Project Description: This project primarily included drainage improvements in the southeast and northeast quadrant of the City Street reconstruction was minor, primarily in locations of culvert upgrades and new storm sewer. The area had extreme drainage deficiencies due to dilapidated and/or non-existent facilities. The entire drainage area studied and modeled was over 300 acres for the new sub-surface system. The project also included relocation of water and sanitary sewer as needed for storm sewer construction. Construction began in April of 2020 and was completed within the 150 consecutive calendar days as required by the project contract.



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BUDGETARY MANAGEMENT

At the beginning of the project, our project manager will meet with key personnel at a site visit and go over the scope of the project including specific goals, budget and schedule. It is essential that these items are clearly defined and understood. The project manager will take the scope of work and develop an initial cost estimate to verify the budget and project goals are achievable. Close coordination between client and project manager will be provided to adjust scope to meet the budget.

At least two (2) design alternatives including renderings and preliminary estimates will be provided to the client for review. It is our goal to provide cost efficient alternatives that meet the specific project goals set by the client. As the design progresses onto design development and construction drawings, GLS will work closely with the County to finalize aesthetic and system-related decisions, with a particular emphasis on the technical aspects and budgetary restrictions.

Cost estimates are prepared from recent project bids of similar work. This method has proven to be reliable for estimating costs. Our budget estimates give consideration to the following:

- | | | |
|-------------------|-------------------------|---------------------------|
| • Site Congestion | • Traffic | • Economy |
| • Topography | • Materials and Methods | • Volume of Work |
| • Soils | • Location | • Construction Difficulty |
| • Access | | |

In order to achieve the best possible bids, GLS provides a design package which will prioritize the County's budget. We understand that increasing competition helps keep bids as low as possible, therefore we set up bid documents to allow for (additive and deductive bid) alternates. Such measures allow the County to pick and choose specific items to bring the project within budget and allows for the inclusion of special elements of a project. Our specifications provide clear, detailed information, which in turn provides bidders with all necessary information to ensure the most competitive bid is quoted and clarity is maintained.

We consider construction observation services to be equally important in properly managing the County's budget. Our job is to protect the integrity of the design during construction and ensure that the interests of the County are being cared for during this critical process. Observations during the construction process will be scheduled on a regular basis, and if desired, our construction administrator will meet with County representatives after each visit to review the progress. A written report will follow the observation and questions from the General Contractor will be answered as they arise.

In current times, material prices are rising rapidly. Cost control will be provided by the project manager. He will ensure the original scope of the project, as budgeted, is maintained. If elements/conditions/additions arise affecting the cost, he will clarify with the County and develop a course of action that will include the impacts to the budget and schedule. This will be presented to the County to obtain direction and approval. Our approach includes verifying costs with local contractors, which ensures cost estimates are accurate.



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REFERENCES

CITY OF BRYAN
300 S. Texas Avenue
Bryan, Texas 77803
(979) 209-5040
Jayson Barfknecht, P.E., City Engineer

CITY OF BREMOND
210 S. Dallas
Bremond, Texas 76629
(254) 746-7730
James Kloss, Director of Public Works

WALKER COUNTY
1301 Sam Houston Ave., Ste 235
Huntsville, Texas 77340
(936) 436-4939
Andy Isbell, Planning and Development

CITY OF LUFKIN
P.O. Drawer 190
Lufkin, Texas 75902-0190
(936) 634-8881
Keith Wright, P.E. City Manager

NEWTON COUNTY
P.O. Box 1380
Newton, Texas 75966
(409) 379-5961
Kenneth Weeks, Judge

ANGELINA COUNTY
P.O. Box 908
Lufkin, Texas 75902
(936) 634-5413
Don Lymery, Judge

TRI-COUNTY SUD
5212 TX-7
Marlin, Texas 76661
(254) 883-7239
Frank Wojchowski, Outside Plant Superintendent

CITY OF CORSICANA
200 N. 12th Street
Corsicana, Texas 75110
(903) 654-4803
Darwin Meyers, P.E., City Engineer

CITY OF BUFFALO
144 N. Avant
Buffalo, Texas 75831
(903) 322-5909
Tommy Reese, Director of Public Works

CITY OF OAKWOOD
P.O. Box 96
Oakwood, Texas 75855
(903) 545-2131
Jacquelyn Morrow, Mayor

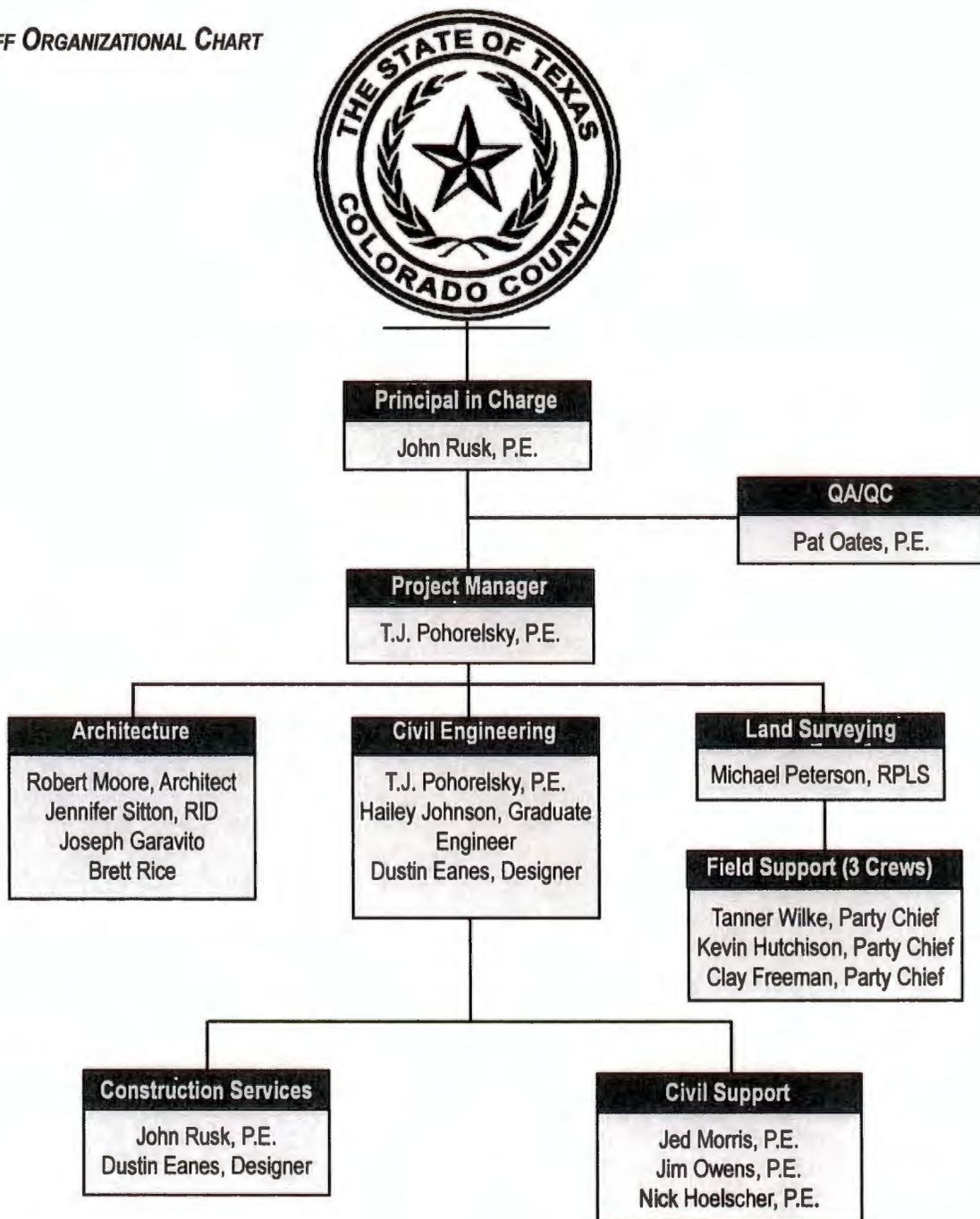


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D. Capacity to Perform

PROJECT STAFF ORGANIZATIONAL CHART



RESUMES

Please see resumes of key personnel in the following pages.

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Thomas "TJ" Pohorelsky, P.E.
Registered Professional Engineer

Professional Experience

Andrews County

- Responsible for Civil Design
- Included 6,100 ft of 12" waterline, 800 ft of 6: sewer force main and lift station
- Site design including drainage and stormwater detention

Brazos Christian School - Bryan, Texas

- Design Engineer for Civil Design
- Included 21,000 SF paving project, 11,000 SF playground/amphitheater/basketball court, and a 32,000 SF facility including classrooms and a gym
- Civil design included sidewalks, parking, utilities and drainage

Allen Honda - College Station, Texas

- Commercial development of a car dealership included the design of paving, drainage, utilities, detention pond, landscaping and lighting
- Site was approximately 12 acres with separate parking lots
- Included elements such as concrete and asphalt designs, two pavement designs, parking lot lighting, handicap parking and an ADA route to the buildings, drainage accommodations

Additional Experience

- Field investigations for various projects including construction inspections
- Field engineering experience in large earthwork and HDD (Horizontal Directional Drilling) projects
- Experience with Engineering Design Reports (storm drain and water distribution)
- Knowledgeable in the regulatory requirements of the TCEQ and EPA at the State and local levels
- Experienced with cost estimating and drainage structure design

Education

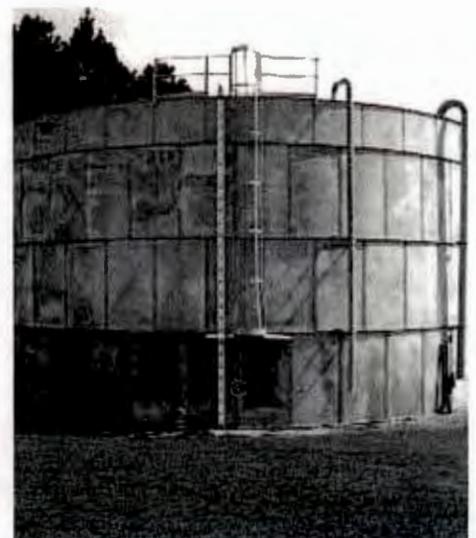
University of Texas,
Arlington
Bachelor of Science, Civil
Engineering, 2011

Registration
Boards

Professional Engineer, Texas
No. 129742

Employed by GLS

Since 2022,
Previously 2018-2019



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John Rusk, P.E.
Principal

Professional Experience

City of Bryan - W. 28th Street Utility Rehabilitation

- Project Manager and Lead Designer
- Complete rehabilitation of 5100 LF of roadway, water and sanitary sewer utilities
- Widening existing 2 lane, open ditch to 3 lane curb and gutter with sidewalks & sub-surface drainage system
- Developed detailed construction phasing and traffic control plans
- Managed design and boundary survey for acquisition of 62 parcels
- Included initial planning, public meetings, project bidding, construction administration and construction closeout

Education

Texas A&M University
Bachelor of Science, Civil
Engineering, 1994

Registration
Boards

Professional Engineer,
Texas No.87884

Professional
Affiliations

National Society of
Professional Engineers
Texas Society of Professional
Engineers
American Society of Civil
Engineers

Employed by GLS
Since 1994

Burleson County (Burns Architecture) - County Courthouse Annex

- Civil design for new construction of Courthouse Annex
- Included drainage study, sub-surface drainage facilities, access drives, parking, water service for fire protection, sanitary sewer services
- GLS was a sub-consultant to Burns Architecture and assisted with bidding and construction phase services related to the civil design of the project

City of Bryan - Downtown Revitalization Phase II

- Project Manager and Lead Design Engineer
- Second phase of complete rehabilitation of 12 blocks in downtown Bryan
- Replacement of subsurface drainage, water and sanitary sewer facilities
- Replacement of streets and sidewalks from building face to building face
- Elements: lighting, event power, traffic signal, ADA sidewalks
- Assisted with public meetings, bid and construction phases and managed design survey efforts.

Additional Experience

- Knowledgeable in the regulatory requirements of the TCEQ and EPA at State and local levels



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Patrick G. Oates, P.E.
VP Engineering

Professional Experience

Jasper County WC&ID #1 - Water Well, Elevated Tank & Plant Facilities

- Project Manager for funding application and design of project
- Included 1500 gpm water well, 150,000 gallon elevated tank, 200,000 gallon ground storage tank, water treatment system and SCADA system
- \$4 M construction cost

City of Glen Rose - WWTP

- Assisted in construction inspections and activated sludge treatment units
- Included lift station, rectangular clarifiers, digester and drying beds
- \$2.8 M construction cost

Professional Affiliations

- National Society of Professional Engineers
- Texas Society of Professional Engineers-President/Pineywoods Chapter
- American Society of Civil Engineers

Education

Texas A&M University
Bachelor of Science,
Civil Engineering, 1984

Angelina College
Associate of Applied Sci-
ence, 1981

Registration
Boards

Professional Engineer,
Texas, No. 68492

TxDOT Pre-certified
No. 1268

Additional Experience

- Roads and Drainage
- Water Systems (Wells, Plants, Treatment and Distribution)
- Wastewater Systems (Treatment, Lift Stations and Collection)
- Drainage Structures (Box Culverts and Bridges)
- Stormwater Facilities (Detention, Hydrology and Hydraulics)
- Utility Adjustments (Water and Sewer Relocations)
- Planning and Mapping (Comprehensive)

Employed by GLS

Since 1984



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Michael Peterson, R.P.L.S.
Registered Professional Land Surveyor

Professional Experience

Professional Level Position

- Daily field crew management
- Research and Data Processing
- Boundary Analysis and calculations
- Description, preparation and other essential tasks

Surveying

- Commercial & Residential boundary surveys
- Topographic surveys
- Construction-staking
- Elevation certificates
- Legal description preparation
- Deed research
- Design surveys
- Working sketch compilation
- Boundary analysis & calculations
- Plat preparation

Proficiencies

- Auto CAD drafting platform
- Related surveying software utilized for data reduction and contour development

Education

Fairfield High School, 1998

Texas A&M University
Applied Mathematical Sciences, 2002

Registration Boards

Registered Professional Land Surveyor, Texas
No.6648

Employed by GLS

Since 2013

Additional Experience

- Cinco Ranch Subdivision Layout/Design - Katy, Texas
- Hydrographic Survey of the Gulf Intracostal Waterway
- Possum Kingdom Lake - Boundary Determination Based on Elevation
- Federal Emergency Management Association Topographic Surveys - California and Tennessee
- Numerous Boundary/Topographic Surveys in the greater Houston area and Limestone County
- Numerous Boundary Surveys involving creek boundaries
- Control Surveys for the North Harris County Regional Water Authority



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Jerod L. "Jed" Morris, P.E.
Registered Professional Engineer

Professional Experience

Engineering

- Commercial centers design
- Water distribution systems
- Water treatment plants
- Sewer systems
- Streets and drainage systems

Surveying

- Boundary surveys
- Topographic surveys
- Construction staking
- Slab surveys for commercial and public works projects

Project Management

- Preliminary design phase
- Construction
- Project Close-out
- Management of construction administration
- Quality Control

Additional Experience

- Hydraulic analysis
- Streets and drainage
- Wastewater collection/treatment
- Water source/treatment/distribution
- Solid waste
- Parks

Education

United States Naval
Academy,
Bachelor of Science, Ocean
Engineering, 1992

Registration
Boards

Professional Engineer,
Texas No. 89405

Professional
Affiliations

American Society of Civil
Engineers

Employed by GLS

Since 2016



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Jim F. Owens, P.E.

Registered Professional Engineer

Professional Experience

Engineering

- Water Treatment and Distribution
- Water Well Development
- Gravity Sewer
- Rehabilitation of Municipal Sewer Treatment Plants
- Hydraulic Design of Culverts, Storm Sewers and Detention Ponds

Specialized Engineering Studies

- Treatment Feasibility for arsenic and radionuclides in drinking water
- Probable Maximum Flood Analysis for a High Hazard Potential small dam

Computer Aided Design Software Programs

- Storm CAD
- Water CAD
- HEC-RAS
- HEC-HMS
- KY Pipe
- AutoCAD and various spreadsheet applications

Education

Texas A&M University
BS, Agricultural
Engineering, 1999

Registration
Boards

Professional Engineer,
Texas No. 94732

Professional
Affiliations

American Society of Civil
Engineers

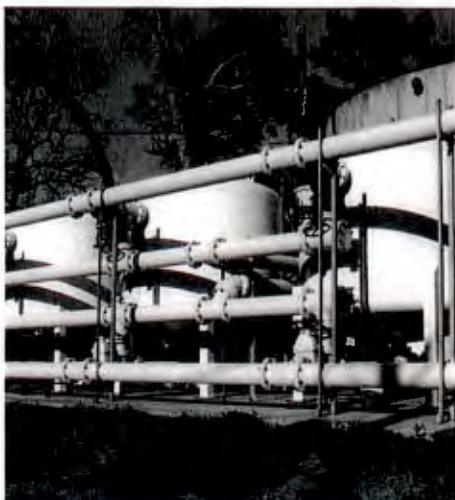
American Society of Ag-
ricultural and Biological
Engineers

Employed by GLS

Since 1999

Additional Experience

- Civil Support for Architectural Projects
- Residential Streets
- TCEQ/TPDES Municipal Wastewater Permitting
- Water System Capacity Analysis/Pressure Analysis (Long-Term Planning)
- Inflow/Infiltration Evaluation
- Annual Inspections of both Elevated and Ground Water Storage Tanks
- TWDB Funded Projects, including Drinking Water SRF, Clean Water SRF, and Development Fund



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Nicholas Hoelscher, P.E.
Registered Professional Engineer

Professional Experience

Lufkin ISD

- Multi-Purpose Facility
- New Middle School

New Waverly ISD

- New Intermediate School
- Elementary and High School Additions

Garrison ISD

- New High School
- Gymnasium
- Fine arts Complex

Education

Texas A&M University
Bachelor of Science,
Civil Engineering, 2006

Registration
Boards

Registered Professional
Engineer, No. 108646

Additional Experience

- Austin County - New EMS Station, Sealy, TX
- First Baptist Church Lufkin - Facility Additions, Lufkin, TX
- Lee Tran Services - New Office Building Renovations, Lufkin, TX
- Lovelady ISD - New Gym, HS & Elem Additions/Renovations, Lovelady, TX
- City of Madisonville - Bogan St. Apartments, Madisonville, TX
- City of Corsicana - Eastside Apartments, Corsicana, TX
- Oldham Goodwin, Inc. - New Retail Center, College Station, TX
- Carthage ISD - Primary & HS Gym Re-Roof, Carthage, TX

Employed by GLS

Since 2020



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Robert Moore, R.A.
Project Manager

Professional Experience

Brookland Apartments - West Columbia, South Carolina

- 3 phase apartment community
- 4 unique buildings
- Parking garage
- Retail
- City Park

Education

University of Houston
Bachelor of Architecture,
2003

Reverie at River Hollow - Houston, Texas

- 304 Unit, 6 story metal stud and concrete floor
- Luxurious units
- 8 story parking garage with club house on top

Orleans at Fannin Station - Houston, Texas

- Multi-phase project
- 300 Units
- Luxurious club house
- Unique buildings to look like old New York Brownstone

Registration
Boards

Registered Architect,
No. 30180

Mumford ISD - Cafeteria and Competition Gym

- 14,582 sq ft Cafeteria
- 31,000 sq ft Competition Gym
- 900+ fixed seats
- Full Locker Rooms
- Weight Room

Normangee ISD - Campus Improvements

- Vo-Tech and CTW Building Renovations
- Classroom wing
- Outdoor Turf area and weight room

Employed by GLS

Since 2021



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Firm Ability

Goodwin-Lasiter-Strong is available and will be committed to Colorado County. Our staff's depth, experience and access to various disciplines in-house, as well as our sub-consultants ensures projects for Colorado County will be accomplished in a comprehensive and thorough manner. The Project Manager, T.J. Pohorelsky, P.E. will be the team leader and point of contact between the County and GLS. He will be available for the duration of the project. He will coordinate the resources and personnel of GLS to accomplish the goals of the project.

The team members assigned to this project will also be available and committed for projects' durations. This includes design, bid and construction phases. Our Project Manager, will delegate responsibilities and ensure each individual dedicates sufficient time for a complete and thorough project. It will be his responsibility to monitor and adjust personnel schedules to achieve project milestones and goals.

Throughout the design, bud and construction phases of this project, the GLS team will work closely with the County. We considered an open dialog with our client and dedicated, efficient project management as two of the most important aspects to increasing efficient information transfer and reducing time and costs. GLS advances projects with a closely coordinated, proactive approach. This typically begins with a scope of meeting with client. This enables all parties an opportunity to exchange ideas and knowledge which aids in a successful project.

Our approach includes following projects through the bid and construction phases. We will assist with bidding of project, including pre-bid meeting, answering questions, and developing addenda as needed. Likewise, we will assist with construction administration with pre-construction meeting, submittal review, periodic inspections, progress meetings, punch list, and construction closeout. Our approach to projects is thorough and comprehensive. We are available to clients throughout a project, from its inception to construction close out.

Firm Resources

Our project manager is also the lead design engineer for projects. The project manager will have the assistance of a 2nd licensed engineer involved to "bounce ideas off of" as well as be available for the duration of a project. Additionally, a design/drafter will be assigned to the project. If an additional drafter is needed, our staff is able to move individuals around to assist.

The software to be used to produce deliverables is AutoCAD and Civil 3D. For drainage modeling, Hydrostorm Storm Sewers and Hydrostorm Hydrographs within the Civil 3D package is utilized.

Quality control / assurance procedures are a critical element of each project, no matter the size. We understand having a thorough QA/QC can reduce errors, omissions and create construction documents that are thorough, clear and concise. This typically results in the best bids submitted by contractor as they are confident in the materials and labor needed to complete the project.

As a part of the consulting business, multiple projects exist. In order to keep the County's project "moving ahead", as well as other in-house projects, our approach has been to diligently begin and complete specific tasks before moving forward to another task or project. Maintaining focus on individual tasks, without interruption, expedites completion of multiple projects. Our Project Manager, T.J. Pohorelsky, P.E. will adjust tasks as required to maximize efficiency. This approach enables us to provide a service on multiple projects as our project team members are flexible with sufficient resources allocated to complete individual tasks of multiple projects.



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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/03/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Morgan Insurance Agency, Ltd. 3708 S. Medford Lufkin TX 75901-5700	CONTACT NAME: Sarah Morgan PHONE (A/C, No, Ext): (936) 634-7755 FAX (A/C, No): (936) 632-3862 E-MAIL ADDRESS: smorgan@morganins.com														
INSURED Goodwin-Lasiter, Inc., DBA: Goodwin-Lasiter-Strong, DBA: Raymond 1609 S. Chestnut, Ste 202 Lufkin TX 75901	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A: Columbia Insurance Group</td> <td></td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Columbia Insurance Group		INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: Columbia Insurance Group															
INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES **CERTIFICATE NUMBER:** CL21122808474 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			CMPTX0000012828	12/31/2021	12/31/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Employee Benefits \$ 1,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY			CAPTX0000012828	12/31/2021	12/31/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ PIP-Basic \$ 2,500
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			CUPTX20000014538	12/31/2021	12/31/2022	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WCPTX0000012828	12/31/2021	12/31/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holders are included as additional insured as respects general liability with primary/non-contributory wording and automobile liability as required by written contract. Waiver of subrogation in favor of additional insured as respects general liability, automobile liability and workers compensation as required by written contract.

CERTIFICATE HOLDER Sample	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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**MINUTES OF THE COLORADO COUNTY
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GOODWIN-LASITER, INC

ALERT! This entity is only available FOR OFFICIAL USE ONLY.

DUNS Unique Entity ID 108262163	SAM Unique Entity ID Z2J6KCGXKXQ7	CAGE / NCAGE 3JNJ1
Purpose of Registration All Awards	Expiration Date Mar 24, 2022	Registration Status Active
Physical Address 1609 S Chestnut ST STE 202 Lufkin, Texas 75901-5760 United States	Mailing Address 1609 S Chestnut ST, STE 202 Lufkin, Texas 75901-5760 United States	

Business Information

Doing Business as (blank)	Division Name (blank)	Division Number (blank)
Congressional District Texas 01	State / Country of Incorporation Texas / United States	URL http://www.glstexas.com
MPIN *****4900		

Registration Dates

Activation Date Sep 25, 2020	Submission Date Sep 25, 2020	Initial Registration Date Sep 29, 2003
--	--	--

Entity Dates

Entity Start Date Sep 27, 1983	Fiscal Year End Close Date Dec 31
--	---

Immediate Owner

CAGE (blank)	Legal Business Name (blank)
------------------------	---------------------------------------

Highest Level Owner

CAGE (blank)	Legal Business Name (blank)
------------------------	---------------------------------------

Executive Compensation

In your business or organization's preceding completed fiscal year, did your business or organization (the legal entity to which this specific SAM record, represented by a DUNS number, belongs) receive both of the following: 1. 80 percent or more of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements and 2. \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?
No

Does the public have access to information about the compensation of the senior executives in your business or organization (the legal entity to which this specific SAM record, represented by a DUNS number, belongs) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?
Not Selected

Proceedings Questions

Is your business or organization, as represented by the DUNS Number on this entity registration, responding to a Federal procurement opportunity that contains the provision at FAR 52.209-7, subject to the clause in FAR 52.209-9 in a current Federal contract, or applying for a Federal grant opportunity which contains the award term and condition described in 2 C.F.R. 200 Appendix XII?
No

Does your business or organization, as represented by the DUNS number on this specific SAM record, have current active Federal contracts and/or grants with total value (including any exercised/unexercised options) greater than \$10,000,000?
Not Selected

Within the last five years, had the business or organization (represented by the DUNS number on this specific SAM record) and/or any of its principals, in connection with the award to or performance by the business or organization of a Federal contract or grant, been the subject of a Federal or State (1) criminal proceeding resulting in a conviction or other acknowledgment of fault; (2) civil proceeding resulting in a finding of fault with a monetary fine, penalty, reimbursement, restitution, and/or damages greater than \$5,000, or other acknowledgment of fault; and/or (3) administrative proceeding resulting in a

**MINUTES OF THE COLORADO COUNTY
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finding of fault with either a monetary fine or penalty greater than \$5,000 or reimbursement, restitution, or damages greater than \$100,000, or other acknowledgment of fault?
Not Selected

SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:
Yes

Entity Types

Business Types

Entity Structure Corporate Entity (Not Tax Exempt)	Entity Type Business or Organization	Organization Factors (blank)
Profit Structure For Profit Organization		

Financial Information

Accepts Credit Card Payments No	Debt Subject To Offset No	Department Code (blank)
Agency Location Code (blank)	Disbursing Office Symbol (blank)	

Electronic Funds Transfer

EFT Indicator 0000	CAGE Code 3JNJ1	
Financial Institution SOUTHSIDE BANK	Account Type Checking	Lock Box Number (blank)
Routing Number *****2804	Account Number *****6956	

Automated Clearing House

Financial Institution SOUTHSIDE BANK	Phone (U.S.) 9366346669	Email (blank)
Phone (non-U.S.) (blank)	Fax (blank)	

Remittance Information

Merchant ID1 (blank)	Merchant ID2 (blank)	Accounting Station (blank)
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Remittance Address

GOODWIN-LASITER, INC.
1609 S. CHESTNUT, Suite 202
Lufkin, Texas 75901
United States

Taxpayer Information

EIN *****2470	Type of Tax Applicable Federal Tax	Taxpayer Name GOODWIN-LASITER INC
Tax Year (Most Recent Tax Year) 2019	Name/Title of Individual Executing Consent President	TIN Consent Date Sep 25, 2020
Address 1609 S Chestnut ST # 202 Lufkin, Texas 75901		

Points of Contact

Accounts Receivable POC

⌘
Philip W Goodwin
pgoodwin@gstexas.com
9366374900

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Last updated by Lisa McElveen on Sep 25, 2020 at 11:28 AM

GOODWIN-LASITER, INC

Electronic Business

ⓧ Phillip W Goodwin pgoodwin@gstexas.com 9366374900	1609 S. CHESTNUT, Suite 202 Lufkin, Texas 75901 United States
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Government Business

ⓧ Phillip W Goodwin pgoodwin@gstexas.com 9366374900	1609 S. CHESTNUT, Suite 202 Lufkin, Texas 75901 United States
--	---

Past Performance

ⓧ Phillip W Goodwin pgoodwin@gstexas.com 9366374900	1609 S. CHESTNUT, Suite 202 Lufkin, Texas 75901 United States
Lisa L McElveen lmcelveen@gstexas.com 9366374900	1609 S. CHESTNUT, Suite 202 Lufkin, Texas 75901 United States

Security Information

Company Security Level (blank)	Highest Level Employee Security Level (blank)
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Service Classifications

NAICS Codes

Primary	NAICS Codes	NAICS Title
Yes	541330	Engineering Services
	541310	Architectural Services
	541370	Surveying And Mapping (Except Geophysical) Services

Product and Service Codes

PSC	PSC Name
AE11	R&D- Economic Growth: Employment Growth/Productivity (Basic Research)
AE14	R&D- Economic Growth: Employment Growth/Productivity (Engineering Development)
AE24	R&D- Economic Growth: Product/Service Improvement (Engineering Development)
F012	Natural Resources/Conservation- Survey Line Clearing
R404	Support- Professional: Land Surveys-Cadastral (Non-Construction)

Size Metrics

IGT Size Metrics

Annual Revenue (from all IGTs)
(blank)

Worldwide

Annual Receipts (in accordance with 13 CFR 121) \$9,967,000.00	Number of Employees (in accordance with 13 CFR 121) 77
---	---

Location

Annual Receipts (in accordance with 13 CFR 121) (blank)	Number of Employees (in accordance with 13 CFR 121) (blank)
--	--

Industry-Specific

Barrels Capacity (blank)	Megawatt Hours (blank)	Total Assets (blank)
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Electronic Data Interchange (EDI) Information

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CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(2) the vendor:

- (A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that
 - (i) a contract between the local governmental entity and vendor has been executed; or
 - (ii) the local governmental entity is considering entering into a contract with the vendor;
- (B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:
 - (i) a contract between the local governmental entity and vendor has been executed; or
 - (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

- (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
- (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
- (3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

- (1) the date that the vendor:
 - (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
 - (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or
- (2) the date the vendor becomes aware:
 - (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
 - (B) that the vendor has given one or more gifts described by Subsection (a); or
 - (C) of a family relationship with a local government officer.

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Certification Regarding Lobbying

(To be submitted with each bid or offer exceeding \$100,000)

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (c) The undersigned shall require that the language paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995).

The Contractor, Goodwin-Lasiter-Strong, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. § 3801 et seq., apply to this certification and disclosure, if any.



Signature of Contractor's Authorized Official

John Rusk, P.E., Vice President of Branch Offices
Printed Name and Title of Contractor's Authorized Official

Date

**MINUTES OF THE COLORADO COUNTY
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INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFQ) number; Invitations for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Included prefixes, e.g., "RFQ-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503

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CERTIFICATE OF INTERESTED PARTIES		FORM 1295																					
		1 of 1																					
Complete Nos. 1 - 4 and 6 if there are interested parties. Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.		OFFICE USE ONLY CERTIFICATION OF FILING																					
1 Name of business entity filing form, and the city, state and country of the business entity's place of business. Goodwin-Lasiter, Inc. dba Goodwin-Lasiter-Strong Bryan, TX United States		Certificate Number: 2022-956552																					
2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed. Colorado County		Date Filed: 11/17/2022																					
3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract. RFQ Eng/Arch/Svy Services RFQ for Engineering / Architecture / Survey Services through GLO's CDBG-MIT-MOD Program		Date Acknowledged:																					
4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)																				
			<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; padding: 2px;">Controlling</th> <th style="width: 50%; padding: 2px;">Intermediary</th> </tr> </thead> <tbody> <tr> <td style="text-align: center; padding: 2px;">X</td> <td></td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td></td> <td></td> </tr> </tbody> </table>	Controlling	Intermediary	X		X		X		X		X		X		X					
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	Lasiter, Larry	Lufkin, TX United States																					
	Strong, Mark	Lufkin, TX United States																					
	Oates, Patrick	Lufkin, TX United States																					
	Henderson, M. Hudson	Lufkin, TX United States																					
	Kelly, Courtney	Lufkin, TX United States																					
	Rusk, John	Bryan, TX United States																					
5 Check only if there is NO Interested Party. <input type="checkbox"/>																							
6 UNSWORN DECLARATION																							
My name is <u>John Rusk, P.E.</u> , and my date of birth is <u>03/16/1970</u> .																							
My address is <u>4077 Cross Park Drive, Suite 100</u> , <u>Bryan</u> , <u>TX</u> , <u>77802</u> , <u>US</u> . <small>(street) (city) (state) (zip code) (country)</small>																							
I declare under penalty of perjury that the foregoing is true and correct.																							
Executed in <u>Brazos</u> County, State of <u>Texas</u> , on the <u>17th</u> day of <u>November</u> 20 <u>22</u> . <small>(month) (year)</small>																							
 _____ Signature of authorized agent of contracting business entity <small>(Declarant)</small>																							

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REQUIRED CONTRACT PROVISIONS

2 CFR 200.327 Contract provisions. The non-Federal entity's contracts should contain applicable provisions described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards. The non-Federal entity's contracts must contain the provisions described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards, as applicable. *Language as of April 5, 2022.

THRESHOLD	PROVISION	CITATION
>\$250,000 (Simplified Acquisition Threshold)	Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by <u>41 U.S.C. 1908</u> , must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.	2 CFR 200 APPENDIX II (A)
>\$10,000	All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.	2 CFR 200 APPENDIX II (B)
None	<p>Equal Employment Opportunity. Except as otherwise provided under <u>41 CFR Part 60</u>, all contracts that meet the definition of "federally assisted construction contract" in <u>41 CFR Part 60-1.3</u> must include the equal opportunity clause provided under <u>41 CFR 60-1.4(b)</u>, in accordance with Executive Order 11246, "Equal Employment Opportunity" (<u>30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339</u>), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at <u>41 CFR part 60</u>, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."</p> <p>41 CFR 60-1.4 Equal opportunity clause.</p> <p>(b) Federally assisted construction contracts. (1) Except as otherwise provided, each administering agency shall require the inclusion of the following language as a condition of any grant, contract, loan, insurance, or guarantee involving federally assisted construction which is not exempt from the requirements of the equal opportunity clause:</p> <p>The [recipient] hereby agrees that it will incorporate or cause to be incorporated into any contract for construction work, or modification thereof, as defined in the regulations of the Secretary of Labor at 41 CFR Chapter 60, which is paid for in whole or in part with funds obtained from the Federal Government or borrowed on the credit of the Federal Government pursuant to a grant, contract, loan, insurance, or guarantee, or undertaken pursuant to any Federal program involving such grant, contract, loan, insurance, or guarantee, the following equal opportunity clause:</p> <p>During the performance of this contract, the contractor agrees as follows:</p> <p>(2) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or</p>	2 CFR 200 APPENDIX II I and 41 CFR §60-1.4(b)

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	<p style="text-align: center;">national origin. Such action shall include, but not be limited to the following:</p> <p>Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.</p> <p>(2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.</p> <p>(3) The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.</p> <p>(4) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.</p> <p>(5) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.</p> <p>(6) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.</p> <p>(7) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other</p>	
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	<p>sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.</p> <p>(8) The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:</p> <p>Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.</p> <p>The [recipient] further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the [recipient] so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.</p> <p>The [recipient] agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.</p> <p>The [recipient] further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the [recipient] agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the [recipient] under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such [recipient]; and refer the case to the Department of Justice for appropriate legal proceedings.</p>	
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>\$2,000	<p>Davis-Bacon Act, as amended (<u>40 U.S.C. 3141-3148</u>). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (<u>40 U.S.C. 3141-3144, and 3146-3148</u>) as supplemented by Department of Labor regulations (<u>29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"</u>). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (<u>40 U.S.C. 3145</u>), as supplemented by Department of Labor regulations (<u>29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"</u>). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.</p>	2 CFR 200 APPENDIX II (D)
>\$100,000	<p>Contract Work Hours and Safety Standards Act (<u>40 U.S.C. 3701-3708</u>). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with <u>40 U.S.C. 3702 and 3704</u>, as supplemented by Department of Labor regulations (<u>29 CFR Part 5</u>). Under <u>40 U.S.C. 3702</u> of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of <u>40 U.S.C. 3704</u> are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.</p>	2 CFR 200 APPENDIX II I
None	<p>Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under <u>37 CFR § 401.2 (a)</u> and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of <u>37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,"</u> and any implementing regulations issued by the awarding agency.</p>	2 CFR 200 APPENDIX II (F)
>\$150,000	<p>Clean Air Act (<u>42 U.S.C. 7401-7671g.</u>) and the Federal Water Pollution Control Act (<u>33 U.S.C 1251-1387</u>), as amended – Contracts and subgrants of amounts</p>	2 CFR 200 APPENDIX II (G)

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	in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (<u>42 U.S.C. 7401-7671g</u>) and the Federal Water Pollution Control Act as amended (<u>33 U.S.C. 1251-1387</u>). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).	
>\$25,000	Debarment and Suspension (Executive Orders 12549 and 12689) – A contract award (see <u>2 CFR 180.220</u>) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at <u>2 CFR 180</u> that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.	2 CFR 200 APPENDIX II (H)
>\$100,000	Byrd Anti-Lobbying Amendment (<u>31 U.S.C. 1352</u>) – Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by <u>31 U.S.C. 1352</u> . Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.	2 CFR 200 APPENDIX II (I) and 24 CFR §570.303
	See 2 CFR §200.323.	2 CFR 200 APPENDIX II (J)
	See 2 CFR §200.216.	2 CFR 200 APPENDIX II (K)
	See 2 CFR §200.322.	2 CFR 200 APPENDIX II (L)
>\$10,000	An NFE (non-Federal Entity) that is a state agency or an agency of a political subdivision of a state, and the NFE's contractors must comply with Section 6002 of the Solid Waste Disposal Act. ⁵⁶ Applicable NFEs must include a contract provision requiring compliance with this requirement. ⁵⁷ This includes contracts awarded by a state agency or political subdivision of a state and its contractors for certain items, as designated by the EPA, with a purchase price greater than \$10,000. ⁵⁸ Indian Tribal Governments and nonprofit organizations are not required to comply with this provision. Additional requirements are listed below.	2 CFR 200.323
>\$100,000	<i>§135.38 Section 3 clause</i> <i>All section 3 covered contracts shall include the following clause (referred to as the section 3 clause):</i> A. The work to be performed under this contract is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3). The purpose of section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by section 3, shall, to the greatest extent feasible, be directed	

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	<p>to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.</p> <p>B. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.</p> <p>C. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.</p> <p>D. The contractor agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.</p> <p>E. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 135.</p> <p>F. Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.</p> <p>G. With respect to work performed in connection with section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given</p>	
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	<p>to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of section 3 and section 7(b) agree to comply with section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).</p>	
None	<p>Section 889(b)(1) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (FY2019 NDAA) and 2 C.F.R. § 200.216, as implemented by FEMA Policy 405-143-1, Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services (Interim), prohibit the obligation or expending of federal award funds on certain telecommunication products or from certain entities for national security reasons. Effective August 13, 2020, FEMA recipients and subrecipients, as well as their contractors and subcontractors, may not obligate or expend any FEMA award funds to:</p> <p>a. Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;</p> <p>b. Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system; or</p> <p>c. Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.</p>	2 CFR 200.216
None	<p>As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award. For purposes of this section:</p> <p>(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.</p> <p>(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.</p>	2 CFR 200.322(a)(b)(1)(2)
None	<p>The Federal awarding agency must establish conflict of interest policies for Federal awards. The non-Federal entity must disclose in writing any potential conflict of interest to the Federal awarding agency or pass-through entity in accordance with applicable Federal awarding agency policy.</p>	2 CFR 200.112
None	<p>The Federal awarding agency and the non-Federal entity should, whenever practicable, collect, transmit, and store Federal award-related information in open and machine-readable formats rather than in closed formats or on paper in accordance with applicable legislative requirements. A machine-readable format is a format in a standard computer language (not English text) that can be read automatically by a web browser or computer system. The Federal awarding agency or pass-through entity must always provide or accept paper</p>	2 CFR 200.336

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	versions of Federal award-related information to and from the non-Federal entity upon request. If paper copies are submitted, the Federal awarding agency or pass-through entity must not require more than an original and two copies. When original records are electronic and cannot be altered, there is no need to create and retain paper copies. When original records are paper, electronic versions may be substituted through the use of duplication or other forms of electronic media provided that they are subject to periodic quality control reviews, provide reasonable safeguards against alteration, and remain readable.	
None	<p>Contracting with HUB, small and minority businesses, women's business enterprises, and labor surplus area firms.</p> <p>(a) The non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.</p> <p>(b) Affirmative steps must include:</p> <p>(1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;</p> <p>(2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;</p> <p>(3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;</p> <p>(4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;</p> <p>(5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and</p> <p>(6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (b)(1) through (5) of this section.</p>	2 CFR 200.321
None	<p>Financial records, supporting documents, statistical records, and all other non-Federal entity records pertinent to a Federal award must be retained for a period of three years from the date of submission of the final expenditure report or, for Federal awards that are renewed quarterly or annually, from the date of the submission of the quarterly or annual financial report, respectively, as reported to the Federal awarding agency or pass-through entity in the case of a subrecipient. Federal awarding agencies and pass-through entities must not impose any other record retention requirements upon non-Federal entities. The only exceptions are the following:</p> <p>(a) If any litigation, claim, or audit is started before the expiration of the 3-year period, the records must be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken.</p> <p>(b) When the non-Federal entity is notified in writing by the Federal awarding agency, cognizant agency for audit, oversight agency for audit, cognizant agency for indirect costs, or pass-through entity to extend the retention period.</p> <p>(c) Records for real property and equipment acquired with Federal funds must be retained for 3 years after final disposition.</p> <p>(d) When records are transferred to or maintained by the Federal awarding agency or pass-through entity, the 3-year retention requirement is not applicable to the non-Federal entity.</p> <p>(e) Records for program income transactions after the period of performance. In some cases, recipients must report program income after the period of</p>	2 CFR 200.334

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	<p>performance. Where there is such a requirement, the retention period for the records pertaining to the earning of the program income starts from the end of the non-Federal entity's fiscal year in which the program income is earned.</p> <p>(f) Indirect cost rate proposals and cost allocations plans. This paragraph applies to the following types of documents and their supporting records: Indirect cost rate computations or proposals, cost allocation plans, and any similar accounting computations of the rate at which a particular group of costs is chargeable (such as computer usage chargeback rates or composite fringe benefit rates).</p> <p>(1) <i>If submitted for negotiation.</i> If the proposal, plan, or other computation is required to be submitted to the Federal Government (or to the pass-through entity) to form the basis for negotiation of the rate, then the 3-year retention period for its supporting records starts from the date of such submission.</p> <p>(2) <i>If not submitted for negotiation.</i> If the proposal, plan, or other computation is not required to be submitted to the Federal Government (or to the pass-through entity) for negotiation purposes, then the 3-year retention period for the proposal, plan, or computation and its supporting records starts from the end of the fiscal year (or other accounting period) covered by the proposal, plan, or other computation.</p>	
None	<p>CONTRACTS WITH COMPANIES ENGAGED IN BUSINESS WITH IRAN, SUDAN, OR FOREIGN TERRORIST ORGANIZATION PROHIBITED. A governmental entity may not enter into a governmental contract with a company that is identified on a list prepared and maintained under Section 806.051, 807.051, or <u>2252.153</u>. The term "foreign terrorist organization" in this paragraph has the meaning assigned to such a term in Section 2252.151(2) of the Texas Government Code.</p>	Texas Government Code 2252.152
>\$100,000	<p>PROVISION REQUIRED IN CONTRACT. (a) This section applies only to a contract that:</p> <p>(1) is between a governmental entity and a company with 10 or more full-time employees; and</p> <p>(2) has a value of \$100,000 or more that is to be paid wholly or partly from public funds of the governmental entity.</p> <p>(b) A governmental entity may not enter into a contract with a company for goods or services unless the contract contains a written verification from the company that it:</p> <p>(1) does not boycott Israel; and</p> <p>(2) will not boycott Israel during the term of the contract.</p>	Texas Government Code 2271
Option Contract Language for contracts awarded prior to Grant Award	<p>The contract award is contingent upon the receipt of CDBG MIT-MOD funds. If no such funds are awarded, the contract shall terminate.</p>	Optional
	<p>Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.</p>	42 U.S.C. 6201
	<p>The Firm agrees that no otherwise qualified individual with disabilities shall, solely by reason of his/her disability, be denied the benefits of, or be subjected to discrimination, including discrimination in employment, under any program or activity receiving federal financial assistance.</p>	Section 504 of the Rehabilitation Act of 1973, as amended.

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RESOLUTION

A RESOLUTION OF COLORADO COUNTY, TEXAS, AUTHORIZING PROFESSIONAL SERVICE PROVIDER(S) SELECTION FOR TEXAS CDBG-MIT REGIONAL MITIGATION PROGRAM'S METHOD OF DISTRIBUTION DEVELOPMENT (CDBG MIT-MOD) PROGRAM(S) FUNDED AND ADMINISTERED THROUGH THE TEXAS GENERAL LAND OFFICE (GLO).

WHEREAS, participation in CDBG MIT-MOD program(s) requires implementation by professionals experienced with federally-funded projects;

WHEREAS, in order to identify qualified and responsive providers for these services a Request for Qualifications (RFQ) process for engineering/architectural/surveying services has been completed in accordance with the GLO requirements;

WHEREAS, the Statement of Qualifications received by the due date have been reviewed to determine the most qualified and responsive providers for each professional service giving consideration to ability to perform successfully under the terms and conditions of the proposed procurement, integrity, compliance with public policy, record of past performance, and financial and technical resources

NOW, THEREFORE, BE IT RESOLVED:

Section 1.	That Weishuhn Engineering, Inc. be selected to provide application and project-related professional engineering/architectural/surveying services for CDBG MIT-MOD program(s). (Water, wastewater and environmental engineering)
Section 2.	That any and all project-related services contracts or commitments made with the above-named service provider(s) are dependent on the successful negotiation of a contract with the service provider(s).

PASSED AND APPROVED ON Nov. 28, 2022.

APPROVED:

Entity (Signature)

ATTEST:

Entity Clerk/Secretary (Signature)



**MINUTES OF THE COLORADO COUNTY
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RESOLUTION

A RESOLUTION OF COLORADO COUNTY, TEXAS, AUTHORIZING PROFESSIONAL SERVICE PROVIDER(S) SELECTION FOR TEXAS CDBG-MIT REGIONAL MITIGATION PROGRAM'S METHOD OF DISTRIBUTION DEVELOPMENT (CDBG MIT-MOD) PROGRAM(S) FUNDED AND ADMINISTERED THROUGH THE TEXAS GENERAL LAND OFFICE (GLO).

WHEREAS, participation in CDBG MIT-MOD program(s) requires implementation by professionals experienced with federally-funded projects;

WHEREAS, in order to identify qualified and responsive providers for these services a Request for Qualifications (RFQ) process for engineering/architectural/surveying services has been completed in accordance with the GLO requirements;

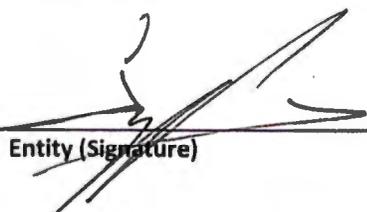
WHEREAS, the Statement of Qualifications received by the due date have been reviewed to determine the most qualified and responsive providers for each professional service giving consideration to ability to perform successfully under the terms and conditions of the proposed procurement, integrity, compliance with public policy, record of past performance, and financial and technical resources

NOW, THEREFORE, BE IT RESOLVED:

Section 1.	That GLS (Goodwin-Lasiter-Strong) be selected to provide application and project-related professional engineering/architectural/surveying services for CDBG MIT-MOD program(s). (Facilities, buildings, and other civil projects)
Section 2.	That any and all project-related services contracts or commitments made with the above-named service provider(s) are dependent on the successful negotiation of a contract with the service provider(s).

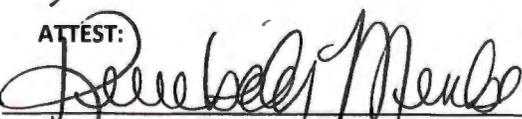
PASSED AND APPROVED ON Nov. 28, 2022.

APPROVED:



Entity (Signature)

ATTEST:



Entity Clerk/Secretary (Signature)



**MINUTES OF THE COLORADO COUNTY
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- _9.** Publish Citizen Participation Ad for public comment on the application under the CDBG MIT-MOD funding administered by the Texas General Land Office. (Lowrance)

Michelle Lowrance explained that we are on a deadline and the application is due on Monday, January 9, 2023. There is a requirement in the grant that the application is posted for public comment for a minimum of 14 days before the application can be submitted. Because of this criteria, Mrs. Lowrance is asking for approval to post the application as soon as it is ready (around Christmas or before) to allow time to respond to the public comments if there are any.

Motion by Commissioner Neuendorff to publish when it is ready the Citizen Participation Ad for public comment on the application under the CDBG MIT-MOD funding administered by the Texas General Land Office; seconded by Commissioner Gertson; 5 ayes 0 nays; motion carried; it was so ordered.

- _10.** Resolution to designate authorized signatories for the General Land Office Community Development Block Grant – Mitigation Program (CDBG-MIT) Local Hazard Mitigation Plan Program (LHMPP) Contract Number 22-130-014-D794. (Lowrance)

Michelle Lowrance stated that this is a different grant and is requesting a minimum of two individuals be appointed to sign contractual documents, one of which will be Judge Prause. She is also requesting three signatories for financial documents. Judge Prause asked the court if there were preferences. Commissioner Wessels stated the second signature for contractual documents be Michelle Lowrance. Ms. Lowrance explained that she preferred not being a contractual signatory if she was going to be signing financial documents but would do whatever the court wished. It was discussed that Chuck Rogers and Judge Prause be contractual signatories and Michelle Lowrance, Judge Prause, and Joyce Guthmann, be financial signatories.

Motion by Commissioner Wessels to designate Chuck Rogers and Judge Prause as contractual signatories and Michelle Lowrance, Judge Prause, and Joyce Guthmann as financial signatories for the General Land Office Community Development Block Grant – Mitigation Program (CDBC-MIT) Local Hazard Mitigation Plan Program (LHMPP) Contract Number 22-130-014-D794; seconded by Commissioner Gertson; 5 ayes 0 nays; motion carried; it was so ordered.

(See Attachment)

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RESOLUTION AUTHORIZING SIGNATORIES

A RESOLUTION BY THE COUNTY COMMISSIONER'S OF THE COUNTY OF COLORADO, TEXAS, DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE GENERAL LAND OFFICE COMMUNITY DEVELOPMENT BLOCK GRANT - MITIGATION PROGRAM (CDBG-MIT) LOCAL HAZARD MITIGATION PLAN PROGRAM (LHMPP) CONTRACT NUMBER 22-130-014-D794.

WHEREAS, the County of Colorado, Texas has received a 2020 GLO Community Development Block Grant-Mitigation LHMPP award to update the County's Hazard Mitigation Plan, and;

WHEREAS, it is necessary to appoint persons to execute contractual documents and documents for requesting funds from the General Land Office, and;

WHEREAS, an original signed copy of the CDBG-MIT *Depository/Authorized Signatories Designation Form* is to be submitted with a copy of this Resolution, and;

WHEREAS, the County of Colorado, Texas acknowledges that in the event that an authorized signatory of the County changes (elections, illness, resignations, etc.), the County must provide GLO with the following:

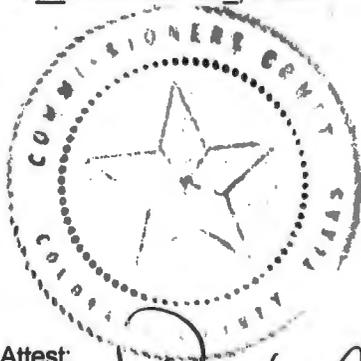
- a resolution stating who the new authorized signatory is (not required if this original resolution names only the title and not the name of the signatory); and
- a revised CDBG-MIT *Depository/ Authorized Signatories Designation Form*.

NOW THEREFORE, BE IT RESOLVED BY THE COMMISSIONER'S OF THE COUNTY OF COLORADO, TEXAS, AS FOLLOWS:

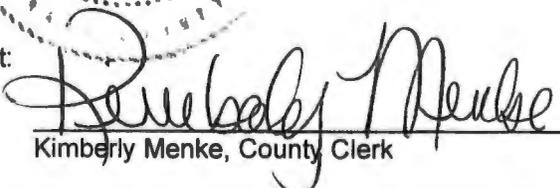
The County Judge and Office of Emergency Management Director, Charles Rogers be authorized to execute contractual documents between the General Land Office and the County for the 2020 Community Development Block Grant – Mitigation Local Hazard Mitigation Plan Program.

The County Judge, County Auditor, Michelle Lowrance and County Treasurer, Joyce Guthmann be authorized to execute the financial documents required for requesting funds approved in the 2020 Community Development Block Grant - Mitigation Local Hazard Mitigation Plan Program.

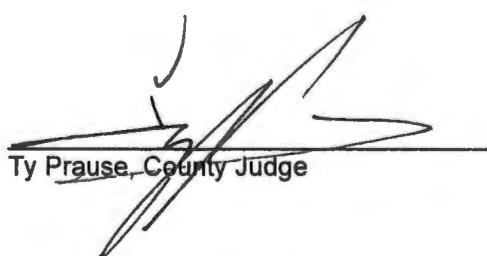
PASSED AND APPROVED BY THE COMMISSIONERS COURT OF THE COUNTY OF COLORADO, TEXAS on __November 28__, 2022.



Attest:



Kimberly Menke, County Clerk



Ty Prause, County Judge

**MINUTES OF THE COLORADO COUNTY
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**COMMUNITY DEVELOPMENT & REVITALIZATION
The Texas General Land Office
Depository/Authorized Signatories Designation Form**

Subrecipient:	Colorado County	Contract Number:	22-130-014-D794
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The individuals below are designated by resolution as authorized signatories for contractual documents. At least two signatories required.

Ty Prause	Charles Rogers
Name	Name
County Judge	Office of Emergency Management
Title	Title
Signature	Signature
Name	Name
Title	Title
Signature	Signature

The financial lending institution listed here will serve as the depository for the Texas General Land Office-Disaster Recovery Program Community Development Block Grant (CDBG) funds:

Industry State Bank
Name of Lending Institution
PO Box 190
Address
Columbus, Texas 78934
City, State, Zip Code
Fund Account Number:

The individuals below are designated by resolution as authorized signatories for financial documents. At least two signatories required.

Ty Prause	Michelle Lowrance
Name	Name
County Judge	County Auditor
Title	Title
Signature	Signature

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**COMMUNITY DEVELOPMENT & REVITALIZATION
The Texas General Land Office
Depository/Authorized Signatories Designation Form**

Joyce Guthmann	
Name	Name
County Treasurer	
Title	Title
 Signature	Signature

NOTE: A copy of a Resolution passed by the city council or county commissioner's court authorizing the signatories must be submitted along with this form.

Disclaimer: The Texas General Land Office has made every effort to ensure the information contained on this form is accurate and in compliance with the most up-to-date CDBG-DR and/or CDBG-MIT federal rules and regulations, as applicable. It should be noted that the Texas General Land Office assumes no liability or responsibility for any error or omission on this form that may result from the interim period between the publication of amended and/or revised federal rules and regulations and the Texas General Land Office's standard review and update schedule.

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- _11. Reconsider the allocation of funds received from the Local Assistance and Tribal Consistency Fund determined at the October 11, 2022 Commissioners Court meeting. (Kubesch)**

Commissioner Kubesch is asking if the court would like to reconsider this item. He began by reading the agenda item from the October 11, 2022 meeting and how it was recorded. At that meeting it was voted on to request the funding and have the funds split equally between the precincts. Commissioner Kubesch referred to page five of the attached pamphlet concerning the allocation formula. He questioned if Colorado County had such a formula or if we had anything in writing from the Federal government. According to Raymie Kana and Michelle Lowrance the rules for state the money can be used for anything but lobbying. The auditor's office is unsure of how the allocations were made. Commissioner Kubesch's opinion is to reconsider accepting the money. He is asking to donate his proceeds to the auditor's office to go towards the new software purchase. He does not want to have a part of this money in his precinct.

Motion by Commissioner Kubesch to reconsider the allocation of funds received from the Local Assistance and Tribal Consistency Fund determined at the October 11, 2022 Commissioners Court meeting; no second; motion failed.

(See Attachment)

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**MINUTES OF THE COLORADO COUNTY
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- _14. Request funding for Local Assistance and Tribal Consistency Fund (LATCF) for Colorado County, an eligible revenue sharing county. (Kana)**

**Raymie Kana explained Colorado County is eligible for \$100,000 (\$50,000 this year and \$50,000 next year). This money can be given to the precincts for roads and bridges. Motion by Commissioner Wessels to request funding for Local Assistance and Tribal Consistency Fund (LATCF) for Colorado County, an eligible revenue sharing county, and split it equally between the four precincts; seconded by Commissioner Gertson; 4 ayes 1 nay (Kubesch); motion carried; it was so ordered.
(See Attachment)**

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**Local Assistance and Tribal Consistency Fund
Allocations to Eligible Revenue Sharing Counties
September 2022**

Section 605 of the Social Security Act (the Act), added by Section 9901 of the American Rescue Plan (ARPA), established the Local Assistance and Tribal Consistency Fund (LATCF), which provides for Treasury to pay \$2 billion to eligible revenue sharing counties and eligible Tribal governments across fiscal years 2022 and 2023 for use on any governmental purpose except for a lobbying activity. This document summarizes Treasury's methodology for determining eligibility and allocating funds to eligible revenue sharing counties.

The Act appropriates \$1.5 billion to Treasury for payment to eligible revenue sharing counties, reserving \$750 million for each of fiscal years 2022 and 2023, and directs the Secretary of the Treasury (the Secretary) to allocate the funds "taking into account economic conditions of each eligible revenue sharing county using measurements of poverty rates, household income, land values, and unemployment rates as well as other economic indicators, over the 20 year period ending September 30, 2021."¹

Eligibility Criteria

Statutory requirements for determining eligibility

The statute defines eligible revenue sharing counties to include any county, parish, or borough

- (i) that is independent of any other unit of local government;
- (ii) that, as determined by the Secretary, is the principal provider of government services for the area within its jurisdiction; and
- (iii) for which, as determined by the Secretary, there is a negative revenue impact due to implementation of a Federal program or changes to such program.²

The statute also specifically enumerates the District of Columbia, the Commonwealth of Puerto Rico, Guam, and the United States Virgin Islands as eligible revenue sharing counties.³

¹ 42 U.S.C. § 805(b)(1). Treasury previously announced the allocation of the \$500 million reserved for Tribal governments, available here: <https://home.treasury.gov/system/files/136/605-LATCF-Allocation-Methodology-Summary.pdf>.

² See 42 U.S.C. § 805(f)(1)(A).

³ See *id.* § 805(f)(1)(B).

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Defining "a county, parish, or borough" that is "independent of any other unit of local government" and "the principal provider of government services"

Treasury referred to Census Bureau classifications to determine which units of government constitute "a county, parish, or borough" that is "independent of any other unit of local government" and "the principal provider of government services." Treasury referred to the Census Bureau's census of governments⁴ and its classification of the functional status of counties and equivalents.⁵

First, Treasury referred to those geographic areas classified by the Census as counties including those that the Census Bureau categorizes as parishes or boroughs.⁶

Second, Treasury determined that counties that are consolidated with other units of government are not "independent of any other unit of local government."⁷

Third, Treasury determined that counties that do not have government functions or have only very limited government functions do not qualify as "principal provider[s] of government services." Such counties include those classified by the Census Bureau as "non-functioning legal entities."⁸

Defining "negative revenue impact due to implementation of a federal program implementation or changes to such program"

Treasury is defining counties with a "negative revenue impact due to the implementation of a Federal program or changes to such a program" to be counties that participate in the Payments in Lieu of Taxes (PILT) program administered by the Department of the Interior and the Refuge Revenue Sharing program administered by the Fish and Wildlife Service (FWS).⁹ Both of these revenue sharing programs provide funds to counties that are available for expenditure for general

⁴ See 13 U.S.C. § 161; Individual State Descriptions: 2017, 2017 Census of Governments, U.S. Census Bureau, G17-CG-1SD (April 2019) (2017 Census of Governments Report).

⁵ See Functional Status Codes and Definitions, U.S. Census Bureau, <https://www.census.gov/library/reference/code-lists/functional-status-codes.html>.

⁶ Entities in the Census of Governments Report with functional status codes of "F" and "S" are either fictitious county entities created by the Census Bureau to fill its geographic hierarchy or statistical entities that the Census Bureau uses to subdivide the unorganized borough of Alaska and are, therefore, not counties, parishes, or boroughs. See 2017 Census of Governments Report at 17.

⁷ Such counties are listed in the Census of Governments Report with functional status codes "B" and "C."

⁸ The Census Bureau lists those counties classified as non-functioning counties with functional status code "N." See 2017 Census of Governments Report at 280. In addition, the 14 counties in Vermont that perform very limited functions do not qualify as principal providers of government services. As summarized by the Census of Governments, Vermont's counties "perform very limited functions, which consist chiefly of maintaining the courthouse and county jail." See 2017 Census of Governments Report at 280.

⁹ More specifically, Treasury will include counties that otherwise qualify as eligible revenue sharing counties and are listed by Interior as having land that is entitlement land for purposes of PILT or donated or acquired refuge land for purposes of the Refuge Revenue Sharing program.

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purposes. Congress has not always provided consistent funding for these programs.¹⁰ Counties receiving payments from these programs suffer a negative revenue impact when these programs are not fully funded, and the inconsistent funding of these programs means these counties are not able to confidently project their future revenues and thus are not able to plan their expenditures efficiently.

Under PILT, the Department of the Interior provides annual payments to counties and other local governments with certain categories of federal lands within their borders. These lands, referred to as "entitlement lands," include national parks, national forests, land managed by the Bureau of Land Management (BLM), land managed by FWS that has never left federal ownership, and others as set forth in PILT statute. Although Congress has appropriated full funding for the PILT program since fiscal year 2018, the PILT program has experienced other periods of constrained funding since 2005, requiring prorated reductions to the amounts paid to recipients under the allocation formula.

Under the Refuge Revenue Sharing program, the FWS provides annual payments to counties and other local governments that have land administered solely or primarily by the FWS. This includes payments for refuge lands that were acquired by or donated to the federal government and that are thus not included as entitlement lands for purposes of PILT. The Refuge Revenue Sharing program has also been inconsistently funded by Congress. Since 1981, Congress' appropriations for the program have varied, and the program has not been fully funded to pay the full amount to each county provided for in the allocation formula.

Thus, Treasury is defining counties "for which, as determined by the Secretary, there is a negative revenue impact due to implementation of a Federal program or changes to such program" as those counties that participate in the PILT and Refuge Revenue Sharing programs.

District of Columbia, Commonwealth of Puerto Rico, Guam, and the U.S. Virgin Islands

The District of Columbia, the Commonwealth of Puerto Rico, Guam, and the U.S. Virgin Islands are statutorily included as eligible revenue sharing counties for the LATCF program.

Total Eligible Revenue Sharing Counties

Overall, 2,086 total local governments meet the definition of a "county, parish, or borough" that is "independent of any other unit of local government" that is "the principal provider of services" and for which there is "a negative revenue impact as the result of the implementation of a federal program or changes to such program." This includes the District of Columbia and the 3 territories, Puerto Rico, Guam, and U.S. Virgin Islands, specifically enumerated as eligible by the statute.

¹⁰ See FWS, Historical Summary of Refuge Revenue Sharing Payments, <https://www.fws.gov/sites/default/files/documents/RefugeRevShare%20Historical%20Summary2022.pdf> (indicating less than full funding for the Refuge Revenue Sharing program since 1981). A discussion of annual funding levels for PILT is provided in Interior's PILT annual reports, available at <https://www.doi.gov/pilt/resources/annual-reports>.

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Allocation Methodology

The Act provides that the Secretary shall determine the allocations for eligible revenue sharing counties "taking into account economic conditions of each eligible revenue sharing county, using measurements of poverty rates, household income, land values, and unemployment rates as well as other economic indicators, over the 20-year period ending with September 30, 2021."¹¹

Data Sources for Statutory Economic Indicators ("poverty rates, household income, land values, and unemployment rates")

Poverty Rates and Median Household Income

Treasury used data on poverty rates and median household income as published by the Census Bureau at the county level in its Small Area Income and Poverty Estimates (SAIPE) program, last published in December 2021, reflecting data for calendar year 2020.¹² This Census Bureau data source is meant to "provide estimates of income and poverty for the administration of federal programs and the allocation of federal funds to local jurisdictions."¹³

Unemployment Rates

Treasury used data on unemployment rates by county, through 2021, published by the Bureau of Labor Statistics (BLS) Local Area Unemployment Statistics (LAUS) dataset. BLS LAUS program data is derived from the Current Population Survey, which is the household survey that is the source of the national unemployment rate.¹⁴

Land Values

Given the program's legislative purpose of providing additional funding to counties with federal lands¹⁵ and the lack of comprehensive availability of property value data at a county or territorial level, Treasury's allocation uses the amount of acres of federal land constituting entitlement land for the purposes of PILT and acquired or donated federal lands for purposes of the Refuge Revenue Sharing program for fiscal year 2021 in an eligible revenue sharing county.

Data Sources for "Other Economic Indicators"

Treasury considered various other economic indicators to factor into the allocation methodology. In evaluating whether to add a specific metric, staff considered whether there is available data at

¹¹ 42 U.S.C. § 805(b)(1).

¹² "The U.S. Census Bureau's Small Area Income and Poverty Estimates program produces single-year estimates of income and poverty for all U.S. states and counties." Census, Small Area Income and Poverty Estimate Program, <https://www.census.gov/programs-surveys/saipe/about.html>.

¹³ *Id.*

¹⁴ BLS, Local Area Unemployment Statistics, <https://www.bls.gov/au/laouv.htm>.

¹⁵ 167 CONG. REC. S1271 (daily ed. Mar. 5, 2021) (statement of Sen. Wyden).

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the county level and the extent to which the additional metric captures something distinct from what is already required by the statute.

Treasury incorporated childhood poverty and population into the allocation as "other economic indicators." Childhood poverty, while correlated with overall poverty, provides a distinct measure of economic conditions, given the long-term impact of poverty on children.¹⁶ Childhood poverty data is available as published by the Census Bureau at the county level in the SAIPE program, last published in December 2021, reflecting data for calendar year 2020, and is incorporated into the Economic Distress Index described further below.

Population is a useful proxy for the size of an economy and the extent of the burden placed on the county government to provide essential services. Population data at the county level is available as published by the Census Bureau via its Subcounty Resident Population Estimates data set.¹⁷ To account for population as an additional economic indicator, as described further below, Treasury imposed a per capita maximum payment using population data as of July 1, 2021, scaled to the effective fiscal year 2021 per capita maximum under PILT.

Allocation Formula

Overall, Treasury's allocation formula is based on the calculation of a county's relative economic condition compared to other eligible revenue sharing counties and its acres of federal land. Allocations are subject to a total maximum of \$6,000,000, a total minimum of \$50,000, as well as a per capita maximum of \$300. This methodology and the above data sources were used to determine allocations for both fiscal years 2022 and 2023. Specifically, Treasury used the following methodology to allocate funds:

- Treasury calculated an Economic Distress Index (EDI) by multiplying economic indicators (poverty rate, childhood poverty rate, median household income, and unemployment rate), averaged over the 20-year period for which data are available, in proportion to their national figures (except for the data for Puerto Rico, which were averaged over the available 10-year period, and Guam and U.S. Virgin Islands, which do not have a calculated EDI, as further described below). A higher EDI value reflects relatively higher economic distress.
- Treasury sorted eligible revenue sharing counties into five groups based on the quintile of their EDI values, such that group 1 has the least distressed economic conditions and group 5 has the most distressed economic conditions. Counties in the same group receive the same "EDI group number," reflecting which EDI group they fall in. The relationship is such that counties in group 2 receive twice the EDI weighting as counties in group 1, counties in group 3 receive three times the EDI weighting as counties in group 1, counties

¹⁶ See, e.g., Chapter 3: Consequences of Child Poverty, A Roadmap to Reducing Child Poverty. National Academies of Sciences, Engineering, and Medicine. National Library of Medicine Bookshelf. <https://www.ncbi.nlm.nih.gov/books/NBK547371/>. February 28, 2019.

¹⁷ See Incorporated Places and Minor Civil Divisions Datasets: Subcounty Resident Population Estimates: April 1, 2020 to July 1, 2021 (SUB-EST2021); <https://www.census.gov/newroom/press-kits/2022/subcounty-estimates.html>.

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in group 4 receive four times the EDI weighting as counties in group 1, counties in group 5 receive five times the EDI weighting as counties in group 1.

- Treasury then calculated a county's "Scaled EDI" by multiplying its EDI group by its acres of federal land (sum of a county's PILT-eligible acres as listed by Interior as having land that is entitlement land for purposes of PILT or donated or acquired refuge land for purposes of the Refuge Revenue Sharing program).
- Treasury calculated the annual allocation for an eligible revenue sharing county by comparing the county's Scaled EDI as a proportion of the available annual funds (\$750,000,000) relative to the sum total of all Scaled EDIs, subject to a minimum, an absolute maximum, and a per capita maximum.
- Treasury calculated the total allocation of FY22 and FY23 payments by multiplying each eligible revenue sharing county's annual allocation by 2.

Treatment of the District of Columbia, Commonwealth of Puerto Rico, Guam, and the U.S. Virgin Islands

While all data described above is available for the District of Columbia, data availability varies for Puerto Rico, Guam, and the U.S. Virgin Islands. The District of Columbia is treated the same as other eligible revenue sharing counties in the allocation formula.

For Puerto Rico, while data is available for unemployment rate and land values, the data for poverty rate, childhood poverty rate, and median household income data is only available for a ten-year period, from 2010-2019. Accordingly, Treasury's evaluation of Puerto Rico's economic conditions is based on available data for 2010-2019.

For Guam and the U.S. Virgin Islands, BLS does not publish unemployment data, and poverty rate, childhood poverty rate, and median household income data is only available for 2009, 1999, and 1989 via the decennial Census. The available data suggests these territories should be placed in the most economically distressed group, group five, for purposes of the allocations.

Payment schedule

Treasury expects to make two payments to eligible counties. The first payment will be available immediately and will be made to eligible revenue sharing counties on a rolling basis. Treasury expects to make the second payment after the start of calendar year 2023.

To receive payments, eligible revenue sharing county governments must submit their information online through the Treasury Submission Portal, which is available at treasury.gov/LATCF. County governments will be required to complete payment information and sign an award agreement. The award agreement will cover both tranches of payments. After an eligible revenue sharing county government's submission is received, Treasury expects that it

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will take approximately 4-5 business days for Treasury to review and process the payment. Once the information and documentation submitted is determined to be complete and accurate, the point of contact that an eligible revenue sharing county government designates in its online submission will receive information regarding the timing and amount of the first payment.

The deadline to complete the submission is January 31, 2023, at 11:59 PM AKST. If an eligible revenue sharing county government does not complete its submission by that deadline, the eligible revenue sharing county government will not be eligible to receive any payments under the LATCF.

Treasury may reallocate funds unclaimed by eligible revenue sharing county governments by the deadline noted. Treasury expects that the reallocated funds will be included in the second payment to counties that submitted the requisite information by the deadline.

In fiscal year 2023, Treasury expects to communicate to eligible revenue sharing county governments the amount of such reallocation, if any, and the date for the second payment.

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State	Recipient Name	FY 22 Allocation	FY 23 Allocation
Tennessee	Wayne County	\$50,000.00	\$50,000.00
Tennessee	Weakley County	\$50,000.00	\$50,000.00
Tennessee	White County	\$50,000.00	\$50,000.00
Tennessee	Wilson County	\$50,000.00	\$50,000.00
Texas	Anderson County	\$50,000.00	\$50,000.00
Texas	Angelina County	\$275,727.67	\$275,727.67
Texas	Aransas County	\$175,609.72	\$175,609.72
Texas	Austin County	\$50,000.00	\$50,000.00
Texas	Bailey County	\$50,000.00	\$50,000.00
Texas	Bell County	\$94,181.19	\$94,181.19
Texas	Bexar County	\$50,000.00	\$50,000.00
Texas	Blanco County	\$50,000.00	\$50,000.00
Texas	Bosque County	\$50,000.00	\$50,000.00
Texas	Bowie County	\$175,654.61	\$175,654.61
Texas	Brazoria County	\$85,673.92	\$85,673.92
Texas	Brewster County	\$1,345,449.34	\$1,345,449.34
Texas	Burleson County	\$50,000.00	\$50,000.00
Texas	Burnet County	\$50,000.00	\$50,000.00
Texas	Calhoun County	\$87,904.87	\$87,904.87
Texas	Cameron County	\$488,429.80	\$488,429.80
Texas	Camp County	\$50,000.00	\$50,000.00
Texas	Cass County	\$110,748.93	\$110,748.93
Texas	Chambers County	\$50,000.00	\$50,000.00
Texas	Cherokee County	\$50,000.00	\$50,000.00
Texas	Coleman County	\$50,000.00	\$50,000.00
Texas	Collin County	\$50,000.00	\$50,000.00
Texas	Colorado County	\$50,000.00	\$50,000.00
Texas	Comal County	\$50,000.00	\$50,000.00
Texas	Comanche County	\$50,000.00	\$50,000.00
Texas	Cooke County	\$50,000.00	\$50,000.00
Texas	Coryell County	\$50,000.00	\$50,000.00
Texas	Culberson County	\$239,599.50	\$239,599.50
Texas	Dallam County	\$123,685.30	\$123,685.30
Texas	Dallas County	\$50,000.00	\$50,000.00
Texas	Delta County	\$59,651.65	\$59,651.65
Texas	Denton County	\$63,167.14	\$63,167.14
Texas	Dickens County	\$50,000.00	\$50,000.00
Texas	El Paso County	\$50,000.00	\$50,000.00
Texas	Ellis County	\$50,000.00	\$50,000.00
Texas	Fannin County	\$50,000.00	\$50,000.00

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- _12. Consent Items:**
- a. Certificate of Liability Insurance posted by:**
 - 1. Otis Elevator Company (12/1/2022-12/1/2023).**
 - 2. Weishuhn Engineering, Inc. (8/22/2022-8/22/2023).**

Motion by Commissioner Neuendorff to accept all consent items as presented; seconded by Commissioner Gertson; 5 ayes 0 nays; motion carried; it was so ordered.

(See Attachment)

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_13. Examine and approve all accounts payable and budget amendments.

Motion by Commissioner Kubesch to approve all accounts payable and budget amendments; seconded by Commissioner Gertson; 5 ayes 0 nays; motion carried; it was so ordered.

(See Attachment)

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DEPARTMENT					
NAME-OF-VENDOR	INVOICE-NO	S	DESCRIPTION-OF-INVOICE		AMOUNT
CLAYTON HOLUB	236895	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
CLIFFORD GROHMANN	236947	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
COURTNEY SERVANTES	236910	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
CRYSTAL ROSAS	236948	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
DEBORAH PENNY	236904	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
DEMETRIA AIKEN	236954	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
DERRICK STEVENS	236958	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
DONALD ANDRUS	236893	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
DOUGLAS BEDDINGFIELD, JR.	236935	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
DWIGHT E. PESCHEL	237246	A	VISITING JUDGE EXPS/11-14 TO 11-16		332.80
ELMER DREITNER	236949	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
EMILY MARRS	236920	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
FAITH RIEHL	236996	R	GRAND JURY DUTY 11/17/2022		40.00
FRANCES LARES	236951	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
GENE R TUTTLE, JR.	236940	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
GENEVA CONNER	237005	R	DIST COURT JURY 11/14, 15 & 16/2022		100.00
GEORGE DONALSON	236994	R	GRAND JURY DUTY 11/17/2022		40.00
GERI LYNN VANDERMARK	236971	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
GRACIELA RAMIREZ	237011	R	DIST COURT JURY 11/14, 15 & 16/2022		100.00
HILLARY AGUILAR	236953	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
JACK BROD	236926	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
JACLYN BLANKENSHIP	237012	R	DIST COURT JURY 11/14, 15 & 16/2022		100.00
JAMES BURNETT	236929	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
JAMES M BILLINGS	236927	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
JAMES TUBB	236961	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
JAMIE VARGAS	236905	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
JANET PURDY	236945	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
JASON JOHNS	236916	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
JEFFERY STEWART	236962	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
JEREMY MUSKE	236915	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
JEROME EMMEL, JR.	236909	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
JESUS LLANOS	236999	R	GRAND JURY DUTY 11/17/2022		40.00
JOEL ESTRADA	236924	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
JOHNNA BESCH	236919	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
JOSE MORENO, JR.	236925	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
JOSEPH MANDOLA	236912	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
KAREN RHODES	236937	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
KARL NAVARETTE	236957	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
KATHERINE WOLBRECHT	236911	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
KEANDRA STOVALL	237010	R	DIST COURT JURY 11/14, 15 & 16/2022		100.00
KRISSI PASCHALL	236942	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
KRISTI BOOKER	236965	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
KRISTY THOMPSON	236923	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
KYLE HUDEC	236897	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
LADOT SCHOENEBERG	236938	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
LAUREN GLUECK	236964	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
LESLIE K. ROCHA	236907	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
LETICIA RANGEL	237006	R	DIST COURT JURY 11/14, 15 & 16/2022		100.00
LOREEN RHODES	236939	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
LORI HESSEL	236943	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
LUIS JAVIER SAMANIEGO	236970	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
MARILYN HUNT	236950	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
MARY CLINE	236993	R	GRAND JURY DUTY 11/17/2022		40.00
MELISSA KLEIMANN	236898	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
MICHAEL BESCH	236922	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
MICHAEL BRADEN	236914	R	DISTRICT COURT JURY DUTY 11/14/22		12.00
MICHAEL FULLER	236921	R	DISTRICT COURT JURY DUTY 11/14/22		12.00

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DEPARTMENT	NAME-OF-VENDOR	INVOICE-NO	S	DESCRIPTION-OF-INVOICE	AMOUNT
	MICHAEL SUTTON	236930	R	DISTRICT COURT JURY DUTY 11/14/22	12.00
	MICHAEL TWITTY	236944	R	DISTRICT COURT JURY DUTY 11/14/22	12.00
	MIGUEL CASTILLO	237001	R	GRAND JURY DUTY 11/17/2022	40.00
	PATRICK LEMING, JR.	237002	R	GRAND JURY DUTY 11/17/2022	40.00
	PAUL A JURICA III	236963	R	DISTRICT COURT JURY DUTY 11/14/22	12.00
	PAULA WICKE	236931	R	DISTRICT COURT JURY DUTY 11/14/22	12.00
	RANDALL EPPS	236896	R	DISTRICT COURT JURY DUTY 11/14/22	12.00
	RENAE TICE	236928	R	DISTRICT COURT JURY DUTY 11/14/22	12.00
	ROBERT FERGUSON	236908	R	DISTRICT COURT JURY DUTY 11/14/22	12.00
	ROLAND GASSMANN	236913	R	DISTRICT COURT JURY DUTY 11/14/22	12.00
	RUDI BILLECK	236991	R	GRAND JURY DUTY 11/17/2022	40.00
	SHANNON RESENDEZ	236899	R	DISTRICT COURT JURY DUTY 11/14/22	12.00
	SHARON JACKSON	236932	R	DISTRICT COURT JURY DUTY 11/14/22	12.00
	SHERALYN KRENEK	236998	R	GRAND JURY DUTY 11/17/2022	40.00
	SHIRLEY BARLOW	236936	R	DISTRICT COURT JURY DUTY 11/14/22	12.00
	SHIRLEY CHASE	236995	R	GRAND JURY DUTY 11/17/2022	40.00
	SHIRLEY ULRICH	236946	R	DISTRICT COURT JURY DUTY 11/14/22	12.00
	STANLY PRIEST	236892	R	DISTRICT COURT JURY DUTY 11/14/22	12.00
	SUSAN GEORGE	236917	R	DISTRICT COURT JURY DUTY 11/14/22	12.00
	SYDNEY SABLATURA	236997	R	GRAND JURY DUTY 11/17/2022	40.00
	TERRI PRASATIK	237008	R	DIST COURT JURY 11/14, 15 & 16/2022	100.00
	TERRY GLOVER	237015	R	DIST COURT JURY 11/14, 15 & 16/2022	100.00
	THOMAS KALLINA	236959	R	DISTRICT COURT JURY DUTY 11/14/22	12.00
	THOMAS PERRIN	236955	R	DISTRICT COURT JURY DUTY 11/14/22	12.00
	THOMAS W. FELTY	236903	R	DISTRICT COURT JURY DUTY 11/14/22	12.00
	TIMOTHY HAYES	236968	R	DISTRICT COURT JURY DUTY 11/14/22	12.00
	TIMOTHY SEIFERT	236992	R	GRAND JURY DUTY 11/17/2022	40.00
	VALERIE HARMON	237206	A	REIMB FOR TEA FOR JURORS	3.48
	VERTINA JONES	237014	R	DIST COURT JURY 11/14, 15 & 16/2022	100.00
	VIRGINIA TAIT	236894	R	DISTRICT COURT JURY DUTY 11/14/22	12.00
	WALTER LEE HALL	236891	R	DISTRICT COURT JURY DUTY 11/14/22	12.00
	WARREN ULRICH	236941	R	DISTRICT COURT JURY DUTY 11/14/22	12.00
	WAYNE WILKERSON	236972	R	DISTRICT COURT JURY DUTY 11/14/22	12.00
	DEPARTMENT TOTAL				3,300.28
0450-DISTRICT CLERK					
	GREATAMERICA FINANCIAL SVCS	237154	A	COPIER LEASE PYMT/INV#32829991	120.40
	THOMSON REUTERS - WEST	237201	A	REALEST CODE BK&CIVIL PROCEDURE BK	412.00
	TIME WARNER CABLE ENTERPRISES LLC	236977	R	TRUNKED VOICE SERVICE	7.90
	DEPARTMENT TOTAL				540.30
0451-JUSTICE OF THE PEACE #1					
	ANTONIO MOLINA	237112	R	JP1 JURY DUTY ON 11/15/22	12.00
	ASHLYN PUGH	237106	R	JP1 JURY DUTY ON 11/15/22	12.00
	CRAIG WILSON	237109	R	JP1 JURY DUTY ON 11/15/22	12.00
	CYNTHIA POLASEK	237114	R	JP1 JURY DUTY ON 11/15/22	12.00
	DIANE GARRETT	237117	R	JP1 JURY DUTY ON 11/15/22	12.00
	EDDIE CASTENADA	237113	R	JP1 JURY DUTY ON 11/15/22	12.00
	GLORIA WILLIAMS	237108	R	JP1 JURY DUTY ON 11/15/22	12.00
	JAN JAHN	237111	R	JP1 JURY DUTY ON 11/15/22	12.00
	JASON RODRIGUEZ	237116	R	JP1 JURY DUTY ON 11/15/22	12.00
	JOSH BERENDSEN	237105	R	JP1 JURY DUTY ON 11/15/22	12.00
	KIMBERLY WOLBRECHT	237110	R	JP1 JURY DUTY ON 11/15/22	12.00
	LAURA ONCKEN	237107	R	JP1 JURY DUTY ON 11/15/22	12.00
	MARGIE SEIDL	237104	R	JP1 JURY DUTY ON 11/15/22	12.00
	MARIO RODRIGUEZ	237118	R	JP1 JURY DUTY ON 11/15/22	12.00
	STEFANIE PEREZ	237115	R	JP1 JURY DUTY ON 11/15/22	12.00
	DEPARTMENT TOTAL				180.00

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0453-JUSTICE OF THE PEACE #3
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	TIME WARNER CABLE ENTERPRISES LLC	236984	R	TRUNKED VOICE SERVICE	7.90
	DEPARTMENT TOTAL				7.90
0454-JUSTICE OF THE PEACE #4					
	PRESTIGE OFFICE PRODUCTS, LLC	237180	A	COPY PAPER & TONER/INV#127967	399.53
	TIME WARNER CABLE ENTERPRISES LLC	237200	A	JP#4 PHONE & INTERNET	170.44
	DEPARTMENT TOTAL				569.97
0475-COUNTY ATTORNEY					
	ODP BUSINESS SOLUTIONS	236973	R	2023 DESKPAD/INV#275084496001	17.99
	ODP BUSINESS SOLUTIONS	237175	A	OFFICE CHAIR/INV#276259378001	329.99
	TIME WARNER CABLE ENTERPRISES LLC	236983	R	TRUNKED VOICE SERVICE	16.24
	DEPARTMENT TOTAL				364.22
0495-COUNTY AUDITOR'S OFFICE					
	PRESTIGE OFFICE PRODUCTS, LLC	237183	A	(2) PACKS STORGE BOXES/INV#128037	47.56
	PRESTIGE OFFICE PRODUCTS, LLC	237184	A	OFFICE SPLS/#128058,128040,1745CM	65.86
	PRESTIGE OFFICE PRODUCTS, LLC	237185	A	PENCILS & CALC ROLLS/INV #127334	28.46
	TIME WARNER CABLE ENTERPRISES LLC	236979	R	TRUNKED VOICE SERVICE	7.90
	DEPARTMENT TOTAL				149.78
0497-COUNTY TREASURER					
	TIME WARNER CABLE ENTERPRISES LLC	236980	R	TRUNKED VOICE SERVICE	3.95
	DEPARTMENT TOTAL				3.95
0499-TAX ASSESSOR-COLLECTOR					
	PRESTIGE OFFICE PRODUCTS, LLC	237219	A	4 DESK CALENDARS/INV#128014	39.96
	PRESTIGE OFFICE PRODUCTS, LLC	237220	A	OFFICE SUPLS/#127984,127928,1746CM	292.36
	TIME WARNER CABLE ENTERPRISES LLC	236978	R	TRUNKED VOICE SERVICE	7.90
	DEPARTMENT TOTAL				340.22
0510-COURTHOUSE BUILDING					
	CAI SERVICES LLC	236990	R	PREPAID CRTHSE A/C EQUIPMENT	59,706.38
	CAPITAL ONE	237210	A	6 ADAPTERS FOR XMAS DECOR/#TR04072	18.86
	COLUMBUS PLUMBING & SERVICE, INC.	237132	A	PLUMBING PARTS/INV#4612	28.90
	CONSTELLATION NEW ENERGY, INC.	237135	A	ANNEX ELECTRICITY TO 11-2	1,081.53
	CONSTELLATION NEW ENERGY, INC.	237136	A	COURTHOUSE ELECTRICITY TO 11-2	2,442.17
	CONSTELLATION NEW ENERGY, INC.	237137	A	JP#3 ELECTRICITY TO 11-2	156.90
	CONSTELLATION NEW ENERGY, INC.	237138	A	AG BLDG ELECTRICITY TO 11-2	297.68
	CONSTELLATION NEW ENERGY, INC.	237139	A	MAINT/RMO ELECTRICITY TO 11-2	73.62
	CONSTELLATION NEW ENERGY, INC.	237140	A	TRAVIS STREETLIGHTS TO 11-2	8.60
	CONSTELLATION NEW ENERGY, INC.	237141	A	EL EMS ELETRICITY TO 11/14	305.16
	DOUBLE "C" PEST CONTROL	237245	A	PEST CONTROL @ JP4/INV#33167	40.00
	GULF COAST PAPER CO., INC.	237156	A	ROLL TOWELS,ROLL WIPER,TOILET PAPER	507.13
	GULF COAST PAPER CO., INC.	237157	A	CLEANING SUPPLIES/INV#2315569	182.76
	GULF COAST PAPER CO., INC.	237158	A	TRASH LINERS/INV#2312239	27.94
	ROSENBAUM ELECTRIC, LLC	237188	A	(4) LED FIXTURES/INV#1115cccour	388.60
	ROSENBAUM ELECTRIC, LLC	237189	A	INSTALL CHRISTMAS TREE/#1115cccour2	735.00
	DEPARTMENT TOTAL				66,001.23
0530-EMERGENCY MANAGEMENT					
	DEPARTMENT OF INFORMATION RESOURCES	237143	A	OCT T-1 LINE/INV#23100889N	467.38
	TREHOUSE EMBROIDERY	237230	A	EMC UNIFORMS AND CAPS/INV#2702	243.75
	DEPARTMENT TOTAL				711.13
0540-EMS DIRECTOR/AMBULANCE					
	ANDRES CHADIS	237016	A	2022 UNIFORM STIPEND	289.03

**MINUTES OF THE COLORADO COUNTY
 COMMISSIONER'S COURT REGULAR MEETING
 November 28, 2022**

0695-MISCELLANEOUS

11/23/2022--FUND/DEPARTMENT/VENDOR INVOICE LISTING --- 0012 GENERAL FUND

CYCLE: ALL

PAGE 8

TIME:04:40 PM

CLAIMS FOR PAYMENT AS OF NOV. 28, 2022

PREPARER:0004

DEPARTMENT

NAME-OF-VENDOR	INVOICE-NO	S	DESCRIPTION-OF-INVOICE	AMOUNT
BAUMGART AGENCY LLC	237017	A	DISTCLRK BOND TO 12-31-26/#72508914	1,278.35
COLORADO COUNTY CITIZEN	237122	A	REQUEST FOR PROPOSALS - CDBG/#7346	74.00
COLORADO COUNTY CITIZEN	237123	A	REQUEST FOR PROPOSALS-COG-MOG/#7393	74.00
FP FINANCE PROGRAM	237151	A	MAIL MACHINE LEASE/INV#32829992	177.00
KM&L, LLC	237247	A	INTERIM FIELD WORK FOR FY22 AUDIT	25,000.00
LESTER FOSTER	237170	A	6 COYOTE BOUNTIES	60.00
PRESTIGE OFFICE PRODUCTS, LLC	237182	A	COPY PAPER/INV#127981	57.99
PRESTIGE OFFICE PRODUCTS, LLC	237216	A	8CS PAPER/INV#128065	463.92
TIME WARNER CABLE ENTERPRISES LLC	236988	R	TRUNKED VOICE SERVICE	7.90
TIME WARNER CABLE ENTERPRISES LLC	237198	A	FIBER INTERNET @ ANNEX	854.46
DEPARTMENT TOTAL				28,047.62
FUND TOTAL				264,084.39

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

November 28, 2022

Prestige Office Products, LLC

202 E. Jackson St.
Weimar, TX 78962
979-725-8422

Invoice

Date	Invoice #
11/22/2022	128114

Bill To
Colorado County Attn: Raymie Kana 318 Spring St., Suite 104 Columbus, TX 78934

Ship To
Colorado County OSSF 305 Radio Lane Columbus, TX 78934

P.O. Number	Terms	Rep
9936 STEVE	Net 30	GD

Quantity	Description	Price Each	Amount
3	AAGSK2400: CALENDAR,DSK PD/WALL,BK - EA	7.95	23.85

A finance charge of \$1.00 minimum or 1.5%, whichever is greater, per month and 18% per annum will be placed on accounts over 30 days. We accept VISA - Master Card - American Express	Subtotal	\$23.85
	Sales Tax (8.25%)	\$0.00
	Total	\$23.85

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

November 28, 2022

Nov 28 22, 08:02a

24-624-033

p.1



WHARTON TRACTOR CO.

1007 N. Richmond Road
Wharton, Texas 77488
979-532-3172



SOLD TO

COLORADO COUNTY PRECT #4
310 S. MCCARTY
EAGLE LAKE TX 77434

PAGE 1		
CASH	CHG.	F.F.
	X	
ACCT. NO. 02633		

SALESMAN VW	PURCHASE ORDER NO. CARREL	R.O. NO.	P.T. NO. 342068	INVOICE DATE 11/28/2022	TIME 08:22 AM	INVOICE NO. 40761W
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QUANTITIES			PART NUMBER	DESCRIPTION	VENDOR BIN LOC.	PRICES		
ORDERED	B/O	SHIPPED						
1		1	N 50069369	REAR SKID,	263	101.28	101.28	
1		1	N 50069369	REAR SKID,	263	101.28	101.28	
1		1	N 50069372	FRONT SKID	263	120.94	120.94	
1		1	N 50069374	FRONT SKID	263	120.94	120.94	
CHARGE			02633				444.44	
			PARTS ARE NOT RETURNABLE UNLESS IN ORIGINAL PACKING					

SHIP VIA	DESCRIPTION	ACCOUNT	AMOUNT
	PARTS	NONTAXABLE	444.44
	FREIGHT		
	SALES TAX		0.00
PLEASE PAY THIS TOTAL			444.44

TERMS: NO REFUND WITHOUT THIS INVOICE.
ALL CLAIMS AND RETURNED GOODS MUST BE ACCOMPANIED BY THIS BILL - 15% RESTOCKING CHARGE ON ALL RETURNS. NO RETURNS ON ELECTRICAL ITEMS. PARTS MUST BE IN ORIGINAL PACKAGE. THE UNDERSIGNED CERTIFIES THE EQUIPMENT SHOWN ON THIS INVOICE IS PURCHASED FOR EXCLUSIVE USE ON A FARM OR RANCH AND IS EXEMPT FROM PAYMENT OF TAXES UNDER CHAPTER 20, TITLE 152A, REVISED CIVIL STATUTES OF TEXAS. IF ANY OTHER USE IS MADE, THE UNDERSIGNED WILL BE RESPONSIBLE FOR THE PAYMENT OF ANY TAXES DUE.

Received By: _____

DISCLAIMER OF WARRANTIES

Any warranties on the product sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability of fitness for a particular purpose, and seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products.

2% DISCOUNT (8.88)

TOTAL 435.56

CUSTOMER

COLORADO COUNTY, TEXAS									
NOVEMBER 16TH THRU 30TH									
PAID ON NOVEMBER 30, 2022									
	SALARIES	FICA	INSURANCE	TCDRS	TOTAL	ACCOUNTS PAYABLE CHECKS			
GENERAL FUND	304,466.33	22,112.16	55,551.78	39,202.29	421,332.56				
(DEDUCTIONS)		22,112.20	9,153.73	20,497.69					
RECORDS PRESERVATION	0.00	0.00	0.00	0.00	0.00	7492	TAC HEBP	174,963.77	
(DEDUCTIONS)		0.00	0.00	0.00		7489	AIREVAC	18.00	
						7490	MASA	1,135.00	
R&B PCT #1	13,432.00	966.32	3,214.40	1,773.02	19,385.74	7491	LINA	39.75	
(DEDUCTIONS)		966.32	772.20	1,007.40		7488	PIC	15.00	
R&B PCT #2	9,515.75	721.41	2,294.31	1,256.06	13,787.53				
(DEDUCTIONS)		721.41	34.00	713.68					
R&B PCT #3	14,883.75	1,057.60	3,673.27	1,964.65	21,579.27		TEXAS CSDU	564.50	
(DEDUCTIONS)		1,057.60	1,058.85	1,116.28			TEXAS LIFE	961.84	
							TRANSAMERCIA	246.62	
R&B PCT #4	13,191.05	974.23	3,209.24	1,741.22	19,115.74		NACO	465.00	
(DEDUCTIONS)		974.23	390.84	989.33			AFLAC	5,287.32	
							TCDRS	141,156.73	
CO ATTY FORFEITURE	167.50	12.75	0.00	22.11	202.36		FED'L RESERVE BANK	79,444.57	
(DEDUCTIONS)		12.75	0.00	11.73			DENTAL SELECT	150.56	
							GLOBAL LIFE	795.57	
ELECTIONS CONTRACT	0.00	0.00	0.00	0.00	0.00		VOYA	822.50	
(DEDUCTIONS)		0.00	0.00	0.00			GYM MEMBERSHIP	552.16	
SECURITY FUND	3,355.00	246.95	0.00	442.86	4,044.81		TOTALSALARIES	264,141.25	
(DEDUCTIONS)		246.95	0.00	266.72			CKS #119613-119849		
HOT CHECK FUND	0.00	0.00	0.00	0.00	0.00	359,932.88	Social Security	42,405.55	
(DEDUCTIONS)		0.00	0.00	0.00		13,292.67	Medicare Tax	9,917.43	
						346,640.21	FED WH	27,121.59	
CO. ATTY. SUPPLEMENTAL	921.53	70.05	0.00	121.64	1,113.19			79,444.57	
(DEDUCTIONS)		70.05	0.00	69.11					
						67,943.00			
						67,943.00			
TOTALS	359,932.88	26,161.47	67,943.00	46,523.85	500,561.20	135,886.00	EMPLOYER	92,240.80	
		26,161.51	11,406.52	24,671.94		11,406.52	EMPLOYEE	48,915.93	
		52,322.98	79,349.52	71,195.79		11,405.52	TCDRS	141,156.73	
						158,699.04			
						CAD	9,511.35		
						GWD	3,652.92		
						COBRA	906.68		
						RETIREE	2,193.78		
						TAC INS.	174,963.77		

MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING
November 28, 2022

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING
November 28, 2022**

**ORDER TO AMEND THE 2022 BUDGET
AS OF NOVEMBER 28, 2022**

Due to unusual and unforeseen circumstances, the Commissioners' Court declares an emergency and grave public necessity to amend the 2022 Budget by transferring from one line item to another line item:

11/28/2022
TIME:07:57 AM

LISTING OF BUDGET ADJUSTMENTS

PAGE 1
PREPARER:0004

TRANSACTION NUMBER	TYPE OF ADJUSTMENT	EFFECTIVE DATE	ENTRY DATE	EMPL NUMBER	ACCOUNT NUMBER AND TITLE	ADJUSTMENT AMOUNT
0000049033	CURRENT	11/28/2022	11/28/2022	004	12-100-212 DEVELOPMENT FEES	7,500.00
0000049034	CURRENT	11/28/2022	11/28/2022	004	12-100-324 STENOGRAPHERS FEES	2,500.00
0000049035	CURRENT	11/28/2022	11/28/2022	004	12-100-395 MISCELLANEOUS	5,000.00
0000049036	CURRENT	11/28/2022	11/28/2022	004	12-100-448 TRUANCY PREVENTION FEES	2,500.00
0000049037	CURRENT	11/28/2022	11/28/2022	004	12-451-485 JUROR EXPENSE	250.00
0000049038	CURRENT	11/28/2022	11/28/2022	004	12-454-310 SUPPLIES/EQUIPMENT UNDER \$500	500.00
0000049040	CURRENT	11/28/2022	11/28/2022	004	12-454-420 COMMUNICATIONS EXPENSE	500.00-
0000049041	CURRENT	11/28/2022	11/28/2022	004	12-510-494 GROUNDS MAINTENANCE	60,000.00
0000049042	CURRENT	11/28/2022	11/28/2022	004	12-540-420 COMMUNICATIONS EXPENSE	1,500.00
0000049043	CURRENT	11/28/2022	11/28/2022	004	12-540-417 DRUG & ALCOHOL TESTING	750.00
0000049044	CURRENT	11/28/2022	11/28/2022	004	12-560-532 EQUIPMENT OVER \$500	15,000.00-
0000049045	CURRENT	11/28/2022	11/28/2022	004	12-560-441 911 OPERATING/DISPATCH EXPENSES	15,000.00-
0000049046	CURRENT	11/28/2022	11/28/2022	004	12-565-333 FOOD FOR PRISONERS	14,000.00
0000049047	CURRENT	11/28/2022	11/28/2022	004	12-565-440 UTILITIES	14,000.00-
0000049048	CURRENT	11/28/2022	11/28/2022	004	12-565-405 PRISONER MEDICAL/MEDICINE	30,000.00
0000049049	CURRENT	11/28/2022	11/28/2022	004	12-530-310 SUPPLIES/EQUIPMENT UNDER \$500	6,000.00
0000049050	CURRENT	11/28/2022	11/28/2022	004	12-530-454 REPAIRS & MAINTENANCE TO EOC TRUCK	1,500.00
0000049051	CURRENT	11/28/2022	11/28/2022	004	12-530-453 RADIO REPAIRS & MAINTENANCE	7,500.00-
0000049052	CURRENT	11/28/2022	11/28/2022	004	12-695-401 ACCOUNTING/AUDITING FEES	25,000.00
0000049053	CURRENT	11/28/2022	11/28/2022	004	12-695-420 COMMUNICATIONS EXPENSE (DSL)	2,500.00
0000049054	CURRENT	11/28/2022	11/28/2022	004	12-695-497 MISCELLANEOUS	2,500.00-
0000049055	CURRENT	11/28/2022	11/28/2022	004	12-695-574 CONTINGENCIES	100,000.00-
0000049056	CURRENT	11/28/2022	11/28/2022	004	21-621-325 SHOP SUPPLIES	250.00
0000049057	CURRENT	11/28/2022	11/28/2022	004	21-621-354 BATTERIES, TIRES & TUBES	1,250.00
0000049058	CURRENT	11/28/2022	11/28/2022	004	21-621-454 REPAIRS TO EQUIPMENT	1,500.00-
0000049059	CURRENT	11/28/2022	11/28/2022	004	22-100-395 MISCELLANEOUS INCOME	17,500.00
0000049060	CURRENT	11/28/2022	11/28/2022	004	22-622-572 ROAD EQUIPMENT	17,500.00
TOTAL BUDGET ADJUSTMENTS						27
						-0-
						70,000.00

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

November 28, 2022

- _14. Announcements (without discussion and no action) by elected officials/department heads. (Types of Announcements: Events, Road Conditions, Weather Occurrences, Important Dates, Vacancies in Offices or Positions, Accomplishments of Individuals, and Notices)

Commissioner Gertson stated everything is good, we received beneficial rain. It's not a bad thing to have some water standing.

Judge Prause wished all schools that have sports teams and all athletes best of luck, especially Columbus football playing Franklin in Tomball.

Linda Holman thanked the court.

Judge Old wanted to be present to publicly thank Linda Holman. He will miss her and is sorry she is leaving.

Judge Prause called for a round of applause for Linda Holman on her retirement. He said it was a pleasure to work with Linda for all these years.

- _15. Commissioners Court Members sign all documents and papers acted upon or approved.

Judge Prause announced it s now time to sign all papers and documents.

- _16. Adjourn.

Motion by Judge Prause to adjourn at 9:38 A.M.; seconded by Commissioner Neuendorff; 5 ayes 0 nays; motion carried; it was so ordered.

An audio recording of this meeting of November 28, 2022 is available in the County Clerk's Office.

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

November 28, 2022

Minutes were taken and prepared by Kimberly Menke, County Clerk on the 28th day of November 2022 with Judge Ty Prause presiding.

I, KIMBERLY MENKE, COUNTY CLERK AND EX-OFFICIO OF THE COMMISSIONERS COURT IN AND FOR COLORADO COUNTY, TEXAS do hereby certify that the foregoing is a true and correct copy of the minutes of the Commissioner Court in session on the 28th day of November 2022.

Given under my hand and official seal of office this date November 28, 2022.

